

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **September 18, 2019** at 7:30 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Buscher called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke, Mr. Hassett

Also in attendance was Debra Corson, Executive Director; Mr. Chris Long, Solicitor; and Mr. Hugh Dougherty, Engineer. Mr. Toal was not in attendance.

Mr. Buscher presented a card to Mr. Shultz who is attending his last meeting as an Authority Commissioner. He was thanked for serving on the Board.

Mr. Odenath made a motion to open the floor to the public, seconded by Mr. Knott. On voice vote, motion carried.

Mr. Walter Davis stated his name and address to be 1 Franklin Ave. Mr. Buscher gave the floor to Mr. Davis. Mr. Davis stated that he has been a resident of the borough for 24 years. He asked about the recent rate increase and Mr. Buscher stated the increase was 25%. Mr. Davis said the main reason for attending the meeting is because of the 5 million dollars for the repair and work that needs to be done. He asked for clarification since information is currently unavailable. Mr. Buscher stated the three reasons for the increase:

1. Erial Rd pipe replacement: The County will be paving Erial Rd and since the piping under the road is about 50 years old and needs to be replaced this work must be done before the paving is started. Mr. Hassett stated the County required us to obtain an engineering survey and reports on the condition of the piping before they would pave the road.
2. New well: The State of NJ has mandated that we replace the two wells that are closed with a new well to keep the firm capacity that is required. Mr. Dougherty explained the NJ Water Quality Accountability Act. This law says that we have to develop an asset management plan, inventory all assets, and look at capital improvements each year to see what needs to be done and what needs to be replaced. The firm capacity well will be installed and has a 25 year life before any operations would be needed. He doesn't anticipate having to drill another well because we will have enough capacity once this new well is in. So it will just be upkeep of wells; about every 15 years the wells will need overhauled.
3. 3rd Ave water line installation: The water line will run from 3rd Ave to Branch Ave. This came about because of the previous fire on Branch Ave and the need for adequate water supply.

Mr. Long stated the 5 minutes were up and asked for any closing comments. There were none.

Mr. Shultz made a motion to close the floor to the public, seconded by Mr. Green. On voice vote, motion carried.

Minutes:

Mr. Knott made a motion to approve the minutes of the August 21, 2019 meeting, seconded by Mr. Green. There were no questions regarding the meeting minutes. All were in favor of approving the minutes.

Correspondence:

1. To Senator Addiego re: Senate Bill 3870 Vote No
2. From Julie Reehle re: Thank You
3. From Remington & Vernick re: Notice to Proceed Reconstruction of West 7th Avenue
4. From Peggy Gallos, AEA Exec Director re: Newsletter Repairs to Aging Water/Sewer Systems

The Board reviewed the Correspondence. Brief discussion followed.

Mr. Shultz made a motion to approve the correspondence, seconded by Mr. Knott. All were in favor.

Engineers Report:

I. Active Projects

1. Generator at Turnerville Road Plant (PHMUX 18002)
 - a. Awarded Base Bid Only to G&G Electrical Contractors, Inc., \$144,600.00.
 - b. Notice to Proceed issued November 29, 2018; Contract end date October 25, 2019.
 - c. Construction underway; Well Generator Installed; Garage Generator install 9/12/19.
 - d. Additional work approved for Well motor starter; October install.
 - e. Total Contract with additional work; \$152,514.73.
2. Various Water Projects for NJIB Loan
 - a. Asset Management Plan (PHMUX 18007)
 - 1) Plan provided to MUA (available to view on I-Pad); Implemented April, 2019.
 - b. Erial Road Waterman Rehab
 - 1) Echologics Report: no leaks.

- 2) County project: remainder of Erial Road.
 - 3) Approximately sixty (60) water service replacements.
 - 4) 4,400 LF of ACP water main suspected to be in “poor” condition.
 - 5) 2,800 LF of CIP water main suspected to be in need of rehabilitation.
 - 6) Plans and Specifications provided to MUA for review; 2020 Construction.
- c. Branch Avenue Fire Flow and 3rd Ave Loop
 - 1)MUA to install watermain at 3rd Avenue (Fall 2019).
 - 2)Pennoni staked out ROW.
 - 3)PRV design by Pennoni.
 - 4)2020 Construction.
 - d. New Well and Well 6 & 7 Decommissioning
 - 1) NJDEP inspection.
 - 2) Abandon Wells.
 - 3) Must construct new well to maintain Firm Capacity.
 - 4) 2021 Construction.
 - e. Loan
 - 1) Local Finance Board funding.
- 3. Water Allocation Permit
 - a. Permit Renewal issued February 22, 2018.
 - b. DRBC Water Audit Submitted March 27, 2019.
 - 4. Map Updates
 - a. 2018 updates Pennoni proceeding.
 - b. Awaiting MUA markups.

