

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **May 16, 2018** at 7:30 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Buscher called the meeting to order with the Pledge of Allegiance to the Flag.

Mr. Buscher read the Open Public Meeting Act.

Roll Call:

Present: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke, Mr. Hassett

Absent: Mr. Shultz

Mr. Buscher stated Mrs. Burke will be seated to replace Mr. Shultz and that Mr. Shultz is excused.

Also in attendance: Mr. Chris Long, Solicitor, and Mr. Hugh Dougherty, Engineer and Mrs. Corson, Executive Director. Mr. Toal was not in attendance.

Mr. Knott made a motion to open the floor to the public, seconded by Mr. Buscher. On voice vote, motion carried.

There was no one in the audience to address the Board.

Mr. Knott made a motion to close the floor to the public, seconded by Mr. Buscher. On voice vote, motion carried.

Minutes:

Mr. Green made a motion to approve the meeting minutes of April 18, 2018, seconded by Mr. Odenath. There were no questions regarding the meeting minutes. Mr. Buscher abstained from approval of these minutes due to his absence at the April meeting. All other board members were in favor of approving the minutes.

Correspondence:

1. From Deborah Warrington re: IT Support Bid Results
2. From Pennoni re: Turnerville Plant New Generator Change Order
3. To Edgar Naranjo, EAE Drilling & Trucking re: Illegal Hydrant Connection
4. From MEL re: Safety Bulletin Tick and Tick-Borne Diseases
5. From Civalier Engineering re: TWA
6. From MEL JIF re: Extension of Online Training and \$250 Credit
7. From Camden Co. re: Commitment to complete improvements to Erial-Clem Rd Phase 2
8. To All Pine Hill Apartment Complexes & Bromley Estates re: Fire Hydrant Protocol
9. From NJ American Water re: Provisional Rate Increase
10. From Pennoni re: Treatment Works Approval Extension Permit-Time Extension-3<sup>rd</sup> Fairway
11. From Kevin Bonilla-22 Richards Ave re: Request for reimbursement of damaged clothing caused by rusty water

Mr. Green asked about #3 theft of water from hydrant. Mr. Long stated that warning letters have been sent out after discussion with Mrs. Corson. Should an illegal hydrant connection happen again we will file a complaint with police. Mr. Buscher asked about #11 reimbursement request. Mrs. Corson explained that the woman did laundry during the flushing and clothing was soiled with rust. The resident provided a list of items with receipts but with discrepancies. The Board and Mr. Long agreed to authorize Mrs. Corson to settle the matter for a not to exceed amount.

Mr. Knott made a motion to authorize Mrs. Corson to settle the matter of reimbursement for damaged clothing for an amount not to exceed \$400.00, seconded by Mr. Hassett.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke.

Nays: None

Abstain: None

Mr. Odenath made a motion to approve all correspondence, seconded by Mr. Knott. On voice vote, motion carried.

Mr. Buscher gave the floor to Mr. Welding for the Budget Introduction. Board Members were provided with the budget summary and Mr. Welding explained the budget information details and also reviewed the details of the proposed water rate increase. The proposed increase is 25% this year and 25% next year for both gallonage and meter fees. The Board discussed the dates for the Public Rate Hearing. Mr. Welding will provide a breakdown sheet to be attached to the resolution for the rate increase.

Mr. Green asked about meter reading fees previously discussed. Mrs. Corson said that fees for various other services such as final readings can be changed later at a future meeting and doesn't require a public hearing.

Mr. Welding concluded his presentation and exited the meeting at 8:15 pm.

Engineer's Report:

I. Active Projects

1. Generator at Turnerville Road Plant (PHMUX 18002)

- a. Electrical survey complete.
- b. Base Bid- Well and Chemical Feed/Garage, Add Alternate Admin Building.
- c. Proposed Schedule: Advertise Week of May 28th; Award June 20, 2018.
- 2. Various Water Projects for Consideration for NJEIT Loan
  - a. Asset Management Plan
    - 1) Required with loan application.
  - b. Erial Road Waterman Rehab
    - 1) Echologics Report: no leaks.
    - 2) 2018/2019 County project: remainder of Erial Road.
    - 3) Approximately sixty (60) water service replacements.
    - 4) 4,400 LF of ACP water main suspected to be in “poor” condition.
    - 5) 2,800 LF of CIP water main suspected to be in need of rehabilitation.
    - 6) Pennoni proposal for loan application and design for lining services.
  - c. Branch Avenue Fire Flow and 3rd Ave Loop
    - 1) MUA to install watermain at 3rd Avenue.
    - 2) ROW Vacated; Need Easement.
    - 3) PRV design by Pennoni.
  - d. New Well and Well 6 & 7 Decommissioning
    - 1) NJDEP inspection.
    - 2) Abandon Wells.
    - 3) Must construct new well to maintain Firm Capacity.
- 3. Water Allocation Permit
  - a. Permit expires September 30, 2017.
  - b. Pennoni submitted Renewal Application.
- 4. Map Updates
  - a. 2018 updates Pennoni submitted proposal.

## II. Other Projects

- Mansion Apartments Fire Service (PHMUX 18003)
  - a. Mansion Apartments looking to connect fire service to Building #300.
- 2. Carl Pursell- 121 Berlin-Cross Keys Road
  - a. Connection for office/warehouse buildings.
- 3. Gary Shuhart- 129 Berlin-Cross Keys Road
  - a. Connection for office/warehouse.
- 4. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
  - a. Amboy Bank looking to construct 90 Townhomes.
- 5. “Pine Hill Partners” (Lakes at Pine Hill) (PHMU 0612)
  - a. Pennoni issued bond release recommendation (release not recommended).
- 6. Annual Water Bond Trustee Report
  - a. 2017 report issued January 31, 2018.
- 7. Long Term Capital Projects
  - a. Lining projects, valve replacements, fire hydrant replacements.
  - b. Eliminate Dead-end loops; consider C-900 pipe.
  - c. Meter replacements: investigate programs for funding.
- 8. Identify Funding Sources
  - a. NJEITF (Loans) now accepting rolling applications.
  - b. Private financing.
- 9. Tank Antenna
  - a. ATT: New installation at Mt Clement.
  - b. ATT: New installation proposed at Turnerville.
  - c. Cellco/Verizon: New Installation at Mt. Clement (hold).
  - d. Cellco/Verizon: Turnerville.
  - e. T-Mobile/MetroPCS: T-Mobile on Mt Clement; new work.
  - f. T-Mobile/MetroPCS: Turnerville (request to negotiate fee).
  - g. Sprint: Mt. Clement.
  - h. Ham Radio Operator Antenna: Turnerville.
- 10. Maintenance Bonds
  - a. Greenwood Avenue expires January 17, 2019.
  - b. Madison Avenue expires October 31, 2019.
  - c. Cloverdale-Erial Road Watermain Rehab expires October 17, 2019.
- 11. Third Fairway (Trump Philadelphia)
  - a. One-year TWA permit extension request.

Mr. Dougherty reviewed the Engineer’s report with the Board. He and Mrs. Corson would like to hold off on the bidding for the generators until money is available next year. The various water projects now require shovel ready plans before submitting the application for NJIB loans which accounts for part of the water rate increase. These loans now have a rolling window for project financing. We are on top of the NJ Water Accountability Act since we were proactive because of starting the process required for the loans. The Water Allocation Permit renewal application has been submitted and we are waiting to hear back. Mrs. Corson said she has been contacted

about providing confirmation of Well #6 & Well #7 being capped. Other projects such as the Mansions Fire Service Line and Cross Keys Road water/sewer connections were discussed. The Cross Keys Road projects are subject to the Recapture Agreement for Amboy Bank. The calculation of pro-rata share amounts will have to be figured out. We will collect the fee for connections and Amboy Bank would be reimbursed for a portion of their payments. Mr. Dougherty said we are waiting on plans to be submitted for approval for the installation of the Ham Radio Antenna. Mrs. Corson confirmed with Mr. Dougherty about the commitment letter from the County that it is budgeted in our proposal to replace or restore Erial Road when the contractor is done his work. The contractor must replace/ restore any sections disrupted by his work. This restoration is included in the cost.

Mr. Odenath made a motion to accept the Engineer's Report, seconded by Mr. Knott.  
On voice vote, motion carried.

**Solicitor's Report:**

Mr. Long stated he will talk with Mrs. Corson to schedule the Rate Hearing and the procedure that needs to be followed. Mr. Long contacted T-Mobile about negotiations but hasn't heard back yet.

