

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **July 15, 2020** at 7:30 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey. Due to Covid-19 social distancing requirements, a mask is required to enter the building and attend the meeting person. Board Members have the option to attend via tele-conference call.

Mr. Buscher called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:
Present: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke, Mr. Hassett
Absent: None

Also in attendance was Mrs. Corson, Executive Director, Mr. Toal, Operations Manager, Mr. Hugh Dougherty, Engineer, and Mr. Chris Long, Solicitor.

Mr. Green made a motion to open the floor to the public, seconded by Mr. Hassett. On voice vote, motion carried. No one was in attendance.

Mr. Odenath made a motion to close the floor to the public, seconded by Mrs. Burke. On voice vote, motion carried.

Minutes:
Mr. Odenath made a motion to approve the minutes of the June 25, 2020 meeting, seconded by Mrs. Burke. There were no questions regarding the meeting minutes.
All were in favor of approving the minutes.

- Correspondence:
1. From Robert D. Mintz, Esq re: Notice of Application for Preliminary & Final Subdivision
 2. From Pennoni re: 315 W Branch Water/Sewer Feasibility Review #2
 3. From Pennoni re: Risk & Resilience Assessment Proposal for Consulting Services

The Board reviewed the Correspondence. Mr. Buscher asked about #3. Mr. Dougherty explained the Federal Mandate requires the study be completed by June 30, 2021. The study identifies potential risks and vulnerabilities and determines how to protect against them and recover and be resilient. A team will be created starting with Mrs. Corson and Mr. Toal attending meetings. Team members should include police, fire, board members and IT and emergency management. This study is not a public document so as not to expose the public to risks. Also the study is not OPRAable. The Risk and Resilient person with Pennoni is the external source to overlook our own internal team. Funds to cover this expense will be paid with the current year’s budget.
Mr. Green made a motion to approve the correspondence, seconded by Mr. Knott. All were in favor.

Engineers Report:
I. Active Projects

1. Various Water Projects for NJIB Loan
 - a. Asset Management Plan (PHMUX 18007)
 - 1) Plan provided to MUA (available to view on I-Pad); Implemented April, 2019.
 - b. Erial Road Waterman Rehab
 - 1) County project: remainder of Erial Road.
 - 2) Approximately sixty (60) water service replacements; 528 homes affected.
 - 3) 4,400 LF of ACP water main suspected to be in “poor” condition.
 - 4) 2,800 LF of CIP water main suspected to be in need of rehabilitation.
 - 5) Awarded to J. Fletcher Creamer & Son, Inc. Base Bid \$2,915,694.00.
 - 6) Work Progressing; Bypass piping being installed, no customer connections yet.
 - c. Branch Avenue Fire Flow and 3rd Ave Loop
 - 1)280 LF relocated due to conflict.
 - 2)PRV design by Pennoni.
 - 3)2021 Construction.
 - d. New Well and Well 6 & 7 Decommissioning
 - 1) NJDEP inspection.
 - 2) Abandon Wells.
 - 3) Must construct new well to maintain Firm Capacity.
 - 4) Permitting underway; 2021 Construction for Well #8.
 - 5) Aquifer test plan submitted to DEP 6/1/2020; Preliminary design underway; Meeting with NJDEP to be rescheduled.
 - e. Loan
 - 1) Raymond James successful bidder for bond.
 - 2) MUA looking to do rate study due to private bonding; 2.26% interest rate.

2. Water Allocation Permit
 - a. Permit Renewal issued February 22, 2018. Permit expires February 29, 2028
 - b. DRBC Water Audit submitted March 19, 2020.
 - c. Well status update to be submitted annually by January 31st through E2 electronic filing system.
3. Map Updates
 - a. Awaiting MUA markups.
 - b. Incorporate MUA GIS Data (Future).
4. Plant Roof
 - a. Pennoni conducted site inspection July 2nd; roof cores to be scheduled.
5. Garage Damage
 - a. MUA received quotes; Work to be awarded to Newport Construction.
 - b. Pennoni sent sealed report to Building Inspector.