II. Other Projects

- 1. Dollar General- 207 Berlin-Cross Keys Road
 - a. Submitted application to Planning Board.
- 2. MUNA Center House of Worship (site of former St. Edward’s School)
 - a. Approved by Planning Board.
- 3. Pine Valley Developers Use Variance
 - a. Submitted use variance application for 91 units to Planning Board.
- 4. Branch Avenue Self Store (Former Callahan Nursery)
 - a. Easement available for 3rd Avenue watermain.
- 5. Carl Pursell- 121 Berlin-Cross Keys Road
 - a. Connection for office/warehouse buildings.
 - b. Recapture Agreement for Amboy Bank.
- 6. Gary Shuhart- 129 Berlin-Cross Keys Road
 - a. Connection for office/warehouse.
 - b. Recapture Agreement for Amboy Bank.
- 7. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
 - a. Amboy Bank approved to construct 85 Townhomes.
- 8. “Pine Hill Partners” (Lakes at Pine Hill) (PHMU 0612) (Property purchased by Carl Pursell)
 - a. Pennoni issued bond release recommendation (release not recommended).
- 9. Boy Scout Reservation
 - a. Developer investigating utility extension.
- 10. Annual Water Bond Trustee Report
 - a. 2018 report issued January 31, 2019.
- 11. Tank Antenna
 - a. ATT: Mt Clement.
 - b. ATT: Turnerville.
 - c. Cellco/Verizon: Mt. Clement.
 - d. Cellco/Verizon: Turnerville.
 - e. T-Mobile/MetroPCS: T-Mobile on Mt Clement 2nd request for antenna (New request).
 - f. T-Mobile/MetroPCS: Turnerville (New request).
 - g. Sprint: Mt. Clement.
 - h. Ham Radio Operator Antenna: Turnerville.
- 12. Maintenance Bonds
 - a. Madison Avenue expires October 31, 2019.
 - b. Cloverdale-Erial Road Watermain Rehab expires October 17, 2019.
- 13. Third Fairway (Trump Philadelphia)
 - a. One-year TWA permit extension request.

Mr. Dougherty briefly summarized his report. He stated the main generator and garage generator are installed, and the starter for the well's motor is set for October installation. The Asset Management Plan is available to view on i-pads - Erial Road plans and specs, Preparing for bids by end of year and construction by Spring next year. The planning board has approved Dollar General. The MUNA house of worship (St.Ed's formerly) will involve change of use.

Mr. Knott made a motion to accept the Engineer's Report, seconded by Mr. Odenath.
On voice vote, motion carried.

Solicitor's Report:
Mr. Long had no report.

Operation Manager's Report:
Mr. Toal was not present. Board reviewed his report. Mrs. Corson answered questions from the Board.

Mr. Odenath made a motion to approve the Operation Manager's Report, seconded by Mr. Knott.
On voice vote, motion carried.

Executive Director's Report:
Mrs. Corson has scheduled a meeting with Mr. Dougherty for Tuesday 9/24/19 to review the plans for Erial Road and discuss timelines. Also, the Fire District has approved to pay half the cost up to \$2,000 for the purchase of hydrant reflective collars.

Mr. Knott made a motion to accept the Executive Director's Report, seconded by Mr. Shultz.
On voice vote, motion carried.

Board Members:
Thanks were exchanged between Board members and Mr. Shultz for his service.

New Business:
None
Old Business:
None

Resolutions:

**WATER
RESOLUTION #19-96**

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

4180000-0	J1 Renaissance Drive	.91	Penalty Adjustment
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Mr. Green made a motion to approve the Water billing adjustments, seconded by Mr. Odenath.
Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz
Nays: None
Abstain: None

**Water Operating
Revenue Resolution #19-97**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC8443	50.00	Treasurer, NJ State	T/E -Operating
8445	7,172.23	Atlantic City Electric	Utilities - Operating
8445	295.41	Atlantic City Electric	Utilities - Office
8446	84.20	Acme Uniforms	Supplies - Operating
8446	18.50	Acme Uniforms	Supplies - Office
8447	13,747.51	Amerihealth Ins Co of NJ	Health Insurance
8448	238.00	American Water Works Assoc.	T/E -Operating
8450	153.90	Casa Payroll Services	Supplies - Office
8451	5,894.50	C & C Computer Design	Supplies - Office
8456	55.62	Central Security Services	R/M - Office
8456	61.80	Central Security Services	R/M - Building
8457	28.95	Dambly's Garden Center	Supplies - Operating
8459	73.36	Engineered Hydraulics	Supplies- Operating
8460	320.00	Erial Concrete	Supplies - Operating
8461	1,450.00	Eurofins Eaton Analytical	Laboratory Testing
8462	785.00	Eurofins QC	Laboratory Testing