Mr. Knott made a motion to approve the Solicitor's Report, seconded by Mrs. Burke.  
On voice vote, motion carried.

**Operations Manager's Report:**

The Board reviewed Mr. Toal's report.

Mr. Odenath made a motion to approve the Licensed Operation Manager's report, seconded by Mr. Buscher.  
On voice vote, motion carried.

**Executive Director's Report:**

Mrs. Corson stated that Mr. Toal's contract is up for renewal in September and he does want to renew it. Mr. Long suggested it be presented to the Board at either the July or August meeting. Mrs. Corson will send the contract by e-mail to the Board Members for their review.

Options were discussed to replace John should he not renew his contract or if he left. Mrs. Corson said we do have someone else with a sewer license but no one with a water license. In the past we have contracted an outside licensed individual. Mr. Dougherty said Pennoni has licensed operators in the firm.

Mr. Knott made a motion to accept the Executive Director's Report, seconded by Mr. Buscher. On voice vote, motion carried.

**Board Members:**

Mr. Green mentioned the hydrant out of service at 8<sup>th</sup> Ave & Erial Rd. Mrs. Corson said it had been hit and we will repair or replace it. In the meantime, the Fire Department has been notified. Mr. Green also thanked the MUA for the help the Borough received with it's recent sewer issue. Mr. Buscher mentioned a manhole cover in need of repair on Cross Keys Rd. Mrs. Corson stated that she is aware of it although it is not one of the 5 remaining manhole covers currently on the list for replacement. Our guys did a temporary repair on it until it can be permanently fixed.

**New Business:**

None

**Old Business:**

None

**Resolutions:**

**Pine Hill Borough Municipal Utilities Authority**

**Resolution Approving a Treatment Works Approval (TWA) Permit Time Extension (Permit No. 12-0176) For Third Fairway Estates Located at Blocks 28/29, LOTS 1-23 (Odd) 2-28 (Even)/109 (Odd) AND 2-28 (Even) in the Borough of Pine Hill, County of Camden and State of New Jersey**

**Resolution #18-58**

WHEREAS, pursuant to the New Jersey Permit Extension Act, the Treatment Works Approval ("TWA") for the above entitled project will expire on June 30, 2018; and

WHEREAS, the permit grants permission to construct and operate a sanitary sewer extension consisting of 583 linear feet of 8-inch P.V.C. to serve a proposed residential development to be located along Branch Avenue in the Borough of Pine Hill, Camden County; and

WHEREAS, the applicant seeks a one-year time extension to the TWA permit; and

WHEREAS, the Solicitor has reviewed the request and determined that the request is consistent with and in compliance with State Law.

NOW, THEREFORE, BE IT RESOLVED, by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The PHMUA hereby authorizes, grants and endorses a one-year extension for Permit No. 12-0176 as set forth herein.

Mr. Odenath made a motion to approve this resolution, seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

**Resolution #18-59**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority had applied to NJEIT for financing of the Greenwood Avenue Pump Station Reconstruction and Madison Avenue Pump Station Improvements and was required by NJEIT to provide a Sewer Asset Management Plan; and

WHEREAS, it was determined that additional funds must be appropriated for the engineering cost of the Sewer Asset Management Plan.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$2,246.50 from the Sewer General Fund, which is required to fund this plan is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Knott made a motion to approve this resolution, seconded by Mr. Odenath.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

Pine Hill Borough Municipal Utilities Authority

Resolution Authorizing a Water Rate Study

**Resolution #18-60**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) has identified a potential need regarding the water rates charged by the Authority; and

WHEREAS, in order to best service its ratepayers, the Authority engaged in a water rate study, conducted by Michael Welding of Bowman & Company to determine the need and/or justification for any adjustment in water rates; and

WHEREAS, following a review of the water rate study, the Authority now so desires to conduct a public hearing regarding the proposed water rate adjustment pursuant to N.J.S.A. 40:14B-23;

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. A public hearing shall be held on June 20, 2018 regarding the proposed adjustment of the water rates charged by the Authority.
3. The Executive Director and/or her designee are directed to provide notice of the proposed adjustment via regular mail to the clerk of each municipality serviced by the authority. Further, the Executive Director and/or her designee are directed to publish notice of the proposed adjustment, and the time and place of the public hearing in at least two (2) newspapers of general circulation in the area serviced by the authority.

