

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **May 27, 2020** at 2:00 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey. This meeting is a call-in meeting due to Covid-19 social distancing requirements.

Mr. Buscher called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Buscher, Mr. Knott, Mr. Odenath (arrived 2:07), Mrs. Burke, Mr. Hassett

Absent: Mr. Green

Mr. Hassett was initially seated for Mr. Odenath.

Also in attendance was Mrs. Corson, Executive Director, Mr. Toal, Operations manager and Mr. Welding, Auditor.

Mr. Buscher introduced Mr. Welding. Mr. Welding proceeded with the Budget Introduction. Mrs. Corson stated the water budget includes funds for Water Main Maintenance, Hydrant Replacement Program and Office Improvements. The sewer budget includes an estimated amount of \$20,000 for paving 2 sewer stations, Greenwood and Madison and an Emergency Generator for Bromley pump station. Mr. Toal explained that Bromley has the shortest response time and will rapidly fill up. Tall Pines has a better response time and when it goes over it will go into woods which is better than Bromley flooding out the units on Gristmill. The generator will be a permanent structure put in Bromley. Mr. Welding stated that if the Board is in agreement the Resolution for Budget Introduction needs to be approved.

**Resolution #20-055**  
**2020-2021 AUTHORITY BUDGET RESOLUTION**  
**Pine Hill Municipal Utilities Authority**  
**FISCAL YEAR: FROM: August 1, 2020 TO: July 31, 2021**

WHEREAS, the Annual Budget and Capital Budget for the Pine Hill Municipal Utilities Authority for the fiscal year beginning, August 1, 2020 and ending, July 31, 2021 has been presented before the governing body of the Pine Hill Municipal Utilities Authority at its open public meeting of May 27, 2020; and  
WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 2,632,880.00, Total Appropriations, including any Accumulated Deficit if any, of \$2,632,880.00 and Total Unrestricted Net Position utilized of \$ -0-; and  
WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$236,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$236,000.00; and  
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and  
WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority’s planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.  
NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pine Hill Municipal Utilities Authority, at an open public meeting held on May 27, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Pine Hill Municipal Utilities Authority for the fiscal year beginning, August 1, 2020 and ending, July 31, 2021 is hereby approved; and  
BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority’s outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and  
BE IT FURTHER RESOLVED, that the governing body of the Pine Hill Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on July 15, 2020.

\_\_\_\_\_  
(Secretary’s Signature)

\_\_\_\_\_  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Mark Buscher	x			
Thomas Knott	x			
Christopher Green				x
John Odenath	x			
Christine Burke	x			
Thomnas Hassett (Alternate)	x			

Mr. Knott made a motion to approve the Budget Introduction, seconded by Mr. Buscher.

Ayes: Mr. Buscher, Mr. Knott, Mr. Odenath, Mrs. Burke, Mr. Hassett

Nays: None

Abstain: None

Absent: Mr. Green

Mrs. Corson stated that she discussed a water rate increase with Mr. Welding. Since the MUA will be paying interest on the full loan with the new bonds, Mr. Welding suggested the need for a rate study to be performed since we are going to have to do another rate increase.

Mr. Odenath made a motion to conduct a rate study, seconded by Mr. Knott

Ayes: Mr. Buscher, Mr. Knott, Mr. Odenath, Mrs. Burke, Mr. Hassett

Nays: None

Mr. Welding exited meeting approximately 2:20 pm.

Mr. Knott made a motion to open the floor to the public, seconded by Mr. Hassett. On voice vote, motion carried. No one was in attendance.

Mr. Hassett made a motion to close the floor to the public, seconded by Mr. Odenath. On voice vote, motion carried.

Minutes:

Mr. Hassett made a motion to approve the meeting minutes of the April 30, 2020, seconded by Mr. Knott.

There were no questions regarding the minutes. All were in favor of approving the minutes.

Correspondence :

1. From D.Warrington re: Quote Results/Award Recommendation – Office Cleaning Contract
2. From Verizon re: Mt Clement Water Tank
3. From Pennoni re: Lakes of Pine Hill – Review #1
4. From D.Warrington re: Quote Results/Award Recommendation – IT Support
5. From Pennoni re: New Generators – Change Order
6. From Pine Hill Public Schools re: Late Fees Incurred

The Board reviewed the Correspondence. Mr. Buscher inquired about the late fees waiver request from the Pine Hill Schools. The Board agreed to waive the fees. Mr. Long confirmed that this action does not set a precedent since this is a unique time with the pandemic unless there is a resurgence and a second wave of pandemic.

