

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **December 20, 2023** at 7:00 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

## PINE HILL MUNICIPAL UTILITIES AUTHORITY

### AGENDA

Wednesday, December 20, 2023  
7:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

OPEN PUBLIC MEETING ACT

ROLL CALL

ON THE AGENDA

1. Stefanie DeSantis – Audit Review

OPEN THE FLOOR TO THE PUBLIC

MINUTES OF THE FOLLOWING MEETING

1. November 21, 2023

CORRESPONDENCE

REPORTS

1. ENGINEER
2. SOLICITOR
3. LICENSED OPERATIONS MANAGER
4. EXECUTIVE DIRECTOR
5. BOARD MEMBERS

NEW BUSINESS

OLD BUSINESS

RESOLUTION

1. Annual Audit Approval
2. Approve Remote Access Policy
3. Approve Acceptable Use Policy
4. Approve Encryption Policy
5. Approve Password Protection Policy
6. Approve Password Construction Policy
7. Appropriate Sewer General Funds – Bromley New Controller
8. Appropriate Sewer General Funds – Branch New Controller
9. Water Billing Adjustments
10. Sewer Billing Adjustments
11. Payment of Bills

ADJOURNMENT

Mr. Odenath called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Hassett, Mr. Ford, Mr. Harris.

Also in attendance was Mr. John Toal, Operations Manager, Mr. Dougherty, Engineer, Mr. Chris Long, Solicitor, and Stephanie DeSantis, Auditor.

Mr. Odenath introduced Stephanie DeSantis for the Audit Review. Stephanie addressed the Board regarding the Audit for 7/31/22. The main strong point is that there were no current or prior year findings. No recommendations necessary. After completing her presentation, Stephanie exited meeting at 7 :10 pm.

### ANNUAL AUDIT APPROVAL RESOLUTION #23-117

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual report of audit for the year ended July 31, 2022 has been completed and filed with the Pine Hill Municipal Utilities Authority, County of Camden pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual report of audit, and have specifically reviewed the section entitled "Schedule of Findings and Recommendations", in accordance with N.J.S.A. 40A:5A-17,

**NOW THEREFORE BE IT RESOLVED**, the governing body of the Pine Hill Municipal Utilities Authority, County of Camden, hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended July 31, 2022 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED**, that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Mr. Hassett made a motion to approve the Annual Audit, seconded by Mr. Green.

Ayes: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Hassett, Mr. Ford, Mr. Harris

Nays: None

Mr. Hassett made a motion to open the floor to the public, seconded by Mr. Odenath. Motion carried.

No one was present from the public.

Mrs. Burke made a motion to close the floor to the public, seconded by Mr. Odenath. Motion carried.

#### **Minutes:**

Mr. Hassett made a motion to approve the minutes of the November 21, 2023 meeting, seconded by Mr. Knott.

Ayes: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Hassett, Mr. Ford, Mr. Harris

Nays: None

#### **Correspondence:**

1. From Chris Long re: Remote Access Policy
2. From Pennoni re: Apartment Complex Water Service Maintenance

Mr. Odenath made a motion to approve the correspondence, seconded by Mr. Knott. Motion carried.

#### **Engineers Report:**

##### **I. Active Projects**

1. Various Water Projects
  - a. New Well "Well 8" and Well 6 & 7 Decommissioning
    - 1) Well abandonment complete.
    - 2) Must construct new well to maintain Firm Capacity.
    - 3) Opened Bids 7/7, Awarded to AC Schultes for \$1,554,150.00.
    - 4) Drilling complete to 672 LF; Interlock new well controls with the existing tank controls. Testing completed. Chlorine contact tank installed. Original estimate 900 gpm, potential increase to 1,180 gpm.
    - 5) Bureau of Water System Engineering "BWSE" Permit to Construct approved.
    - 6) Schedule with AC Schultes.
  - b. Asset Management Plan (PHMUX 18007)
    - 1) Plan provided to MUA; Implemented April, 2019.
    - 2) Update/Develop a 5-year capital plan for all assets. Review all assets including buildings.
  - c. Backflow Prevention Assembly at NJ American Water Interconnection
    - 1) MUA inspection program.
  - d. Investigate existing Branch Avenue PRV to increase flow capacity for fire safety.
    - 1) Site meeting held 8/29. Pennoni preparing details to address flow needs.
  - e. Yearly Tank Inspections.
    - 1) Clement Avenue Tank Inspection provided.
2. Federal Law America's Water Infrastructure Act of 2018
  - a. Compliant with Risk and Resilience provisions.
3. Water Allocation Permit
  - a. Permit Renewal issued February 22, 2018. Permit expires February 29, 2028.
  - b. Well status update; John Toal to submit through E2 electronic filing. (Deadline Jan 31). Pennoni to provide budget.
  - c. Pennoni to submit 2023 DRBC Audit (Deadline March 31<sup>st</sup>).
  - d. Request to reduce water purchase contract to NJAW Co approved effective June 2024.
  - e. Pennoni submitted Synthetic Organic Compound (SOC) testing waiver.
4. Map and Regulation Updates
  - a. Awaiting MUA markups.
  - b. Pennoni incorporated MUA CAD data into GIS (NJDEP requirement). Meeting held 11/8 with MUA personnel to review GIS capabilities.
  - c. Solicitor to draft rule change for "Change in Use" connection fees.
5. Plant Roof