II. Other Projects

1. Dollar General- 207 Berlin-Cross Keys Road
 - a. Approved by Planning Board and MUA; Site work underway
 - b. Recapture Agreement for Amboy Bank.
2. MUNA Center House of Worship (site of former St. Edward's School)
 - a. Approved by Planning Board; Change in use requires MUA approval.
 - b. Site work started in violation of Board approvals.
3. Pine Valley Developers Use Variance
 - a. Use variance approval for 91 units.
 - b. Site Plan application before Planning Board for July Planning Board meeting.
4. Branch Avenue Self Store (Former Callahan Nursery)
 - a. Connection for storage facility; Site work underway.
5. Carl Pursell- 121 Berlin-Cross Keys Road
 - a. Connection for office/warehouse buildings.
 - b. Recapture Agreement for Amboy Bank.
6. Dollar General at former Perks
 - a. Site Plan application before Planning Board for July Planning Board meeting.
7. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
 - a. Amboy Bank approved to construct 85 Townhomes.
 - b. TWA Application revisions required.
8. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612) (Property purchased by Carl Pursell)
 - a. Pennoni issued bond release recommendation (release not recommended).
9. Boy Scout Reservation
 - a. Developer investigating utility extension.
10. Annual Water Bond Trustee Report
 - a. Pennoni submitted 2019 report.
11. Tank Antenna
 - a. ATT: Turnerville.
 - b. Cellco/Verizon: Mt. Clement; cable tray cover to be removed and cables painted.
 - c. Cellco/Verizon: Turnerville.
 - d. T-Mobile/MetroPCS: T-Mobile on Mt Clement 2nd request for antenna (New request).
 - e. T-Mobile/MetroPCS: Turnerville (New request).
 - f. Sprint: Mt. Clement.
 - g. Ham Radio Operator Antenna: Turnerville.
12. Third Fairway (Trump Philadelphia)
 - a. One-year TWA permit extension request.

Mr. Dougherty stated on the Erial Rd project the Bypass piping is currently being installed. Once it is chlorinated, disinfected and tested then the residents will be connected. Then the rehabilitation of the actual water main is the next step. Any lead services found will be replaced. On the 3rd Ave loop, it is in and operational. The next step is the pressure reducing valve construction in 2021. Both the PRV and Wells (new & decommissioned) are part of the loan. The permitting for Well #8 has been started but due to furloughs at the DEP there may be delays. In order to close on the loan Mr. Dougherty provided a signed loan certification to our Bond Counsel. Regarding the plant roof there has been issues with shingles falling off. It looks like it may be a pre-fab standard metal roof with shingles attached to it so roof cores are scheduled to determine the nature of the roof material. Approvals done for 85 units for senior housing on Branch Ave and also Dollar General on Erial Rd. Mr. Dougherty gave a summary of the water main project on Erial Rd.

Ms. Knott made a motion to accept the Engineer's Report, seconded by Mr. Green.
On voice vote, motion carried.

Solicitor's Report:

Mr. Long said there is a new dental plan in motion to include retirement coverage. The dental coverage will be the same or better as currently provided. There is a resolution in packet for this evening.

Mr. Odenath made a motion to accept the Solicitor’s Report, seconded by Mr. Knott..
On voice vote, motion carried.

Operation Manager’s Report:
Board reviewed Mr. Toal’s report. Mr. Toal explained the lab has to pull samples on 6th Ave and once we obtain clear BACT results, we will proceed to disconnect water services off the old main and reconnect into the new 6: main.

Mr. Knott made a motion to approve the Operation Manager’s Report, seconded by Mr. Odenath.
On voice vote, motion carried.

Executive Director’s Report:
Mrs. Corson said we need approval from the Board for the Assessment resolution that will have to be approved this evening. The bond closing took place last week and the funds have been transferred to our Trustee. Fletcher Creamer submitted their first invoice and it appears on the bill list for approval tonight. Today, the construction official inspected the work that has been done on the garage and is waiting for the report. Mrs. Corson meets with Mr. Welding next week regarding the rate increase. We estimate the increase to be 20%. She will e-mail the Board members. We may have a special meeting in order to put the increase in place before September billing.

Mr. Green made a motion to approve the Executive Director’s Report, seconded by Mr. Knott.
On voice vote, motion carried.

Board Members:
There were no comments or questions from the Board.