Mr. Knott made a motion to waive the late fees for interest on the School's accounts and to approve the correspondence, seconded by Buscher.

Ayes: Mr. Buscher, Mr. Knott, Mr. Odenath, Mrs. Burke, Mr. Hassett

Nays: None

Abstain: None

Engineers Report:

**I. Active Projects**

1. Various Water Projects for NJIB Loan
  - a. Asset Management Plan (PHMUX 18007)
    - 1) Plan provided to MUA (available to view on I-Pad); Implemented April, 2019.
  - b. Erial Road Waterman Rehab
    - 1) Echologics Report: no leaks.
    - 2) County project: remainder of Erial Road.
    - 3) Approximately sixty (60) water service replacements.
    - 4) 4,400 LF of ACP water main suspected to be in "poor" condition.
    - 5) 2,800 LF of CIP water main suspected to be in need of rehabilitation.
    - 6) Plans and Specifications provided to MUA.
    - 7) Awarded to J. Fletcher Creamer & Son, Inc. Base Bid \$2,915,694.00.
    - 8) Cloverdale-Erial Road Watermain Rehab expired October 17, 2019; Punchlist to be completed by Creamer.
    - 9) Contracts signed; Preconstruction Meeting held 5/14/2020; Anticipated Start June 2020.
  - c. Branch Avenue Fire Flow and 3rd Ave Loop
    - 1)MUA installed watermain at 3rd Avenue.
    - 2)PRV design by Pennoni.
    - 3)2021 Construction.
  - d. New Well and Well 6 & 7 Decommissioning
    - 1) NJDEP inspection.

- 2) Abandon Wells.
- 3) Must construct new well to maintain Firm Capacity.
- 4) Permitting underway; 2021 Construction.
- 5) Aquifer test plan and Preliminary design underway; Meeting with NJDEP to be rescheduled.
- e. Loan
  - 1) Local Finance Board funding.
  - 2) Raymond James successful bidder for bond.
- 2. Water Allocation Permit
  - a. Permit Renewal issued February 22, 2018.
  - b. DRBC Water Audit submitted March 19, 2020.
  - c. Well status update to be submitted annually by January 31<sup>st</sup> through E2 electronic filing system.
- 3. Map Updates
  - a. Awaiting MUA markups.
  - b. Incorporate MUA GIS Data (Future).

## II. Other Projects

- 1. Garage Damage
  - a. Reviewed by Structural Engineer; repairs bid by MUA
- 2. Dollar General- 207 Berlin-Cross Keys Road
  - a. Approved by Planning Board and MUA; Site work underway
  - b. Recapture Agreement for Amboy Bank.
- 3. MUNA Center House of Worship (site of former St. Edward's School)
  - a. Approved by Planning Board; Change in use requires MUA approval.
  - b. Site work started in violation of Board approvals.
- 4. Pine Valley Developers Use Variance
  - a. Use variance approval for 91 units.
  - b. Site Plan application before Planning Board.
- 5. Branch Avenue Self Store (Former Callahan Nursery)
  - a. Connection for storage facility; Site work underway.
- 6. Carl Pursell- 121 Berlin-Cross Keys Road
  - a. Connection for office/warehouse buildings.
  - b. Recapture Agreement for Amboy Bank.
- 7. Gary Shuhart- 129 Berlin-Cross Keys Road
  - a. Connection for office/warehouse; site work complete.
  - b. Recapture Agreement for Amboy Bank.
- 8. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
  - a. Amboy Bank approved to construct 85 Townhomes.
  - b. TWA Application revisions required.
- 9. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612) (Property purchased by Carl Pursell)
  - a. Pennoni issued bond release recommendation (release not recommended).
- 10. Boy Scout Reservation
  - a. Developer investigating utility extension.
- 11. Annual Water Bond Trustee Report
  - a. Pennoni submitted 2019 report.
- 12. Tank Antenna
  - a. ATT: Turnerville.
  - b. Cellco/Verizon: Mt. Clement; cable tray cover to be removed and cables painted.
  - c. Cellco/Verizon: Turnerville.
  - d. T-Mobile/MetroPCS: T-Mobile on Mt Clement 2<sup>nd</sup> request for antenna (New request).
  - e. T-Mobile/MetroPCS: Turnerville (New request).
  - f. Sprint: Mt. Clement.
  - g. Ham Radio Operator Antenna: Turnerville.
- 13. Third Fairway (Trump Philadelphia)
  - a. One-year TWA permit extension request.