- a. Maintenance bond expires 10/31/2024.
  - b. Middle roof replacement substantially complete. Punchlist repairs
  - 6. Bromley Estates Pump Station Generator
    - a. Maintenance Bond expires July 2025.
  - 7. Annual Water Bond Trustee Report
    - a. Pennoni to prepare 2023 report.
  - 8. Country Club Tank
    - a. Preliminary Approval for I-Bank Loan. Estimated budget: \$782,000.
    - b. DEP approved Environmental Planning Report; Design ongoing.
  - 9. Turnerville Tank
    - a. Preliminary Approval for I-Bank Loan.
    - b. DEP approved Environmental Planning Report.
    - c. Design ongoing; MBA Inspection report provided to MUA.
  - 10. Water Meter Replacement
    - a. I-Bank application project information submitted.
    - b. DEP approved Environmental Planning Report; Specifications submitted to DEP for Review.
  - 11. Tall Pines Sewer Pump Station
    - a. Investigating installation of permanent generator.
- 2. Other Projects**
- 1. Pine Valley Developers (Fairway Pines) Use Variance
    - a. Use variance approval for 85 units.
    - b. NJDEP permits submitted.
    - c. Branch Avenue/3<sup>rd</sup> Avenue PRV design and installation to provide redundancy.
  - 2. Carl Pursell- 121 Berlin-Cross Keys Road
    - a. 20-year Recapture Agreement for Amboy Bank.
  - 3. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
    - a. Amboy Bank sold property.
    - b. Recapture agreement discussion with new property owner.
    - c. As-builts sent to new property owner.
  - 4. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612) (Property purchased by Carl Pursell)
    - a. Pennoni issued bond release recommendation (release not recommended).
  - 5. Waiver for Water Connection
    - a. 251 Cross Keys Road Truck Facility.
    - b. 166 Watsonstown New Freedom Road.
  - 6. Issued Treatment Works Approvals
    - a. Fairway Pines.
  - 7. Tank Antenna
    - a. ATT: Turnerville.
    - b. Cellco/Verizon: Mt. Clement.
    - c. Cellco/Verizon: Turnerville; Request for antenna swap-out.
    - d. T-Mobile/MetroPCS: T-Mobile request for generator installation.
    - e. T-Mobile/MetroPCS: Turnerville; Request for generator installation.
    - f. Sprint: Mt. Clement; Request to decommission; Review schedule.
    - g. Ham Radio Operator Antenna: Turnerville.

Mr. Dougherty provided the status of various active water projects listed on the Engineer report including New Well #8, Plant Roof, Bromley Generator, Country Club Tank and Water Meter Replacement, and also the Decommissioning of Sprint from Mt Clement.

Mr. Knott made a motion to accept the Engineer's Report, seconded by Mrs. Burke.  
 Ayes: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Hassett, Mr. Ford, Mr. Harris  
 Nays: None

**Solicitor's Report:**

Mr. Long stated that he reviewed and prepared the Policies and Resolutions for the MEL JIF Insurance. He credited Mr. Buirch for looking into the JIF requirements and taking the initiative to create these new policies that will ultimately be a substantial savings for the Authority.

