

Minutes of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **July 19, 2023** at 7:00 pm at the Pine Hill Borough Municipal Building, 45 W 7th Ave., Borough of Pine Hill, County of Camden, State of New Jersey. The Regular Authority Meeting will follow the Public Hearing for Water Rates. Notice of this Public Hearing and change of location for the Regular meeting was advertised in the Courier Post on June 27, 2023 and in the Central Record on June 29, 2023. This notice was also posted in the lobby of the Pine Hill Municipal Utilities Authority building and the Pine Hill Municipal Building.

***DUE TO THE PUBLIC RATE HEARING
THIS MEETING IS BEING HELD AT THE
PINE HILL BOROUGH MUNICIPAL BUILDING
45 WEST SEVENTH AVE, PINE HILL, NEW JERSEY***

**PINE HILL MUNICIPAL UTILITIES AUTHORITY
AGENDA**

Wednesday, July 19, 2023
7:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

OPEN PUBLIC MEETING ACT

ROLL CALL

PUBLIC RATE HEARING – WATER RATES

1. Water Rate Comparison 2023

OPEN THE FLOOR TO THE PUBLIC

REGULAR MEETING

MINUTES OF THE FOLLOWING MEETING

1. June 21, 2023

CORRESPONDENCE

REPORTS

1. ENGINEER
2. SOLICITOR
3. LICENSED OPERATIONS MANAGER
4. EXECUTIVE DIRECTOR
5. BOARD MEMBERS

NEW BUSINESS

OLD BUSINESS

RESOLUTION

1. Water Rate Adjustment Resolution
2. 2024 Adopted Budget Resolution
3. Appropriate Sewer General Funds – Purchase of See Snake Sewer Camera
4. Water Budget Transfer – Office Supplies
5. Sewer Budget Transfer – Office Supplies
6. Authorize Preparation and Submission of Letter of Intent to Participate in the I-Bank Program for the Water Towers Project
7. Authorize Preparation and Submission of Letter of Intent to Participate in the I-Bank Program for the Water Meters Project
8. Authorize and Approve Preparation of Documents/Materials for the I-Bank Program for the Water Meters Project, Including Establishing Intent of Authority to Reimburse Itself
9. Appropriate Renewal & Replacement Funds- Professional Services for Country Club & Turnerville Elevated Water Tanks Rehabilitation
10. Appropriate Renewal & Replacement Funds- Professional Services for Replacement of Water Meters System
11. Water Billing Adjustments
12. Payment of Bills
13. Closed Session

CLOSED SESSION

ADJOURNMENT

Mr. Odenath called the meeting to order with the Pledge of Allegiance to the Flag.

Mr. Odenath read the Open Public Meeting Act.

Roll Call:

Present: Mr. Odenath, Mr. Green, Mrs. Burke, Mr. Ford

Absent: Mr. Hassett, Mr. Knott (Both members are on vacation)

Mrs. Burke made a motion to seat Mr. Ford, seconded by Mr. Green.

Also in attendance: Ms. Stefanie DeSantis, Auditor, Mr. Chris Long, Solicitor, and Mr. Hugh Dougherty, Engineer, Mr. Buirch, Executive Director, and Mr. Toal, Operations Manager.

Mr. Odenath: "At this time, I would like to open the public hearing that has been duly advertised in accordance with state law for 7:00 this evening. The purpose of this hearing is to consider a proposed adjustment to the Authority's quarterly meter fees and the Authority's water consumption per thousand gallon fee.

At this time I would like to turn this meeting over to our Attorney, Mr. Chris Long."

Attorney Long:

"Thank you Mr. Chairman. For the record this is a public rate hearing by the Pine Hill MUA being conducted in accordance with the statutory procedures set forth by N.J.S.A. 40:14B-1 et seq. The public hearing is to consider a proposed increase in the Authority's quarterly meter fees and the Authority's water consumption per thousand gallon fee. The public hearing is being conducted by law and will be transcribed. A copy of the hearing transcript can be made available to anyone who requests it for the fee of the transcript. At this time, I would ask that Dominic Buirch, as the Executive Director, raise his right hand and be sworn in. Do you solemnly swear or affirm to tell the truth, the whole truth, and nothing but the truth? Mr. Buirch stated "Yes".

Attorney Long: "Mr. Buirch, what is your position at the Authority?"

Mr. Buirch: "I am the Executive Director."

Attorney Long: "In that capacity did you cause to be published in the 2 newspapers, as mandated by law, the necessary notices in regard to the public hearing for the proposed adjustments?"

Mr. Buirch: "Yes."

Attorney Long: "And do you have copies of those advertisements?"

Mr. Buirch: "Yes."

Attorney Long: "Copies of the advertisements will be marked Exhibit "A" and Exhibit "B". Did you also cause the notice to be forwarded to the Clerk of the Borough of Pine Hill as required by law?"

Mr. Buirch: "Yes."

Attorney Long: "A copy of that notice will be marked Exhibit "C". And did you forward notices to other clerks of municipalities serviced by the PHMUA? And do you have such notices?"

Mr. Buirch: "Yes."

Attorney Long: "They will be marked as Exhibit "D"."

Attorney Long:

"According to the advertised notice, the PHMUA has proposed a rate increase of the Authority's quarterly meter fees and the Authority's water consumption per thousand gallon fee. I will now swear in Mr. Hugh Dougherty."

"Mr. Dougherty, raise your right hand, Do you solemnly swear or affirm to tell the truth, the whole truth, and nothing but the truth?"