Mr. Odenath made a motion to approve this resolution, seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

**2018 Authority Budget Resolution**

Pine Hill Municipal Utilities Authority

**Resolution #18-61**

FISCAL YEAR: FROM: August 1, 2018 TO: July 31, 2019

WHEREAS, the Annual Budget and Capital Budget for the Pine Hill Municipal Utilities Authority for the fiscal year beginning, August 1, 2018 and ending, July 31, 2019 has been presented before the governing body of the Pine Hill Municipal Utilities Authority at its open public meeting of May 16, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,495,000.00 , Total Appropriations, including any Accumulated Deficit if any, of \$2,633,700.00 and Total Unrestricted Net Position utilized of \$138,700.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$663,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$663,000.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pine Hill Municipal Utilities Authority, at an open public meeting held on May 16, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Pine Hill Municipal Utilities Authority for the fiscal year beginning, August 1, 2018 and ending, July 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pine Hill Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on July 18, 2018.

Mr. Green made a motion to approve the resolution to introduce the budget for the fiscal year August 1, 2018 to July 31, 2019, seconded by Mrs. Burke.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nayes: None

Abstain: None

Pine Hill Borough Municipal Utilities Authority

County of Camden

State of New Jersey

**Resolution #18-62**

WHEREAS, C & C Computer Designs LLC has provided the lowest bid for Information Technology Support for all computers and tablets for the Pine Hill Borough Municipal Utilities Authority ("PHBMUA"); and

WHEREAS, a one (1) year Contract beginning June 1, 2018, has been provided to the Authority for this support on an ongoing basis as needed, at an annual cost of \$9,000.00; and

WHEREAS, funds are available in the Authority budget for the payment of these services as set forth on the Certification of Funds attached hereto and incorporated by reference herein;

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that it hereby agree to award the Information Technology Support contract to C & C Computer Designs LLC in the amount of \$9,000.00.

BE IT FURTHER RESOLVED that the appropriate Authority Official is authorized to sign the Contract for the commencement of this service.

Mr. Odenath made a motion to approve the contract for IT Services, seconded by Mrs. Burke.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nayes: None

Abstain: None

WATER

**Resolution #18-63**

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

435000-0	\$55.07	91 Grant Lane	Final Reversed AB-Wrong Acct
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Mr. Knott made a motion to approve the water billing adjustments, seconded by Mrs. Burke.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nayes: None

Abstain: None

SEWER

**Resolution #18-64**

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

2459000-0	\$1.92	54 Estates Road	Resolution for Interest
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Mr. Green made a motion to approve the sewer billing adjustments, seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke

Nayes: None

Abstain: None

Water Operating

**Revenue Resolution #18-65**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC7609	821.57	Amerihealth NJ	Health Insurance
7610	200.00	A C Schultes	R/M - System
7611	6,474.44	Atlantic City Electric	Utilities - Operating
7611	177.22	Atlantic City Electric	Utilities - Office
7612	84.20	Acme Uniforms	Supplies - Operating
7612	18.50	Acme Uniforms	Supplies - Office
7613	12,584.66	Amerihealth Ins Co of NJ	Health Insurance