Mr. Dougherty highlighted some projects on his report. The pre-construction meeting for Erial Rd project was held on May 14, 2020 and there is an anticipated start date of June 8, 2020. J.Fletcher Cramer was awarded the contract. Mrs. Corson stated that they will be starting at Erial Rd and will be bringing water off of Jay St water main. There are 528 homes total but not all will be affected at once. Mr. Dougherty said they will be providing temporary service to the affected residents and there will be above ground piping. A traffic control plan has not yet been submitted. He anticipated most of the work will be done on the shoulder, doing one side of road at a time. He said the goal is to complete this project before paving is done. Mr. Dougherty explained the Branch Ave and 3<sup>rd</sup> Ave conflict with the water main location and that the MUA is being asked to move it. The Aquifer

test plan and design is completed for the new well and well decommissioning and will be submitted to the NJDEP the 1<sup>st</sup> week of June. Other projects were recapped.

Mr. Knott made a motion to approve the Engineer's Report, seconded by Mr. Odenath.  
On voice vote, motion carried.

Solicitor's Report:

Mr. Long had no report but stated that he will continue to monitor any updates from the Governor's office and Executive Orders regarding Covid-19 and he will keep Mrs. Corson informed.

Operation Manager's Report:

The Board reviewed Mr. Toal's report.

Mr. Toal spoke about "Uncle Matt's water line on W Branch Ave. He and Mr. Hufner met the surveyors out on the site when they were putting markers in the area. They were told the MUA had a 50' utility easement. So 50' was measured over with the path of least resistance and the water line was placed in the safest way. MUA was not informed at that time that they were limited to 25', nor that Uncle Matt could encroach on the easement as well. After learning that we have to move 260' of the line, we ordered 300' of pipe and offsets and should be delivered by end of week. The pipe that's in the ground is not reusable and has to be replaced. It should take MUA about a week to complete the work. Mrs. Corson said that Uncle Matt removed the trees that were in the way and graded the area for the re-work to be done.

Mr. Odenath made a motion to approve the Operation Manager's Report, seconded by Mr. Knott.  
On voice vote, motion carried.

Executive Director's Report:

Mrs. Corson spoke about the roof on the treatment plant. Shingles were lying in the gutter and in the grassy area. A contractor inspected the job area and gave us a price. Prevailing wage is required. Specs will be prepared to get quotes for the work. She anticipates a month or two for completion of work. The roof is 23 years old and due to be replaced. Also, there is a teleconference meeting tomorrow morning, 5/28/20 with the S&P rating presentation for the loan. Those attending will be Mr. Buscher, Mayor Green, Mr. Welding and Mrs. Corson.

Mr. Knott made a motion to accept the Executive Director's report, seconded by Mr. Buscher.  
On voice vote, motion carried.

Board Members:

There were no comments or questions.

New Business:

None

Old Business:

None

## **RESOLUTIONS:**

### **RESOLUTION AUTHORIZING THE EXTENSION/RENEWAL OF INTER LOCAL SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF GLOUCESTER AND THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY FOR THE PURCHASE OF MOTOR VEHICLE FUEL**

#### **Resolution #20-056**

**WHEREAS**, there arose a need on behalf of the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or Authority") for the purchase of motor vehicle fuel to supply Authority vehicles; and

**WHEREAS**, the Township of Gloucester ("Township") seeks to promote a program for the purchase of motor vehicle fuel to supply the Authority for their vehicles; and

**WHEREAS**, the Authority has determined that the purchase of motor vehicle fuel through the Township will be cost effective and efficient for the residents of the Township and ratepayers of the Authority; and

**WHEREAS**, the Township and the Authority have entered into an agreement for purchase of motor vehicle fuel; and

**WHEREAS**, a copy of said Interlocal Service Agreement is attached to this Resolution and will be available for public inspection at the Offices of the Authority; and

**WHEREAS**, pursuant to Article II of the Agreement, the Agreement shall automatically renew unless sixty (60) days written notice by either party is provided of the intent to terminate the agreement; and

**WHEREAS**, no notice has been provided and the Authority desires to continue the Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Executive Director and/or her designee is hereby authorized to take any and all actions that may be necessary to renew the Interlocal Agreement between the Township of Gloucester and the Pine Hill Borough Municipal Utilities Authority pertaining to the purchase of motor vehicle fuel.