New Business:
None
Old Business:
None

RESOLUTIONS:

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AWARDING RISK AND RESILIENCE ASSESSMENT CONSULTING SERVICES TO
PENNONI ASSOCIATES, INC.**

RESOLUTION #20-073

WHEREAS, as a regulated community water system serving a population between 3,300 and 50,000 the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") is required to develop or submit a certification to the Environmental Protection Agency (“EPA”) by June 30, 2021 that the Authority has complied with the Risk and Resilience Assessment provisions of the federal America’s Water Infrastructure Act of 2018 (“Act”); and

WHEREAS, on June 29, 2020, Pennoni Associates, Inc. (“Pennoni”) submitted a proposal to provide consulting services to assist the Authority in complying with the Risk and Resilience Assessment provisions of the Act for a fee of \$25,000.00; and

WHEREAS, Pennoni’s proposal was reviewed by the Authority Solicitor and Executive Director who recommended the award of the contract to Pennoni to provide such services;

WHEREAS, the Chairman and Members of the PHMUA concur with the aforementioned recommendations and desire to award the contract for the Erial Road Watermain Rehabilitation Contract to J. Fletcher Creamer and Son, Inc.

NOW, THEREFORE BE IT RESOLVED by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The contract for Consulting Services for Risk and Resilience Assessment is hereby awarded to Pennoni Associates, Inc. in the amount of \$25,000.00 in accordance with their June 29, 2020 proposal.
3. The Authority's Executive Director, and/or her designee, is hereby authorized and directed to take any and all steps necessary to effectuate the award of this contract.

Mr. Green made a motion to approve the Risk & Resilience Assessment, seconded by Mr. Buscher.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nayes: None

Abstain: None

RESOLUTION #20-074

2020-2021 ADOPTED BUDGET RESOLUTION
Pine Hill Municipal Utilities Authority
AUTHORITY

FISCAL YEAR: FROM: August 1, 2020 TO: July 31, 2021

WHEREAS, the Annual Budget and Capital Budget/Program for the Pine Hill Municipal Utilities Authority for the fiscal year beginning August 1, 2020 and ending, July 31, 2021 has been presented for adoption before the governing body of the Pine Hill Municipal Utilities Authority at its open public meeting of July 15, 2020; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$2,632,880.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,632,880.00 and Total Unrestricted Net Position utilized of \$ -0- ; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$236,000.00 and Total Unrestricted Net Position planned to be utilized of \$236,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Pine Hill Municipal Utilities Authority, at an open public meeting held on July 15, 2020 that the Annual Budget and Capital Budget/Program of the Pine Hill Municipal Utilities Authority for the fiscal year beginning, August 1, 2020 and, ending, July 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

	7-15-20			
(Secretary's Signature)	(Date)			
Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Mark Buscher	X			
Thomas Knott	X			
Christopher Green	X			
John Odenath	X			
Christine Burke	X			
Thomas Hassett (Alternate)	X			

Mr. Green made a motion to approve the Adopted Budget, seconded by Mr. Knott.
Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke, Mr. Hassett
Nayes: None
Abstain: None

PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
RESOLUTION CHANGING AUTHORITY DENTAL COVERAGE FROM HORIZON BLUE CROSS
BLUE SHIELD OF NEW JERSEY HORIZON DENTAL DOP PLAN TO METLIFE EMPLOYER
SPONSORED DENTAL

RESOLUTION #-20-075

WHEREAS, under their terms and conditions of employment and pursuant to Collective Bargaining Agreements, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") provides certain qualified employees with dental coverage upon retirement from the Authority; and

WHEREAS, it has been discovered by the Authority that the current dental coverage, Horizon Blue Cross Blue Shield of New Jersey Horizon DOP Plan does not provide coverage for retirees: and

WHEREAS, in order to comply with the terms and conditions of employment and provide qualified employees with Dental Coverage upon retirement, the Authority is left with no alternative but to change dental providers; and

WHEREAS, the Authority solicited proposals for Dental Coverage that would include retirees and desires to elect MetLife Employee Sponsored Dental Plan, which is attached to and made a part hereof; and

WHEREAS, via letter dated March 27, 2020 which is attached to and made a part hereof, Robert Peterson, Vice President of MetLife provided a letter to assure the Authority that the Dental Plan design proposed by MetLife is a duplicate of the existing plan design (a/k/a an “Equal or Better Letter”).

NOW, THEREFORE BE IT RESOLVED by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

- 4. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
- 5. The Authority's Executive Director, and/or her designee, is hereby authorized and directed to take any and all steps necessary to effectuate the Authority to terminate the Authority’s existing Horizon Blue Cross Blue Shield of New Jersey Horizon DOP Plan and enter into the MetLife Employee Sponsored Dental Plan.