Mr. Dougherty: "I do."

Attorney Long: "Mr. Dougherty, please describe for me the existing infrastructure of the PHMUA and your recommendations for addressing the capital improvements needed for the efficient operations of the Authority."

Mr. Dougherty: "Thank you. I will provide a brief overview of the existing infrastructure and capital projects. The Pine Hill Municipal Utilities Authority system consists of 5 operating wells, 3 storage tanks, 38 miles of watermain pipes of various ages and materials ranging from 2" to 12" in diameter. We also have 186 fire hydrants. The MUA operates under a State budget and has established capital improvements for a projected 5 year period and detailed yearly budgets were also adopted. The NJ Department of Environmental Protection Water Quality Accountability Act requires the MUA to dedicate funds annually to address or alleviate the highest priority projects in the plan. Capital improvements in the budget are reviewed annually and modified. The annual evaluation of the MUA's assets provide us with a guide for prioritizing repairs, rehabilitation and for the replacement to ensure the system operates efficiently according to Federal & State laws and also to best serve our customers. The MUA right now is in the process of applying for an i-bank loan to address current capital needs. Right now we have 2 storage tanks that we are going to rehab inside and outside and also the replacement of all the water meters in service. That's all I have Mr. Chairman.

Attorney Long: "Thank you very much."

Attorney Long: "At this time I'll ask Ms. DeSantis to raise her right hand. Ms. DeSantis, would you please state your full name for the record?"

Ms. DeSantis: "Stephanie DeSantis"

Attorney Long: "Are you the statutorily appointed auditor?"

Ms. DeSantis: "Yes."

Attorney Long: "Can you identify for the record what designation you have in regard to your position as an auditor?"

Ms. DeSantis: "I am a Certified Public Accountant and Registered Municipal Accountant."

Attorney Long: "How long has your firm been the auditor at the PHMUA?"

Ms. DeSantis: "Over 25 years."

Attorney Long: "Are you familiar with the Authority's budgetary process, including its capital programs, and the general financial condition of the Authority?"

Ms. DeSantis: "Yes, I am."

Attorney Long: "What is your primary responsibility as the Auditor for the PHMUA?"

Ms. DeSantis: "My primary responsibility as an Auditor is the financial statements and the annual audit."

Attorney Long: "In the performance of your duties would you also become involved in advising the PHMUA in regard to any necessity for an adjustment to the Authority's quarterly meter fees and the Authority's water consumption per thousand gallon fee?"

Ms. DeSantis: "Yes, I would."

Attorney Long: "Have the Authority's commissioners and or administrative staff requested that you evaluate its budgetary process, its capital program and its meter fees to determine if it is able to meet the budgetary demands?"

Ms. DeSantis: "Yes."

Attorney Long: "In that regard can you tell us what you have determined?"

Ms. DeSantis: "Based upon every rate study that I have performed I recommend a 10% rate increase be implemented for the next 3 years."

Attorney Long: "In your opinion, as the auditor for the Authority do you feel that the recommended increases that you have just outlined would allow the Authority to meet its budgetary and debt service requirements?"

Ms. DeSantis: "Yes, I do."

Attorney Long: "And In your opinion, are the recommendations you're making this evening reasonable and necessary?"

Ms. DeSantis: "Yes."

Attorney Long: "Thank you. At this time I would ask if there are any questions from the members of the Authority?"

There were no other questions.

Attorney Long: "At this time, Mr. Chairman, it would be appropriate for you to open the floor to the public, and the public participation would be to ask questions either of our professionals, Ms. DeSantis or Mr. Dougherty."

Mr. Odenath asked for a motion to open the floor to the public.

Mr. Ford made a motion to open the floor to the public, seconded by Mr. Green.

There was a question from Mrs. Warrington who resides at 27 Congress Rd Pine Hill and also works at the MUA. The recording was hard to decipher. The question was regarding the rate increase notification to the residents.

Mr. Long said that after approval the board will discuss at the next meeting.

There were no other questions from the public.

Mr. Ford made a motion to close the floor to the public, seconded by Mrs. Burke. .On voice vote, motion carried.

Attorney Long: "At this time, members of the PHMUA you have before you the recommendation of the Authority's auditor in regard to revision of the Authority's quarterly meter fees and the Authority's water consumption per thousand gallon fee that our Auditor has opined are both reasonable, necessary and in accordance with statutory authority. You have also heard from the Authority's engineer. If you are considering adoption of the revised fees, it would be appropriate at this time to move upon the both Resolutions entitled:"

**RESOLUTION ADOPTING THE PINE HILL BOROUGH MUNICIPAL UTILITY AUTHORITY'S
QUARTERLY METER FEE AND THE AUTHORITY'S WATER CONSUMPTION PER THOUSAND
GALLON FEE ADJUSTMENT
EFFECTIVE OCTOBER 1, 2023
RESOLUTION #23-075**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or "Authority") identified a potential need regarding the water rates charged by the Authority; and

WHEREAS, in order to best service its ratepayers, the Authority engaged in a water rate study, conducted by Stefanie DeSantis of Bowman & Company to determine the need and/or justification for any adjustment in water rates; and

WHEREAS, following a review of the water rate study, the Authority conducted a public hearing regarding the proposed adjustments pursuant to N.J.S.A. 40:14B-23 wherein the Authority's Engineer, Mr. Hugh Dougherty and Mrs. DeSantis opined those adjustments to the Authority's quarterly meter fees and the Authority's water consumption per thousand-gallon fee are both reasonable and necessary; and