Mr. Buscher made a motion to approve the Shared Service Agreement for Vehicle Fuel, seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Odenath, Mrs. Burke, Mr. Hassett

Nays: None

Abstain: None

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION APPROVING CHANGE ORDER NO. 6 FOR THE  
NEW GENERATORS CONTRACT  
RESOLUTION #20-057**

**WHEREAS**, Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) received a request from Pennoni Associates, Inc. (“Pennoni”) dated May 11, 2020, to approve Change Order No. 6, to provide emergency power to the Operator’s office and design and coordinate the installation of a new soft start solid state starter, which would result in an increase of \$13,650.00 for Project No. PHMUX 18002, the New Generators Contract; and

**WHEREAS**, the Change Order request submitted by Pennoni has been reviewed by staff and the Chairman and Board Members of the PHMUA.

**NOW, THEREFORE, BE IT RESOLVED** by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Change Order No. 6 for Project No. PHMUX 18002, the New Generators Contract, for additional work required to provide emergency power to the Operator’s office and design and coordinate the installation of a new soft start solid state starter, which would result in an increase of \$13,650.00 to the contract is hereby approved by the Authority.
3. The Authority's Executive Director, or her assignee, is hereby authorized and directed to execute any and all documents necessary to effectuate the Change Order.

Mr. Knott made a motion to approve the New Generator Change Order No.6, seconded by Mr. Odenath.

Ayes: Mr. Buscher, Mr. Knott, Mr. Odenath, Mrs. Burke, Mr. Hassett

Nays: None

Abstain: None

**PINE HILL BOROUGH  
MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION #20-058**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority has installed Emergency Generators in the Maintenance Building and Change Order #6 is necessary due to issues with the soft stop of Well #4; and

**WHEREAS**, it will be necessary to appropriate the funds from the Water Renewal and Replacement Fund in order to fund the change order.

**NOW, THEREFORE BE IT RESOLVED** by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$13,650.00 from the Water Renewal and Replacement Fund, is hereby authorized; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Odenath made a motion to appropriate R&R funds for the New Generator Change Order No.6, seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Odenath, Mrs. Burke, Mr. Hassett

Nays: None

Abstain: None

**PINE HILL BOROUGH  
MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION #20-059**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority continues to upgrade the water system and as the Borough of Pine Hill plans to do improvements to W 6<sup>th</sup> Avenue; the Pine Hill Borough Municipal Utilities Authority has determined the W 6<sup>th</sup> Avenue water main would be replaced; and

**WHEREAS**, it will be necessary to appropriate the funds from the Water Renewal and Replacement Fund in order to fund the water main upgrades.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$16,750.00 from the Water Renewal and Replacement Fund, is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Knott made a motion to appropriate R&R funds for the 6<sup>th</sup> Ave Water Main Replacement, seconded by Mr. Odenath.

Ayes: Mr. Buscher, Mr. Knott, Mr. Odenath, Mrs. Burke, Mr. Hassett

Nays: None

Abstain: None

**Water Operating  
Revenue Resolution #20-060**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC8835	201.48	BMEU Clerk, Deptford USPS	Supplies - Office
8836	7,138.09	Atlantic City Electric	Utilities - Operating
8837	71.66	Acme Uniforms	Supplies - Operating
8837	18.50	Acme Uniforms	Supplies - Office
8838	13,551.10	Amerihealth	Health Insurance
8839	309.00	Cintas Corporation No 2	R/M - Office
8839	125.50	Cintas Corporation No 2	R/M - Building
8842	23.74	Courier Post	Supplies - Office
8843	112.50	Coverall of Philadelphia	Supplies - Office
8844	965.00	Eurofins QC	Lab Testing
8845	25.00	FlexFacts	Supplies - Office
8846	25.00	Flowers & Gifts	Supplies - Office
8847	7.45	Patricia Garvey	Health Insurance
8848	18.00	Michael Grogan	Health Insurance
8849	30.00	Heritage Business Systems	Supplies - Office
8850	281.06	Horizon BC/BS	Health Insurance
8851	67.50	Independent Alarm	R/M - Office
8852	24.11	Intercounty Newspaper Group	Supplies - Office
8854	55.17	Live Message American Acqu	R/M - Office
8855	638.00	Long, Wade, Wood & Long	Legal Fees
8857	609.66	Miracle Chemical	Chemicals
8858	88.88	Nextel/Sprint	Telephone - Operating
8858	34.17	Nextel/Sprint	Supplies - Operating
8859	20,161.26	NJ American Water	Water Agreement
8860	64.00	NJ Motor Vehicle Commission	Automotive Expense
8861	49.99	One Call Concepts	R/M - System
8862	3,467.00	Pennoni Associates	Engineer Fees
8863	298.00	Pine Hill Printing	Supplies - Office
8864	271.43	Pine Hill Hardware	Supplies - Operating
8865	27.00	ProGas Inc	Chemicals
8866	110.60	Safeguard Business Forms	Supplies- Office
8867	37.96	South Jersey Gas	Utilities - Operating
8868	106.41	Verizon	R/M - System
8869	26.71	Deborah Warrington	Health Insurance
8870	303.15	WB Mason	Supplies- Office
8870	53.99	WB Mason	Supplies - Operating