Mr. Knott made a motion to approve the Dental Plan switch to MetLife, seconded by Mr. Odenath.
Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke.
Nayes: None
Abstain: None

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
RESOLUTION #20-076
Water**

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2019/2020 Authority Water Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Executive Director		1,067.00
Administrative Clerks		1,406.00
Engineering Fees		4,600.00
Operations Manager		1,184.00
Maintenance Men		1,661.00
Sicktime Buyback/Vacation		230.00
Telephone Operating		700.00
Office Supplies	6,000.00	
Training/Education Administrative	2,000.00	
Chemicals	2,000.00	
Training/Education Operating	848.00	
Total	\$10,848.00	\$10,848.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Green made a motion to approve the Water Budget Transfers, seconded by Mrs. Burke.
Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke.
Nayes: None
Abstain: None

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
RESOLUTION #20-077
Sewer**

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2019/2020 Authority Sewer Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Executive Director		18.00
Administrative Clerks		938.00
Operations Manager		800.00
Maintenance Men		1,110.00
Sicktime Buy Back/Vacation		153.00
Telephone Operating		600.00
Training Education/Administrative	3,000.00	
Miscellaneous	619.00	
Total	\$3,619.00	\$3,619.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Knott made a motion to approve the Sewer Budget Transfers, seconded by Mr. Green.
Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke.
Nayes: None
Abstain: None

**WATER
RESOLUTION #20-078**

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

2884000-0	11 Ramblewood Drive	43T Leaky Gasket	\$ 206.40
1264000-0	1220 Pine Street	24T Leaky Mtr Str	\$ 115.20
2141000-0	121 W 2 nd Ave	2T Leaky Gasket	\$ 9.60
715000-0	725 W Branch Ave	17T Leak	\$ 81.60
3571000-0	28 Richards Ave	10T Leaky Gasket	\$ 48.00
4125000-21	137 Renaissance Dr	Final Read Fee/A/B/Bill Error	\$ 34.60

Mr. Green made a motion to approve the Water Billing Adjustments, seconded by Mr. Knott.
Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke.
Nayes: None
Abstain: None

**SEWER
RESOLUTION #20-079**

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

1234000-0	146 Wills Ave	Billing Error SBC 20/2	150.00
1234000-0	146 Wills Ave	Billing Error SBC 20/3	150.00
1988000-0	5 W 5 TH Ave	Permits Relinquished Sewer 20/3	50.00
1988000-0	5 W 5 TH Ave	Permits Relinquished Sewer 20/2 July	16.67
3327000-0	30 Hill Drive	Senior Discount	7.50
3571000-0	28 Richards Ave	Senior Discount	7.50
1375000-0	116 E Clearview Ave	Senior Discount	7.50

Mr. Knott made a motion to approve the Sewer Billing Adjustments, seconded by Mr. Green.
Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke.
Nayes: None
Abstain: None

**Water Operating
Revenue Resolution #20-080**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC8928	495.20	Stamp Fulfillment Services	Supplies - Office
MC8929	744.97	BMEU Clerk, Deptford USPS	Supplies - Office
MC8930	424.90	NJ State PWT	State Water Tax

8931	7,980.89	Atlantic City Electric	Utilities - Operating
8932	86.07	Acme Uniforms	Supplies - Operating
8932	27.75	Acme Uniforms	Supplies - Office
8934	14.23	Billows Electric Supply	Supplies - Office
8935	36.56	Mabel Borovkoff	Health Insurance
8936	125.64	Casa Payroll Services	Supplies - Office
8937	1,125.00	C & C Computer Designs	Supplies - Office
8941	23.74	Courier Post	Supplies - Office
8943	735.00	Eurofins QC	Laboratory Testing
8944	1,050.00	Gen Serve	R/M - System
8945	530.50	WW Grainger	R/M - Building
8946	98.98	Michael Grogan	Health Insurance
8947	215.14	Home Depot	Supplies- Operating
8948	8.33	Intercounty Newspaper Group	Supplies - Office
8950	49.44	John Toal (Petty Cash)	Supplies- Operating
8952	53.40	Live Message American Acqua	R/M - Office
8953	1,475.00	Wade, Long, Wood & Long	Legal Fees
8955	900.54	Miracle Chemical Co Inc	Chemicals
8956	37.47	Auto & Truck Parts of Dept	Automotive Expense
8957	89.38	Nextel/Sprint	Telephone - Operating
8957	34.17	Nextel/Sprint	Supplies- Operating
8958	70.43	One Call Concepts	R/M - System
8959	312.50	Pennoni Associates	Engineer Fees
8960	35.82	Pat Garvey (Petty Cash)	Supplies - Office
8961	138.79	Pine Hill Hardware	Supplies - Operating
8962	173.03	Joseph G Pollard	Supplies - Operating
8963	27.00	Pro Gas Inc	Chemicals
8964	9,000.00	Rio Supply	Small Equip - Operating
8964	5,936.00	Rio Supply	Meter/Connections
8965	34.09	South Jersey Gas	Utilities - Operating
8966	101.74	Verizon	R/M - System
8967	45.95	Deborah Warrington	Health Insurance