WHEREAS, the Executive Director concurs with the recommendations of Mr. Dougherty and Mrs. DeSantis regarding the proposed quarterly meter fee and water consumption per thousand gallon fee adjustment; and

WHEREAS, the Chairman and Members of the Pine Hill Borough Municipal Utilities Authority likewise concur with the recommendations of Mr. Dougherty and Mrs. DeSantis regarding the proposed quarterly meter fee and water consumption per thousand gallon fee adjustment; and

WHEREAS, the Authority’s Solicitor has determined that the Authority has satisfied all necessary procedures as set forth in N.J.S.A. 40:14B-23, et seq. regarding the proposed quarterly meter fee and water consumption per thousand-gallon fee adjustment.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Authority’s Fee Schedule is adjusted as follows:

<u>Meter Size</u>	<u>Current Fee</u>	<u>Effective October 1, 2023</u>
1/2” – 5/8”	\$33.00	\$36.30
3/4”	\$33.00	\$36.30
1”	\$262.50	\$288.75
1 1/2”	\$393.50	\$432.96
2”	\$525.00	\$577.50
3”	\$787.50	\$866.25
4”	\$1,050.00	\$1,155.00
6”	\$1,575.00	\$1,732.50
8”	\$2,100.00	\$2,310.00
Consumption Fee		
Per 1,000 gallons:	\$5.75	\$6.33

<u>Meter Size</u>	<u>Current Fee</u>	<u>Effective October 1, 2024</u>
1/2” – 5/8”	\$36.30	\$39.93
3/4”	\$36.30	\$39.93
1”	\$288.75	\$317.63
1 1/2”	\$432.96	\$476.26
2”	\$577.50	\$635.25
3”	\$866.25	\$952.88
4”	\$1,155.00	\$1,270.50
6”	\$1,732.50	\$1,905.75
8”	\$2,310.00	\$2,541.00
Consumption Fee		
Per 1,000 gallons:	\$6.33	\$6.96

<u>Meter Size</u>	<u>Current Fee</u>	<u>Effective October 1, 2025</u>
1/2” – 5/8”	\$39.93	\$43.92
3/4”	\$39.93	\$43.92
1”	\$317.63	\$349.39
1 1/2”	\$476.26	\$523.89
2”	\$635.25	\$698.78
3”	\$952.88	\$1,048.17
4”	\$1,270.50	\$1,397.55
6”	\$1,905.75	\$2,096.33
8”	\$2,541.00	\$2,795.10
Consumption Fee		
Per 1,000 gallons:	\$6.96	\$7.66

3. The Executive Director and/or her designee are hereby directed to take any and all actions necessary to effectuate said adjustment.

Mr. Odenath called for a motion to vote. Mrs. Burke made a motion to adopt the water meter fee increase and the water consumption per thousand gallons fee increase resolution, seconded by Mr. Ford..

Ayes: Mr. Odenath, Mr. Green, Mrs. Burke, Mr. Ford.

Nays: None

Abstain: None

Absent: Mr. Hassett, Mr. Knott

Attorney Long: “At this point the material utilized by Ms. DeSantis with respect to the fee rates will also become an exhibit to the hearing transcript as well as the notices identified and marked earlier. If anyone would like a copy, they may obtain it by contacting the Authority at 856-783-0739. At this point Mr. Chairman, we have concluded the rate hearing process so I will turn the meeting back over to you for the regular meeting.”

Resuming with the regular meeting,

Mr. Odenath asked for a motion to open the floor to the public.

Mr. Ford made a motion to open the floor to the public, seconded by Mr. Burke. On voice vote, motion carried. No one in the audience addressed the Board.

Mr. Ford made a motion to open the floor to the public, seconded by Mr. Green. On voice vote, motion carried.

Minutes:

Mr. Ford made a motion to approve the meeting minutes of June 21, 2023, seconded by Mrs. Burke. There were no questions regarding the meeting minutes. All board members were in favor of approving the minutes.

Correspondence:

1. From State NJ DEP re: Contract Modification between NJ American Water and PHMUA.

After verification of the effective date for the modification of the NJ American Water contract agreement with PHMUA, Mr. Odenath made a motion to approve all correspondence, seconded by Mrs. Burke. On voice vote, motion carried.

Engineer's Report:

I. Active Projects

1. Various Water Projects
 - a. New Well "Well 8" and Well 6 & 7 Decommissioning
 - 1) Abandon Wells.
 - 2) Must construct new well to maintain Firm Capacity.
 - 3) Opened Bids 7/7, Awarded to AC Schultes for \$1,554,150.00.
 - 4) Drilling complete to 672 LF; Interlock new well controls with the existing tank controls. Testing completed. Chlorine contact tank installed. Original estimate 900 gpm, potential increase to 1,180 gpm.
 - 5) Pennoni preparing draft BWSE and Permit to Construct Application.
 - b. Asset Management Plan (PHMUX 18007)
 - 1) Plan provided to MUA; Implemented April, 2019.
 - 2) Update/Develop a 5-year capital plan for all assets. Review all assets including buildings.
 - c. Backflow Prevention Assembly at NJ American Water Interconnection
 - 1) MUA inspection program.
 - d. Erial Road Waterman Rehab
 - 1) Maintenance Bond expires 7/2/2023; Pennoni completed Maintenance Bond Inspection. Maintenance bond repair work partially complete.
 - e. Investigate existing Branch Avenue PRV to increase flow capacity.
 - 1) Pennoni Running Water Model to determine pressure drops.
2. Federal Law America's Water Infrastructure Act of 2018
 - a. Compliant with Risk and Resilience provisions.
3. Water Allocation Permit
 - a. Permit Renewal issued February 22, 2018. Permit expires February 29, 2028.
 - b. Well status update complete; John Toal submitted through E2 electronic filing. (Deadline Jan 31).
 - c. Pennoni submitted 2022 DRBC Audit (Deadline March 31st).
 - d. MUA submitted request to reduce water purchase contract to NJAW Co.
 - e. Pennoni submitted Synthetic Organic Compound (SOC) testing waiver.
4. Map and Regulation Updates
 - a. Awaiting MUA markups.
 - b. Pennoni incorporated MUA CAD data into GIS (NJDEP requirement). MUA provided GIS login information.
 - c. Solicitor to draft rule change for "Change in Use" connection fees.
5. Plant Roof
 - a. Maintenance bond expires 10/31/2024.
 - b. Received quote for middle roof through co-op.
6. Bromley Estates Pump Station Generator
 - a. Construction complete. Testing and commissioning complete. Training to be scheduled.
7. Annual Water Bond Trustee Report
 - a. Pennoni submitted 2022 report.
8. Country Club Tank
 - a. Inspection completed. Rehab tank interior and exterior within 2 years.
 - b. Preliminary Approval for I-Bank Loan. Estimated budget: \$782,000.
 - c. Pennoni proposal for design and inspection.
9. Turnerville Tank

- a. Preliminary Approval for I-Bank Loan.
 - b. Pennoni proposal for design and inspection.
10. Water Meter Replacement
- a. I-Bank application project information submitted.
 - b. Pre-Planning meeting held with I-Bank July 12.
 - c. Pennoni proposal for design and inspection.

II. Other Projects

- 1. Pine Valley Developers (Fairway Pines) Use Variance
 - a. Use variance approval for 85 units.
 - b. NJDEP permits submitted.
 - c. Branch Avenue/3rd Avenue PRV design and installation to provide redundancy.
- 2. Carl Pursell- 121 Berlin-Cross Keys Road
 - a. 20-year Recapture Agreement for Amboy Bank.
- 3. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
 - a. Amboy Bank approved to construct 85 Townhomes.
 - b. TWA Application revisions required.
- 4. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612) (Property purchased by Carl Pursell)
 - a. Pennoni issued bond release recommendation (release not recommended).
- 5. 1734 Erial Road, Gloucester Township
 - a. Sewer and water connection conditionally approved.
- 6. 251 Cross Keys Road Truck Facility
 - a. Denied connection to Winslow System.
 - b. Waiver to install well on property.
- 7. Tank Antenna
 - a. ATT: Turnerville.
 - b. Cellco/Verizon: Mt. Clement.
 - c. Cellco/Verizon: Turnerville; Request for antenna swap-out.
 - d. T-Mobile/MetroPCS: T-Mobile request for generator installation.
 - e. T-Mobile/MetroPCS: Turnerville; Request for generator installation.
 - f. Sprint: Mt. Clement.
 - g. Ham Radio Operator Antenna: Turnerville.

Mr. Dougherty highlighted items on his report: Well #8- preparing draft BWSE and permit to construct application; Asset Management Plan- 5-year capital plan reviewed yearly with Mr. Buirch; Branch Ave PRV- investigating for fire safety; Bromley generator- construction, testing, commissioning complete and will schedule training; I-Bank Loan projects for Country Club tank, Turnerville tank and Water Meter project scheduled for next year.

Mr. Ford made a motion to accept the Engineer's Report, seconded by Mr. Odenath.
On voice vote, motion carried.

Solicitor's Report:

Mr. Long had no report this evening.

Operations Manager's Report:

The Board reviewed Mr. Toal's report.

Mrs. Burke made a motion to approve the Licensed Operation Manager's report, seconded by Mr. Ford.
On voice vote, motion carried.

Executive Director's Report:

Mr. Buirch highlighted some items: Pre-planning meeting approval from i-bank for financing to include new water meters and also 50% principal forgiveness; received positive feedback from both Stefanie & Logan from Bowman on 2022 audit and he thanked Julie, Debbie & Pat for keeping us compliant; resolution tonight to adopt 2024 budget.

Mr. Odenath made a motion to accept the Executive Director's Report, seconded by Mrs. Burke.
On voice vote, motion carried.

Board Members:

Mr. Green announced that National Night Out is scheduled for 6:00 pm on August 1, 2023 at the high school.

Mr. Ford expressed thanks to all involved for the team effort and a job well done.

New Business:

None

Old Business:

None

Resolutions:

**2024 ADOPTED BUDGET RESOLUTION
#23-076
Pine Hill Municipal Utilities Authority**

FISCAL YEAR: August 01, 2023 to July 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Pine Hill Municipal Utilities Authority for the fiscal year beginning August 01, 2023 and ending July 31, 2024 has been presented for adoption before the governing body of the Pine Hill Municipal Utilities Authority at its open public meeting of July 19, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$2,990,472.00, Total Appropriations, including any Accumulated Deficit, if any, of \$3,133,320.00, and Total Unrestricted Net Position utilized of \$142,848.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$255,900.00 and Total Unrestricted Net Position Utilized of \$255,900.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pine Hill Municipal Utilities Authority at an open public meeting held on July 19, 2023 that the Annual Budget and Capital Budget/Program of the Pine Hill Municipal Utilities Authority for the fiscal year beginning August 01, 2023 and ending July 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