Mr. Knott made a motion to accept the Solicitor's Report, seconded by Mr. Odenath.  
 Ayes: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Hassett, Mr. Ford, Mr. Harris  
 Nays: None

**Operation Manager's Report:**

- 1. The following work was completed this month:
  - 83 Assorted work orders completed
  - 37 Utility mark outs serviced
- 2: We ordered and replaced the Inoperable Emergency Generator engine block & heater.
- 3: All maintenance personnel received training on the newly installed emergency generator for Bromley Estates sewer pump station.
- 4: We called in Root 24 Company to clean the sewer wet well at Bromley and Branch Ave sewer stations. We removed and cleaned the pressure level transducers at this time.
- 5: We cleared a sewer main blockage on W. Evason Ave. We routinely Jetted

- E. Erial Rd between E 6<sup>th</sup> a & E 9<sup>th</sup> Ave.
- 6: We had a water main break on Erial Rd at W. Hickstown intersection. Due To the location, scope of repair and traffic issue, Pioneer Pipe were called into make the repair.
- 7: We replaced the exterior front door light fixtures at the office
- 8: Our office, maintenance garage and all our stations received an annual Fire Inspection, all sites are up to code.
- 9: We replaced the water meter boxes located at 32 Kirk Ln, 199 Erial Rd. and 25 Osborne Ave. We also repaired the sewer curb vent at 115 E 8<sup>th</sup> Ave.
- 10: I attended training classes this month, hosted by N.J. Water Association. The first class was for New Production well maintenance, second class was for Fire Hydrant Inspection, the third class was Care Per WQAA Requirements.
- 11: All maintenance personnel attended the League of Municipalities for the day.
- 12: All maintenance personnel attended a 4 hr. on site demo on a Valve Exercising and Vactor piece of equipment.

Mr. Knott made a motion to approve the Operation Manager's Report, seconded by Mrs. Burke.  
Ayes: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Ford, Mr. Hassett, Mr. Harris..  
Nays: None

### **Executive Director's Report:**

We had a meeting this month with Hugh and Tom from Pennoni to get a preliminary start to the issues we have with the Mansion and Chalet Apartment complexes. We have come up with preliminary charges of \$75 each time for shutting the water off and on for them. We want to implement a standard charge of \$125/hour per PHMUA employee with a minimum of 2 and a minimum of 4 hours each. We have also discussed having an annual inspection of the apartments to verify that their shutoff valves are working properly. We put in requirements that all repair work to watermains in the complexes be done following DEP Safety Protocols to make sure there is no contamination to the water supply. We want to require the apartment complexes to use licensed contractors on all repairs and copies of all paperwork to be sent to the authority for our records. Hugh will discuss their suggestions for this issue at the monthly meeting.

We have a resolution to approve the audit ending July 31, 2022, from Bowman & Co. We did not have any findings in our audit and Stefanie DeSantis will give a brief synopsis of the audit tonight.

We have five different resolutions on the agenda tonight for the JIF Cybersecurity checklist. The first is a remote access policy. We do not currently have anyone working remotely but the policy is required if we were to have a ransomware attack on our system. The second resolution is for acceptable use policy. This is for all employees and outside computer companies (Omega Systems) that use and access PHMUA computers. The third resolution is for an encryption policy for our computers. The fourth and fifth resolutions are for password construction and password protection policies. These are all requirements of the JIF to maintain our zero deductible for the cyber insurance. We have previously set up the Incident Response plan and a Technology Practices Policy. We do have a couple items that need to be taken care of by our IT company.

Municipal Maintenance is starting work on the Madison Ave P/S Controller on Tuesday December 12<sup>th</sup>. It is anticipated to take approximately a week and a half to complete the installation. During the installation period they will keep the station online so there will be no service interruptions.

We received two quotes for the Branch Ave Pump Station and Bromley Pump Station to change the controllers at each station. I have two resolutions on the agenda tonight to approve Sewer General money to these two capital projects. Both projects are going through the North Jersey Wastewater Cooperative Co-op.

We received in the (3) Mueller Super Centurion Fire Hydrants. We now have four hydrants in inventory.

We have posted the approved resolution and policy in our entrance way to cover ourselves for the First Amendment Audit. I am working with John Greer on get new signage to be displayed in our office and maintenance garage. We are also getting signage for our well and pump stations.  
WJ Gross completed work on our maintenance garage roof. They installed a new roof along with new gutters and downspouts. We discovered a leak around the exhaust piping for the heater in the garage. We contacted the contractor to have them come out and fix the issue. We have them in for payment approval tonight, but we will hold the check until the necessary repair is complete.

We were issued a fine by Camden County for testing our generator on a day that had an Air Quality issue. We disputed this fine with Megan Randazzo of Camden County and Joseph Girnius. John and I attended the meeting with Tom Leisse from Pennoni. We were informed of the correct procedure for doing testing on our generators. They reduced the fine down to \$1,500. We paid the fine already because the due date was right after our meeting.