7614	2,372.98	Bank of New York	Trustee
7616	119.78	Casa Payroll Service	Supplies - Office
7617	348.91	Citgo Fleet	Automotive Expense
7619	691.00	Core & Main LP	Supplies - Operating
7619	75.00	Core & Main LP	Hydrant Maintenance
7622	991.00	Eurofins QC	Laboratory Testing
7623	148.69	Fazzio Steel	Supplies - Operating
7624	25.00	FlexFacts	Supplies - Office
7625	64.99	Patricia Garvey	T/E - Admin.
7626	10.19	Michael Grogan	Health Insurance
7627	33.00	Thomas Hassett	Health Insurance
7628	361.61	Horizon BC/BS	Health Insurance
7629	45.00	Matthew Hufner	Health Insurance
7630	29.32	John Toal - Petty Cash	Supplies - Operating
7631	57.50	Live Message America	R/M -Office
7633	613.83	Miracle Chemical Co	Chemicals
7634	\$96.11	Elmerinda Narducci	Health Insurance
7635	141.00	National Paving Co	Supplies - Operating
7636	67.97	Nextel/Sprint	Telephone - Operating
7637	18,897.71	NJ American Water	Water Agreements
7638	179.25	NJ MVC	Automotive Expense
7639	156.82	Office Basics	Supplies - Office
7640	81.25	One Call Concepts	R/M - System
7642	34.10	Pat Garvey - Petty Cash	Supplies - Office
7643	298.00	Pine Hill Printing	Supplies - Office
7644	174.72	Pine Hill Hardware	Supplies - Operating
7645	190.60	Joseph G Pollard Company	Supplies - Operating
7646	27.00	ProGas	Chemicals
7647	90.00	Rio Supply	Meter/Connections
7648	100.00	Rutgers the State Univ	T/E - Admin
7649	50.80	Sams Club	Supplies - Office
7649	49.79	Sams Club	Supplies - Operating
7650	32.72	South Jersey Gas	Utilities - Operating
7651	18.00	John Toal	Health Insurance
7652	146.65	Verizon	R/M - System
7653	28.00	James Wakeley	Health Insurance
7654	286.00	West and Thomson	Supplies - Office
7656	383.76	Xtel Communications	Telephone - Office
7656	190.85	Xtel Communications	Telephone – Operating

Water Renewal & Replacement

**Revenue Resolution #18-66**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

7657	4964.00	R D Zeuli Inc	Emergency Watermain Rpr - const
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Mrs. Burke made a motion to approve payment of the water bills, seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

Sewer Operating

**Revenue Resolution #18-67**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC7609	\$547.71	AmeriHealth NJ	Health Insurance
7611	2,848.99	Atlantic City Electric	Utilities - Operating
7612	84.20	Acme Uniforms	Supplies - Operating
7612	18.50	Acme Uniforms	Supplies - Office
7613	8,389.77	AmeriHealth NJ	Health Insurance

7615	179.40	Barton Supply Inc	Laterals/Vent Covers
7616	119.78	Casa Payroll Service	Supplies - Office
7617	348.91	Citgo Fleet	Automotive Expense
7618	145.84	Comcast	Supplies - Office
7620	100.00	Debra Corson	Miscellaneous - Office
7621	160.00	Coverall of Philadelphia	Supplies - Office
7624	25.00	FlexFacts	Supplies - Office
7625	65.00	Patricia Garvey	T/E - Admin
7626	6.80	Michael Grogan	Health Insurance
7627	22.00	Thomas Hassett	Health Insurance
7628	241.06	Horizon BC/BS	Health Insurance
7629	30.00	Matthew Hufner	Health Insurance
7630	29.32	John Toal - Petty Cash	Supplies - Operating
7631	57.51	Live Message America	R/M - Office
7632	31.00	Lethal Pest Solutions	R/M - Office
7634	64.08	Elmerinda Narducci	Health Insurance
7636	67.98	Nextel/Sprint	Telephone - Operating
7638	179.25	NJ MVC	Automotive Expense
7639	156.82	Office Basics	Supplies - Office
7640	81.25	One Call Concepts	R/M - System
7641	147.00	Pennoni Associates	Engineer Fees
7642	34.10	Pat Garvey (Petty Cash)	Supplies - Office
7644	174.73	Pine Hill Hardware	Supplies - Operating
7648	100.00	Rutgers the State University	T/E - Admin
7649	50.80	Sams Club	Supplies - Office
7649	49.80	Sams Club	Supplies - Operating
7650	67.54	South Jersey Gas	Utilities - Office
7650	33.85	South Jersey Gas	Utilities - Operating
7651	12.00	John Toal	Health Insurance
7652	188.91	Verizon	R/M - System
7653	18.67	James Wakeley	Health Insurance
7654	286.00	West and Thomson	Supplies - Office
7655	51.68	Xerox Corp	Supplies - Office

Mr. Knott made a motion to approve payment of the sewer bills, seconded by Mr. Green.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

Mr. Knott made a motion to adjourn the meeting, seconded by Mr. Odenath.

On voice vote, motion carried. Meeting adjourned at 8:50 pm.

Respectfully submitted,

Patricia Garvey  
Recording Secretary