**Water Renewal & Replacement  
Revenue Resolution #20-061**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

8853	3,017.40	Kennedy Marketing	Water Main Main. - W 6th Ave
8862	763.00	Pennoni Associates	Erial Rd Water Main Rehab- Eng
8871	485.00	Winslow Rental	Water Main Main. - W 6th Ave
8872	4,568.05	Water Works Supply	Water Main Main. - W 6th Ave

Mr. Odenath made a motion to approve payment of Water Bills, seconded by Mr. Knott.  
 Ayes: Mr. Buscher, Mr. Knott, Mr. Odenath, Mrs. Burke, Mr. Hassett  
 Nays: None  
 Abstain: None

**Sewer Operating  
 Revenue Resolution #20-062**

BE IT RESOLVED by the PINE HILL MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC8835	201.48	BMEU Clerk, Deptford USPS	Supplies - Office
8836	2,945.20	Atlantic City Electric	Utilities - Operating
8836	187.90	Atlantic City Electric	Utilities - Office
8837	71.66	Acme Uniforms	Supplies - Operating
8837	18.50	Acme Uniforms	Supplies - Office
8838	9,034.07	Amerihealth	Health Insurance
8839	309.00	Cintas Corporation No 2	R/M - System
8839	125.50	Cintas Corporation No 2	R/M - Building
8840	149.57	Comcast	Supplies - Office
8841	100.00	Debra Corson	Miscellaneous - Office
8842	23.74	Courier Post	Supplies - Office
8843	112.50	Coverall of Philadelphia	Supplies - Office
8845	25.00	FlexFacts	Supplies - Office
8846	25.00	Flowers & Gifts	Supplies - Office
8847	4.96	Patricia Garvey	Health Insurance
8848	12.00	Michael Grogan	Health Insurance
8850	187.38	Horizon BC/BS	Health Insurance
8851	67.50	Independent Alarm	R/M - System
8852	24.09	Intercounty News Group	Supplies - Office
8854	55.16	Live Message American Acqua	R/M - System
8855	800.00	Long, Wade, Wood & Long	Legal Fees
8856	34.00	Lethal Pest Solutions	R/M - System
8858	88.88	Nextel/Sprint	Telephone- Operating
8860	64.00	NJ Motor Vehicle Commission	Automotive Expense
8861	49.99	One Call Concepts	R/M - System
8862	112.50	Pennoni Associates	Engineer Fees
8864	271.43	Pine Hill Hardware	Supplies - Operating
8866	110.59	Safeguard Business Forms	Supplies - Office
8867	62.58	South Jersey Gas	Utilities - Office
8867	35.15	South Jersey Gas	Utilities - Operating
8868	199.73	Verizon	R/M - System
8869	17.81	Deborah Warrington	Health Insurance
8870	303.15	WB Mason	Supplies - Office
8870	53.99	WB Mason	Supplies - Operating
8873	284.59	Xtel Communications	Telephone - Office
8873	309.10	Xtel Communications	Telephone -Operating

Mr. Knott made a motion to approve payment of Sewer Bills, seconded by Mr. Odenath.  
 Ayes: Mr. Buscher, Mr. Knott, Mr. Odenath, Mrs. Burke, Mr. Hassett  
 Nays: None  
 Abstain: None

Mr. Knott made a motion to adjourn, seconded by Mr. Odenath.  
 Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke  
 Nays: None  
 Abstain: None

Meeting Adjourned 2:45 pm.

Respectfully Submitted,

Patricia Garvey  
 Recording Secretary