We had a water main break on November 13<sup>th</sup> at intersection of Hickstown & Erial Road. John and the crew were able to shutdown the water until the next morning. We contacted Pioneer Piping to do the emergency repair. They completed the work on the 14<sup>th</sup>. We met with the Camden County inspector to make sure what was needed to restore the road back to their standards. We are waiting on Pioneer to complete the final restoration.

I wanted to report to the board that Joe Donohue passed his W-2 test. Joe will sit for his T-2 license test on December 19<sup>th</sup>. I would like to thank Joe for his continued work on obtaining his licenses.

Mrs. Burke made a motion to approve the Executive Director's report, seconded by Mr. Hassett.  
Ayes: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Ford, Mr. Hassett, Mr. Harris.

Nayes: None

**Board Members:**

Board Members all extended Happy Holiday greetings to everyone. Several Board members mentioned the progress that has been made and the savings that has occurred since Dominic was hired as Executive Director and thanked him. Dominic mentioned that Joe Donohue passed another exam and he now has all the necessary licenses required. Mr. Hassett thanked Pat Garvey for all her years working for the Authority and she will be retiring soon. Mr. Green mentioned that the Borough Re-Org will be on Saturday, January 6, 2024.

**New Business:**

None

**Old Business:**

None

**RESOLUTIONS:**

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION AUTHORIZING THE APPROVAL OF THE REMOTE ACCESS POLICY  
RESOLUTION #23-118**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") wishes to establish remote access policy to maintain the Authority's productivity, while mitigating external risks associated with remote access; and

**WHEREAS**, the purpose of the Remote Access Policy ("Policy") is to define rules and requirements for connecting to the Authority's network from any host and to minimize the potential exposure to the Authority from damages which may result from unauthorized use of Authority resources; and

**WHEREAS**, the Policy applies to all Authority employees, contractors, vendors, and agents with a Pine Hill Municipal Utilities Authority-owned or personally owned computer or workstation used to connect to the Pine Hill Municipal Utilities Authority network.; and

**WHEREAS**, the Executive Director recommends the Policy for approval; and

**WHEREAS**, the Chairman and Members of the PHMUA concur with the aforementioned recommendation and desire to approve the Remote Access Policy.

**NOW, THEREFORE BE IT RESOLVED** by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Remote Access Policy, on file with the Authority's Office Manager, is hereby approved and adopted.
3. The Authority's Executive Director, and/or his designee, is hereby authorized and directed to take any and all steps necessary to effectuate the intent of this resolution.

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION AUTHORIZING THE APPROVAL OF THE ACCEPTABLE USE POLICY  
RESOLUTION #23-119**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") wishes to establish a policy outline the acceptable use of computer equipment and other electronic devices at the Authority to protect the employee and Authority from exposure to cyber risks including virus attacks including ransomware, compromise of network systems and services, data breach, and legal issues; and

**WHEREAS**, the Policy applies to all Authority employees, contractors, consultants, temporaries, and other workers, including all personnel affiliated with third parties and to all equipment that is owned or leased by the Authority.; and

**WHEREAS**, the Executive Director recommends the Policy for approval; and

**WHEREAS**, the Chairman and Members of the PHMUA concur with the aforementioned recommendation and desire to approve the Remote Access Policy.

**NOW, THEREFORE BE IT RESOLVED** by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Acceptable Use Policy, on file with the Authority's Office Manager, is hereby approved and adopted.
3. The Authority's Executive Director, and/or his designee, is hereby authorized and directed to take any and all steps necessary to effectuate the intent of this resolution.

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY**  
**RESOLUTION AUTHORIZING THE APPROVAL OF THE ENCRYPTION POLICY**  
**RESOLUTION # 23-120**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") wishes to establish a policy to provide guidance that limits the use of encryption to those algorithms that have received substantial public review and have been proven to work effectively and provide direction to ensure that Federal regulations are followed, and legal authority is granted for the dissemination and use of encryption technologies outside of the United States; and

**WHEREAS**, the Policy applies to all Authority all employees and affiliates; and

**WHEREAS**, the Executive Director recommends the Policy for approval; and

**WHEREAS**, the Chairman and Members of the PHMUA concur with the aforementioned recommendation and desire to approve the Remote Access Policy.

**NOW, THEREFORE BE IT RESOLVED** by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Encryption Policy, on file with the Authority's Office Manager, is hereby approved and adopted.
3. The Authority's Executive Director, and/or his designee, is hereby authorized and directed to take any and all steps necessary to effectuate the intent of this resolution.