7-19-23

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
John Odenath	X			
Thomas Knott				X
Christopher Green	X			
Christine Burke	X			
Thomas Hassett				X
Scott Ford - Alternate	X			

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Mr. Green made a motion to adopt the 2024 Budget, seconded by Mrs. Burke.
Ayes: Mr. Odenath, Mr. Green, Mrs. Burke, Mr. Ford
Nays: None
Abstain: None
Absent: Mr. Knott, Mr. Hassett

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
RESOLUTION #23-077**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority had determined the need to do purchase new See Snake Sewer Camera from Contractor Service Inc; and

WHEREAS, it will be necessary to appropriate the funds from the Sewer General Fund in order to complete this work.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$8,695.63 from the Sewer General Fund, which is required for the purchase of a new See Snake Sewer Camera from Contractor Service Inc is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
RESOLUTION #23 - 078**

Water

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2022/2023 Authority Water Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be affected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Supplies - Office		3,000.00
Engineering		6,000.00
Training Admin	1,000.00	
Health Insurance	2,000.00	
Laboratory Testing	2,000.00	
Meters/Connections	2,000.00	
Repairs & Maintenance-System	2,000.00	
Total	\$9,000.00	\$9,000.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
RESOLUTION #23 – 079**

Sewer

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2022/2023 Authority Sewer Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be affected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Supplies - Office		2,000.00
Health Insurance	2,000.00	
Total	\$2,000.00	\$2,000.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 23-080**

**RESOLUTION OF THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PREPARATION AND SUBMISSION OF A LETTER OF INTENT TO
PARTICIPATE IN THE NEW JERSEY INFRASTRUCTURE BANK SFY 2024 CLEAN WATER
FINANCING PROGRAM IN CONNECTION WITH THE CLEANING AND PAINTING OF WATER
TOWERS IN AND FOR THE AUTHORITY'S WATER SYSTEM**

BACKGROUND

WHEREAS, The Pine Hill Borough Municipal Utilities Authority ("Authority") was created by virtue of an ordinance duly and finally adopted on March 9, 1959, of the Borough of Pine Hill, in the County of Camden, New Jersey ("Borough"), pursuant to and in accordance with the provisions of Chapter 183 of the Laws of the State of New Jersey of 1957, and the acts amendatory thereof and supplemental thereto ("Act"); and

WHEREAS, the Authority is the owner and operator of certain water conveyance facilities ("Water System") within the Authority's service area; and

WHEREAS, the Authority is empowered to acquire, construct, maintain, operate and use projects related to its Water System and to issue bonds of the Authority to finance and refinance such projects relating to said Water System; and

WHEREAS, the Authority has determined there exists a need within its service area to undertake various capital improvements to its Water System, consisting of the cleaning and painting of two (2) existing drinking water tanks, all as more particularly described in the information on file in the offices of the Authority and the Authority's Consulting Engineer and available for inspection during normal business hours (the "Project"); and

WHEREAS, the New Jersey Infrastructure Bank ("I-Bank") provides low interest cost financing for eligible water projects, including the Project, through its Water Bank Financing Program (the "Program"); and

WHEREAS, the I-Bank has heretofore provided preliminary approval for eligibility of the Project to be temporarily financed through the I-Bank's State Fiscal Year 2024 Water Bank Construction Loan Program ("Program") identified as Project No. 0428002-006; and

WHEREAS, in connection therewith, the Authority, together with the assistance of its Consulting Engineer and other professional advisors, is desirous of preparing and submitting a "Letter of Intent" necessary for the Authority to participate in the Program; and

NOW, THEREFORE, BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. The Chairman, Vice Chairman and Executive Director (each an "Authorized Official"), with the assistance of the Authority's Consulting Engineer, Bond Counsel, Municipal Advisor, Auditor and other professional advisors, are each hereby authorized to prepare and submit a "Letter of Intent" to the I-Bank in order to participate in the Program for purposes of obtaining low costs financing for the Project.

Section 2. The Authorized Officials are hereby authorized and directed to determine all matters and execute all documents and instruments in connection with the Authority's participation in the Program and the signatures of the Chairman, Vice Chairman and Executive Director on such documents or instruments shall be conclusive as to such determinations. The Authority's Secretary or any assistant or acting Secretary is hereby authorized to attest and execute any such documents to be delivered in connection with the foregoing.

Section 3. This Resolution shall take effect immediately upon adoption this 19th day of July, 2023.

**THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 23-081**

**RESOLUTION OF THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING THE PREPARATION AND SUBMISSION OF A LETTER OF INTENT TO
PARTICIPATE IN THE NEW JERSEY INFRASTRUCTURE BANK SFY 2024 CLEAN WATER
FINANCING PROGRAM IN CONNECTION WITH THE INSTALLATION OF WATER METERS AND
READERS IN AND FOR THE AUTHORITY'S WATER SERVICE AREA**

BACKGROUND

WHEREAS, The Pine Hill Borough Municipal Utilities Authority ("Authority") was created by virtue of an ordinance duly and finally adopted on March 9, 1959, of the Borough of Pine Hill, in the County of Camden, New Jersey ("Borough"), pursuant to and in accordance with the provisions of Chapter 183 of the Laws of the State of New Jersey of 1957, and the acts amendatory thereof and supplemental thereto ("Act"); and

WHEREAS, the Authority is the owner and operator of certain water conveyance facilities ("Water System") within the Authority's service area; and