Water Renewal & Replacement

Revenue Resolution #20-081

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

8933	56.95	Barton Supply	Water Main Maintenance -W 6th
8949	118,384.00	J Fletcher Creamer & Son	Erial Rd Water Main Rehab- Eng
8951	70.00	Kennedy Marketing	Water Main Maintenance -W 6th
8959	337.50	Pennoni Associates	PRM Backup/Capping 6 & 7 Eng
8959	3,455.80	Pennoni Associates	Erial Rd Water Main Rehab- Eng

Water Construction

Revenue Resolution #20-082

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

8949	118,384.00	J Fletcher Creamer & Son	Erial Rd Water Main Rehab- Eng
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Mr. Green made a motion to approve payment of the Water Bills , seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke.

Nayes: None

Abstain: None

Sewer Operating

Revenue Resolution #20-083

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC8928	495.20	Stamp! Fulfillment Services	Supplies - Office
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MC8929	744.97	BMEU Clerk, Deptford USPS	Supplies - Office
8931	2,500.25	Atlantic City Electric	Utilities - Operating
8931	265.26	Atlantic City Electric	Utilities - Office
8932	86.06	Acme Uniforms	Supplies - Operating
8932	27.75	Acme Uniforms	Supplies - Office
8934	14.23	Billows Electric Supply	Supplies - Office
8935	24.38	Mabel Borovkoff	Health Insurance
8936	125.64	Casa Payroll Services	Supplies - Office
8937	1,125.00	C & C Computer Designs	Supplies - Office
8938	88.00	Camden County MUA	Supplies - Office
8938	88.00	Camden County MUA	Supplies - Operating
8939	149.57	Comcast	Supplies - Office
8940	100.00	Debra Corson	Miscellaneous - Office
8941	23.74	Courier Post	Supplies - Office
8942	225.00	Coverall of Philadelphia	Supplies - Office
8944	1,675.00	GenServe	R/M - System
8945	530.50	WW Grainger	R/M - Building
8946	98.97	Michael Grogan	Health Insurance
8947	215.13	Home Depot	Supplies - Operating
8948	8.32	Intercounty Newspaper Grp	Supplies - Office
8950	49.44	John Toal (Petty Cash)	Supplies - Operating
8952	53.39	Live Message America Acqua	R/M - Office
8953	516.50	Wade, Long, Wood & Long	Legal Fees
8954	34.00	Lethal Pest Solutions	R/M - Office
8956	37.46	Auto & Truck Parts of Dept	Automotive Expense
8957	89.38	Nextel/Sprint	Telephone- Operating
8958	70.42	One Call Concepts	R/M - System
8960	35.81	Pat Garvey (Petty Cash)	Supplies - Office
8961	138.79	Pine Hill Hardware	Supplies - Operating
8962	173.04	Joseph G Pollard	Supplies - Operating
8965	34.09	South Jersey Gas	Utilities - Office
8965	31.96	South Jersey Gas	Utilities - Operating
8966	201.32	Verizon	R/M - System
8967	30.64	Deborah Warrington	Health Insurance
8968	731.30	Xtel Communications	Telephone - Office
8968	307.17	Xtel Communications	Telephone - Operating

Mr. Buscher made a motion to approve payment of the Sewer Bills, seconded by Mr. Green.
Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke.
Nayes: None
Abstain: None

Mr. Knott made a motion to adjourn, seconded by Mr. Green.
All were in favor.

Meeting adjourned 8:05 pm.

Respectfully submitted,

Patricia Garvey
Recording Secretary