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY**  
**RESOLUTION AUTHORIZING THE APPROVAL OF THE PASSWORD PROTECTION POLICY**  
**RESOLUTION #23-121**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") wishes to establish a policy to establish a standard for the secure use and protection of all work-related passwords.; and

**WHEREAS**, the Policy applies to all Authority all personnel who have or are responsible for an account (or any form of access that supports or requires a password) on any system that resides at any Pine Hill Municipal Utilities Authority facility, has access to the Pine Hill Municipal Utilities Authority network, or stores any non-public Pine Hill Municipal Utilities Authority information; and

**WHEREAS**, the Executive Director recommends the Policy for approval; and

**WHEREAS**, the Chairman and Members of the PHMUA concur with the aforementioned recommendation and desire to approve the Remote Access Policy.

**NOW, THEREFORE BE IT RESOLVED** by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Password Protection Policy, on file with the Authority's Office Manager, is hereby approved and adopted.
3. The Authority's Executive Director, and/or his designee, is hereby authorized and directed to take any and all steps necessary to effectuate the intent of this resolution.

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY**  
**RESOLUTION AUTHORIZING THE APPROVAL OF THE PASSWORD CONSTRUCTION POLICY**  
**RESOLUTION #23-122**

**= WHEREAS**, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") wishes to establish a policy to provide guidelines to provide best practices for the creation of strong passwords to protect access to accounts, data, and systems; and

**WHEREAS**, the Policy applies to all Authority employees, contractors, consultants, temporary and other workers, including all personnel affiliated with third parties and to all passwords including but not limited to user-level accounts, system-level accounts, web accounts, e-mail accounts, screen saver protection, voicemail, and local router logins; and

**WHEREAS**, the Executive Director recommends the Policy for approval; and

**WHEREAS**, the Chairman and Members of the PHMUA concur with the aforementioned recommendation and desire to approve the Remote Access Policy.

**NOW, THEREFORE BE IT RESOLVED** by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Password Construction Policy, on file with the Authority's Office Manager, is hereby approved and adopted.
3. The Authority's Executive Director, and/or his designee, is hereby authorized and directed to take any and all steps necessary to effectuate the intent of this resolution.

**PINE HILL BOROUGH  
MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION #23-123**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority had determined the need to replace and install a new controller at the Bromley Ave Pump Station; and

**WHEREAS**, it will be necessary to appropriate the funds from the Sewer General Fund in order to complete this work.

**NOW, THEREFORE BE IT RESOLVED** by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$22,180.00 from the Sewer General Fund, which is required for the Purchase and Installation is hereby authorized; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION #23-124**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority had determined the need to replace and install a new controller at the Branch Ave Pump Station; and

**WHEREAS**, it will be necessary to appropriate the funds from the Sewer General Fund in order to complete this work.

**NOW, THEREFORE BE IT RESOLVED** by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$22,180.00 from the Sewer General Fund, which is required for the Purchase and Installation is hereby authorized; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

**WATER  
RESOLUTION #23-125**

**BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY** that the following accounts be adjusted for billing:

2038000-0	205 W BRANCH AVE	BAD READING	RES 36T (207.00)
4005000-0	29 PLAYERS LANE	BAD READING	RES 41T (235.75)

**SEWER  
RESOLUTION #23-126**

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

2477000-0	116 KIRK LANE	REMOVE PENALTY INT	\$1.51
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**Bill Payments  
Revenue Resolution  
#23-127**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following amounts are hereby approved and authorized for payment out of the Revenue Fund.

Water Fund	\$90,672.89
Renewal & Replacement	\$49,584.46
Sewer Fund	\$67,640.78
Sewer General	\$20,964.00

Total Funds Approved	\$228,862.13
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BE IT FURTHER RESOLVED that a check or checks of the Authority drawn on the William Penn Bank, payable to the parties claiming payment in the amounts due on said requisitions be executed in the name of the Authority by its Chairman or Vice-Chairman and its Secretary.

Passed Pine Hill Boro Municipal Utilities Authority this  
20th day of December 2023.

Mr. Hassett made a motion to approve all above resolutions #23-117 through #23-127, seconded by Mrs. Burke.  
Ayes: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Ford, Mr. Hassett, Mr. Harris.  
Nays: None

Mr. Hassett made a motion to adjourn the meeting, seconded by Mr Odenath.  
All were in favor.

Meeting adjourned 7:48pm.

Respectfully submitted,

Patricia Garvey