WHEREAS, the Authority is empowered to acquire, construct, maintain, operate and use projects related to its Water System and to issue bonds of the Authority to finance and refinance such projects relating to said Water System; and

WHEREAS, the Authority has determined there exists a need within its service area to undertake various capital improvements to its Water System, including the installation of water meters and readers in and for the Authority's water service area, all as more particularly described in the information on file in the offices of the Authority and the Authority's Consulting Engineer and available for inspection during normal business hours (the "Project"); and

WHEREAS, the New Jersey Infrastructure Bank ("I-Bank") provides low interest cost financing for eligible water projects, including the Project, through its Water Bank Financing Program (the "Program"); and

WHEREAS, the I-Bank has heretofore provided preliminary approval for eligibility of the Project to be temporarily financed through the I-Bank's State Fiscal Year 2024 Water Bank Construction Loan Program ("Program") identified as Project No. S340274-06; and

WHEREAS, in connection therewith, the Authority, together with the assistance of its Consulting Engineer and other professional advisors, is desirous of preparing and submitting a "Letter of Intent" necessary for the Authority to participate in the Program; and

NOW, THEREFORE, BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. The Chairman, Vice Chairman and Executive Director (each an "Authorized Official"), with the assistance of the Authority's Consulting Engineer, Bond Counsel, Municipal Advisor, Auditor and other professional advisors, are each hereby authorized to prepare and submit a "Letter of Intent" to the I-Bank in order to participate in the Program for purposes of obtaining low costs financing for the Project.

Section 2. The Authorized Officials are hereby authorized and directed to determine all matters and execute all documents and instruments in connection with the Authority's participation in the Program and the signatures of the Chairman, Vice Chairman and Executive Director on such documents or instruments shall be conclusive as to such determinations. The Authority's Secretary or any assistant or acting Secretary is hereby authorized to attest and execute any such documents to be delivered in connection with the foregoing.

Section 3. This Resolution shall take effect immediately upon adoption this 19th day of July, 2023.

**THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO.23-082**

**RESOLUTION OF THE PINE HILL BOROUGH MUNICIPAL UTILITIES
AUTHORITY AUTHORIZING AND APPROVING THE PREPARATION
OF DOCUMENTS AND MATERIALS IN CONNECTION WITH THE
NEW JERSEY INFRASTRUCTURE BANK WATER BANK
CONSTRUCTION FINANCING PROGRAM; EXPRESSING THE INTENT
OF THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
TO REIMBURSE ITSELF FOR CERTAIN EXPENDITURES RELATING
TO THE AUTHORITY'S CAPITAL IMPROVEMENT PROGRAM OUT
OF THE PROCEEDS OF BONDS, NOTES OR OTHER OBLIGATIONS
TO BE HEREAFTER ISSUED BY THE AUTHORITY**

BACKGROUND

WHEREAS, The Pine Hill Borough Municipal Utilities Authority ("Authority") was created by virtue of an ordinance duly and finally adopted on March 9, 1959, of the Borough of Pine Hill, in the County of Camden, New Jersey ("Borough"), pursuant to and in accordance with the provisions of Chapter 183 of the Laws of the State of New Jersey of 1957, and the acts amendatory thereof and supplemental thereto ("Act"); and

WHEREAS, the Authority is the owner and operator of certain water conveyance facilities ("Water System") within the Authority's service area; and

WHEREAS, the Authority is empowered to acquire, construct, maintain, operate and use projects related to its Water System and to issue bonds of the Authority to finance and refinance such projects relating to said Water System; and

WHEREAS, the Authority has determined there exists a need within its service area to undertake various capital improvements to its Water System, consisting of the installation of new water meters and readers throughout the Authority's water service area, all as more particularly described in the information on file in the offices of the Authority and the Authority's Consulting Engineer and available for inspection during normal business hours (the "Project"); and

WHEREAS, the Authority has previously submitted an application and certain other materials to the New Jersey Infrastructure Bank ("I-Bank") and the New Jersey Department of Environmental Protection ("NJDEP") for the total estimated cost of the Project, including contingencies, reserves and costs of issuance, in the amount not to exceed \$1,800,000; and

WHEREAS, the I-Bank and the NJDEP have heretofore provided approval for eligibility of the Project to be temporarily financed through the I-Bank's State Fiscal Year 2024 Water Bank Construction Loan Program ("Program") identified as Project No. S340274-06; and

WHEREAS, the Authority now desires to participate in Program in order to obtain low-cost construction financing for the Project; and

WHEREAS, the Authority intends to incur expenditures for the costs of engineering, obtaining various permits and approvals, and preparation, design, planning, acquisition and installation of the Project including, without limitation, expenditures to certain of its consultants, engineers, attorneys and others for services rendered in connection with the Project ("Project Costs"); and

WHEREAS, the Authority intends to pay such expenditures using temporarily available funds in anticipation of reimbursing such expenditures from the proceeds of bonds, notes or other obligations hereafter issued by the Authority in the aggregate principal amount of up to \$1,800,000 ("Project Debt Obligations"); and

WHEREAS, the Authority reasonably anticipates that obligations, the interest on which is excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended ("Code"), will be issued to finance the Project on both a short term and long-term basis by making the making of one or more loans to the Authority from the I-Bank and the State of New Jersey, acting by and through the NJDEP, to be secured with the Authority's Project Debt Obligations; and

WHEREAS, the Authority desires to preserve its right to treat an allocation of proceeds of the Project Debt Obligations to the reimbursement of Project costs paid prior to the issuance of the Project Debt Obligations as an expenditure for such Project costs to be reimbursed for purposes of Sections 103 and 141 through 150, inclusive, of the Code; and