8463	43.04	Michael Grogan	Health Insurance
8464	13.41	Tom Hassett	Health Insurance
8465	30.00	Heritage Business Systems	Supplies- Office
8466	4.90	Home Depot	Supplies- Operating
8467	337.31	Horizon BC/BS	Health Insurance
8468	600.00	Independent Alarm	R/M - System
8470	54.28	Live Message American	R/M - Office
8471	806.75	Wade, Long, Wood & Long	Legal Fees
8473	794.82	Miracle Chemical Co	Chemical
8474	78.87	Nextel/Sprint	Telephone - Operating
8474	34.17	Nextel/Sprint	Supplies - Operating
8475	20,377.23	New Jersey American Water	Water Agreements
8476	200.19	Office Basics	Supplies - Office
8476	3.00	Office Basics	Supplies - Operating
8477	37.64	One Call Concepts	R/M - System
8478	148.00	Pennoni Associates	Engineer Fees
8480	1,336.50	Philadelphia Business Forms	Supplies - Office
8481	27.00	ProGas	Chemicals
8482	160.00	Rio Supply	Supplies - Operating
8483	27.99	South Jersey Gas	Utilities - Operating
8484	15.00	SNJ NIGP Chapter NIGP	T/E - Admin
8485	50.00	Treasurer, NJ State	T/E -Operating
8486	174.98	John Toal	Supplies - Operating
8488	694.00	West and the Thomson Corp	Supplies - Office
8489	406.06	Xtel Communications	Telephone - Office
8489	197.62	Xtel Communications	Telephone- Operating

Water Renewal & Replacement

Revenue Resolution #19-98

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

8478	141.38	Pennoni Associates	Generator - Engineering
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Mr. Knott made a motion to approve payment of the water bills, seconded by Mr. Odenath.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nayes: None

Abstain: None

Sewer Operating

Revenue Resolution #19-99

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

8444	208.00	ABS Electric	R/M - System
8445	2,236.92	Atlantic City Electric	Utilities - Operating
8446	84.20	Acme Uniforms	Supplies- Operating
8446	18.50	Acme Uniforms	Supplies - Office
8447	9,165.00	Amerihealth Ins Co Of NJ	Health Insurance
8450	153.89	Casa Payroll Service	Supplies- Office
8451	5,894.49	C & C Computer Designs	Supplies - Office
8452	2,365.00	Clementon Sewerage Auth	Transmittal Agreements
8453	147.97	Comcast	Supplies - Office
8454	100.00	Debbie Corson	Miscellaneous - Office
8455	160.00	Coverall of Philadelphia	Supplies - Office
8456	55.62	Central Security Services	R/M - Office
8456	61.80	Central Security Services	R/M - Building
8458	52.00	Xylem Dewatering Solutions	Supplies- Operating
8459	73.35	Engineered Hydraulics	Supplies- Operating
8463	28.69	Michael Grogan	Health Insurance
8464	8.94	Tom Hassett	Health Insurance

8467	224.88	Horizon BC/BS	Health Insurance
8469	11,386.50	Lindenwold Sewer Utilities	Transmittal Agreements
8470	54.28	Live Message America Acqu	R/M - Office
8471	806.75	Wade, Long, Wood & Long	Legal Fees
8473	33.00	Lethal Pest Solutions	R/M - Office
8474	78.87	Nextel/Sprint	Telephone - Operating
8476	200.18	Office Basics	Supplies - Office
8476	3.00	Office Basics	Supplies - Operating
8477	37.64	One Call Concepts	R/M - System
8478	\$275.00	Pennoni Associates	Engineer Fees
8479	512.39	Pine Hill Hardware	Supplies - Operating
8480	1,336.50	Philadelphia Business Forms	Supplies - Office
8483	30.89	South Jersey Gas	Utilities - Office
8483	500.00	South Jersey Gas	Utilities - Operating
8484	15.00	SJ NIGP South Jersey Chap	T/E - Admin
8486	174.97	John Toal	Supplies - Operating
8487	338.00	Verizon	R/M - System
8488	694.00	West and the Thomson Corp	Supplies - Office

**Sewer General
Revenue Resolution #19-100**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

8449	1,690.00	Borough of Pine Hill	Cross Keys Rd- Manhole Repair
8478	15.71	Pennoni Associates	Generator - Engineering

Mr. Green made a motion to approve payment of the sewer bills, seconded by Mr. Shultz.
Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz
Nays: None
Abstain: None

Mr. Knott made a motion to adjourn the meeting, seconded by Mr. Shultz.
All were in favor. Meeting adjourned 8:00 pm.

Respectfully submitted,

Patricia Garvey
Recording Secretary