WHEREAS, the Authority also desires to authorize its Executive Director, Consulting Engineer, Solicitor, Auditor, Bond Counsel and other professional advisors to take all necessary action, and to do such things as are deemed necessary and/or required to obtain financing for the Authority through the Program to pay or finance the costs of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. The Chairman, Vice Chairman and Executive Director, with the assistance of the Authority's Consulting Engineer, Bond Counsel, Municipal Advisor, Auditor and other professional advisors, are each hereby authorized to determine all matters and execute all documents and instruments in connection with the Authority's participation in the Program and the issuance of any Project Debt Obligations and the signatures of the Chairman, Vice Chairman and Executive Director on such documents or instruments shall be conclusive as to such determinations. The Authority's Secretary or any assistant or acting Secretary is hereby authorized to attest and execute any such documents to be delivered in connection with the foregoing.

Section 2. The Authority hereby declares its reasonable expectation to reimburse the expenditures paid by the Authority to pay the Project Costs prior to the date of issuance of the Project Debt Obligations including, without limitation, expenditures to certain of its consultants, engineers, attorneys and others for services rendered in connection with the Project, out of the proceeds of the Project Debt Obligations which are to be issued by the Authority after the date of this Resolution.

Section 3. This Resolution is intended to be and hereby is a declaration of the Authority's official intent to reimburse the expenditure of Project costs paid prior to the issuance of the Project Debt Obligations with the proceeds of a borrowing to be incurred by the Borrower, in accordance with Treasury Regulations §150-2.

Section 4. The maximum principal amount of the Project Debt Obligations expected to be issued to finance the Project is \$1,800,000.

Section 5. The Project costs to be reimbursed with the proceeds of the Project Debt Obligations will be "capital expenditures" in accordance with the meaning of Section 150 of the Code.

Section 6. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the Project Debt Obligations used to reimburse the Authority for Project costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the Project Debt Obligations or another issue of debt obligations of the Borrower, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1).

Section 7. All reimbursement allocations will occur not later than 18 months after the later of: (i) the date the expenditure from a source other than the Project Debt Obligations is paid, or (ii) the date the Project is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

Section 8. This Resolution is to be retained by the Authority and made publicly available for inspection at the offices of the Authority from the date hereof through the date of issuance of the Project Debt Obligations.

Section 9. This Resolution shall take effect immediately upon adoption this 19th day of July, 2023.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
RESOLUTION #23-083**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority has determined the need for Engineering Professional Services for the Rehabilitation of the Country Club and Turnerville Elevated Water Tanks; and

WHEREAS, it will be necessary to appropriate the funds from the Water Renewal and Replacement Fund in order to complete this work. The fees will be reimbursed back to Pine Hill Borough Municipal Utilities Authority once I-Bank loan has been approved.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$205,050.00 from the Water Renewal and Replacement Fund, which is required for Professional Services for the Rehabilitation of the Country Club and Turnerville Elevated Water Tanks is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
RESOLUTION #23-084**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority has determined the need for Engineering Professional Services for the replacement of the water meters system; and

WHEREAS, it will be necessary to appropriate the funds from the Water Renewal and Replacement Fund in order to complete this work. The fees will be reimbursed back to Pine Hill Borough Municipal Utilities Authority once I-Bank loan has been approved.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$32,500.00 from the Water Renewal and Replacement Fund, which is required for Professional Services for the replacement of the water meters system is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

**WATER
RESOLUTION
#23-085**

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

4187000-0	J8 RENAISSANCE DR	RET OP TO DCA	\$1,614.20
2137000-0	75 W. 2 ND AVE	RES 37T SERVICE LINE	\$ 212.75
2680000-0	1105 TURNERVILLE RD	RES 37T SERVICE LINE	\$ 212.75
2920000-0	2 ANDREWS CT	RES 6T LEAKY METER	\$ 34.50
3684000-0	32 CONGRESS RD	RES 18T LEAKY MTR	\$ 103.50
3991000-0	13 PLAYERS LANE	RES 2T LEAKY MTR	\$ 11.50

**Water Operating
Revenue Resolution #23-086**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC10655	1,614.20	Treasurer, New Jersey State	Miscellaneous - Office
MC10656	908.55	BMEU Clerk, Deptford USPS	Supplies - Office
MC10657	362.84	NJ State PWT	State Water Tax
10658	8,891.02	Atlantic City Electric	Utilities - Operating
10658	269.74	Atlantic City Electric	Utilities - Office
10659	85.13	Acme Uniforms	Supplies - Operating
10659	27.75	Acme Uniforms	Supplies - Office
10660	3,000.00	Bank of NY - Mellon	Trustee
10661	60.71	Mable Borovkoff	Health Insurance
10662	7,987.50	Bowman & Co	Audit & Accounting Fees
10663	182.50	Casa Payroll Service LLC	Supplies - Office
10666	57.63	Courier Post Inc	Supplies - Office
10668	16.53	Dominic Buirch	Miscellaneous - Office
10669	2,135.00	Eurofins Environment Testing	Laboratory Testing
10670	9.65	Patricia Garvey	Health Insurance
10670	385.38	Patricia Garvey	Miscellaneous - Office
10671	787.50	GenServe Inc	Repair/Maintenance - System
10672	553.16	Gloucester Township	Automotive Expense
10673	10.61	Michael Grogan	Health Insurance
10673	79.50	Michael Grogan	Supplies - Operating
10674	32.49	Home Depot Inc	Supplies - Operating
10675	135.20	Matthew Hufner	Health Insurance
10676	25.40	Intercounty Newspaper Grp	Supplies - Office
10677	71.99	Live Message America Acqua	Repair/Maintenance - Office
10678	2,208.00	Wade, Long, Wood & Long	Legal Fees
10681	2,017.73	Miracle Chemical Co Inc	Chemicals
10682	28.96	Auto & Truck Parts Deptford	Automotive Expense
10683	300.00	Elmerinda Narducci	Health Insurance
10684	107.21	National Paving Co Inc	Supplies - Operating
10685	90.00	National Color Graphics	Supplies - Office
10686	88.11	Nextel/Sprint Inc	Telephone - Operating
10687	22,585.34	NJ American Water Inc	Water Agreements
10688	866.93	Omega System Consultants Inc	Supplies - Office
10689	62.92	One Call Concepts Inc	Repair/Maintenance - System
10690	1,476.25	Pennoni Associates Inc	Engineer Fees
10691	127.50	Pine Hill MUA	Trustee
10692	187.84	Pine Hill Hardware Inc	Supplies - Operating
10693	45.81	South Jersey Gas Co Inc	Utilities - Operating
10694	12.40	George Smith	Health Insurance
10695	1,200.00	Summit Benefit Consultants	Supplies - Office
10696	125.00	Tri-State Fire Protection Inc	Repair/Maintenance - Office
10697	127.32	Tri-State Technical Sales Inc	Supplies - Operating
10698	112.85	Verizon Inc	Repair/Maintenance - System

0699	327.91	Xtel Communications Inc	Telephone - Office
10699	325.02	Xtel Communications Inc	Telephone - Operating

**Water Renewal & Replacement
Revenue Reslution #23-087**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

10690	2,851.25	Pennoni Associates Inc	Erial Rd Water Rehab - Engineer
10690	2,699.25	Pennoni Associates Inc	PRM Backup/Capping6&7 - Eng
10690	232.50	Pennoni Associates Inc	Maint Garage Roof Replc - Eng

**Sewer Operating
Revenue Resolution #23-088**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC10656	908.54	BMEU Clerk, Deptford USPS	Supplies - Office
10658	3,106.39	Atlantic City Electric	Utilities - Operating
10659	85.12	Acme Uniforms	Supplies - Operating
10659	27.75	Acme Uniforms	Supplies - Office
10661	40.48	Mabel Borovkoff	Health Insurance
10662	7,987.50	Bowman & Company	Audit & Accounting Fees
10663	182.50	Casa Payroll Service LLC	Supplies - Office
10664	88.00	CCMUA	Supplies - Office
10664	88.00	CCMUA	Supplies - Operating
10665	206.21	Comcast Inc	Supplies - Office
10667	229.00	Coverall of Philadelphia Inc	Supplies - Office
10668	116.52	Dominic Buirch	Miscellaneous - Office
10670	6.44	Patricia Garvey	Health Insurance
10670	385.38	Patricia Garvey	Miscellaneous - Office
10671	1,737.50	GenServe Inc	Repair/Maintenance - System
10672	553.15	Gloucester Township	Automotive Expense
10673	7.07	Michael Grogan	Health Insurance
10673	79.50	Michael Grogan	Supplies - Operating
10674	32.48	Home Depot Inc	Supplies - Operating
10675	90.14	Matthew Hufner	Health Insurance
10677	71.99	Intercounty Newspaper Grp Inc	Supplies - Office
10678	1,824.00	Wade, Long, Wood & Long	Legal Fees
10679	38.00	Lethal Pest Solutions Inc	Repair/Maintenance -Office
10682	28.96	Auto & Truck Parts of Deptford	Automotive Expense
10683	200.00	Elmerinda Narducci	Health Insurance
10685	\$90.00	National Color Graphics	Supplies - Office
10686	88.10	Nextel/Sprint Inc	Telephone - Operating
10688	866.92	Omega System Consultants Inc	Supplies - Office
10689	62.91	One Call Concepts Inc	Repair/Maintenance - System
10691	1,665.00	Pine Hill MUA	Trustee
10692	187.84	Pine Hill Hardware Inc	Supplies - Operating
10693	41.82	South Jersey Gas Co Inc	Utiliies - Office
10693	39.14	South Jersey Gas Co Inc	Utilities - Operating
10694	8.26	George Smith	Health Insurance
10695	1,200.00	Summit Benefit Consultant LLC	Supplies - Office
10696	125.00	Tri-State Fire Protection Inc	Repair/Maintenance - Office
10698	205.46	Verizon Inc	Repair/Maintenance - System

**Sewer General
Revenue Resolution #23-089**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

10680	10,842.71	Maguire Electrical Constr LLC	Bromley P/S Gen - Construction
10690	232.50	Pennoni Associates Inc	Maint Garage Roof Repl -Eng
10690	542.50	Pennoni Associates Inc	Bromley Est Emerg Gen - Eng

Mr. Ford made a motion to approve all above resolutions #23-077 through #23-089, seconded by Mrs. Burke.

Ayes: Mr. Odenath, Mr. Green, Mrs. Burke, Mr. Ford

Nays: None

Abstain: None

Mr. Green made a motion to adjourn the meeting, seconded by Mrs. Burke.

All were in favor.

Meeting adjourned 7:35 pm.

Respectfully submitted,

Patricia Garvey
Recording Secretary