

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **July 18, 2018** at 7:30 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Knott called the meeting to order with the Pledge of Allegiance to the Flag.

Mr. Knott read the Open Public Meeting Act.

Roll Call:

Present: Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke, Mr. Hassett

Absent: Mr. Buscher

Mr. Knott made a motion to excuse Mr. Buscher, seconded by Mr. Green.

Also in attendance: Mr. Chris Long, Solicitor, and Mr. Hugh Dougherty, Engineer, Mrs. Corson, Executive Director and Mr. Toal, Operations Manager.

Mr. Shultz made a motion to seat Mrs. Burke, seconded by Mr. Green. Motion carried.

Mr. Knott introduced Mr. Welding who proceeded with the review of the Audit. The review covered both water and sewer utilities. The Infrastructure Trust Loans were reviewed in detail. Mentionable is the final payment in August this year for the 1997 Water Revenue Bonds, and the new 2017A/2017B Sewer Revenue Bonds ranging from interest free to 3-5% interest. The Schedule of Financial Statement Findings resulted in No Comments or Recommendations. There were no significant deficiencies or instances of noncompliance reported.

Mr. Welding concluded his presentation and exited the meeting.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
RESOLUTION #18-80**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual report of audit for the year ended July 31, 2017 has been completed and filed with the Pine Hill Municipal Utilities Authority, County of Camden pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual report of audit, and have specifically reviewed the section entitled "Schedule of Findings and Recommendations", in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, the governing body of the Pine Hill Municipal Utilities Authority, County of Camden, hereby certified to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended July 31, 2017 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Mr. Shultz made a motion to approve the Audit, seconded by Mr. Green.

Ayes: Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke.

Nays: None

Abstain: None

Mr. Knott made a motion to open the floor to the public, seconded by Mr. Hassett. On voice vote, motion carried. There was no one in the audience to address the Board.

Mr. Odenath made a motion to close the floor to the public, seconded by Mr. Shultz. On voice vote, motion carried.

Minutes:

Mrs. Burke made a motion to approve the meeting minutes of June 20, 2018, seconded by Mr. Green. There were no questions regarding the meeting minutes. All board members were in favor of approving the minutes.

Correspondence:

1. From Board of Public Utilities re: Probable Violation Failure to Mark Out Montgomery Ave
2. From Board of Public Utilities re: Probable Violation Failure to Mark Out Tomlinson Ave
3. From Mike Grogan/John Toal re: Statement in response to Mason Run/Tall Pines Mark Outs
4. To One Call Enforcement NJ Board of Public Utilities re: Response Montgomery Ave
5. To One Call Enforcement NJ Board of Public Utilities re: Response Tomlinson Ave
6. From Deborah Warrington re: Truck Purchase and Appropriation of Funds

7. From Chris Long re: Supreme Court decision impacting union membership
8. From Md7,LLC-Verizon Wireless re: contract modifications request
9. To One Call Enforcement NJ Board of Public Utilities re: 2nd Response Montgomery Ave
10. To One Call Enforcement NJ Board of Public Utilities re: 2nd Response Tomlinson Ave
11. To T-Mobile North East re: 1st Amendment to Site Lease with Option

Mr. Shultz made a motion to approve the correspondence, seconded by Mrs. Burke. On voice vote, motion carried.

Engineer's Report:

I. Active Projects

1. Generator at Turnerville Road Plant (PHMUX 18002)
 - a. Electrical survey complete.
 - b. Base Bid- Well and Chemical Feed/Garage, Add Alternate Admin Building.
 - c. Project on hold until 2019.
2. Various Water Projects for Consideration for NJEIT Loan
 - a. Asset Management Plan
 - 1) Required with loan application.
 - b. Erial Road Waterman Rehab
 - 1) Echologies Report: no leaks.
 - 2) 2018/2019 County project: remainder of Erial Road.
 - 3) Approximately sixty (60) water service replacements.
 - 4) 4,400 LF of ACP water main suspected to be in "poor" condition.
 - 5) 2,800 LF of CIP water main suspected to be in need of rehabilitation.
 - 6) Pennoni proposal for loan application and design for lining services.
 - c. Branch Avenue Fire Flow and 3rd Ave Loop
 - 1) MUA to install watermain at 3rd Avenue.
 - 2) ROW Vacated; Need Easement.
 - 3) PRV design by Pennoni.
 - d. New Well and Well 6 & 7 Decommissioning
 - 1) NJDEP inspection.
 - 2) Abandon Wells.
 - 3) Must construct new well to maintain Firm Capacity.
3. Water Allocation Permit
 - a. Permit Renewal issued February 22, 2018.
4. Map Updates
 - a. 2018 updates Pennoni submitted proposal.

II. Other Projects

1. Mansion Apartments Fire Service (PHMUX 18003)
 - a. Mansion Apartments looking to connect fire service to Building #300.
2. Carl Pursell- 121 Berlin-Cross Keys Road
 - a. Connection for office/warehouse buildings.
 - b. Recapture Agreement for Amboy Bank.
3. Gary Shuhart- 129 Berlin-Cross Keys Road
 - a. Connection for office/warehouse.
 - b. Recapture Agreement for Amboy Bank.
4. Branch Avenue Self Store (Former Callahan Nursery)
 - a. Need easement for 3rd Avenue watermain.
5. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
 - a. Amboy Bank looking to construct 90 Townhomes.
6. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612)
 - a. Pennoni issued bond release recommendation (release not recommended).
7. Annual Water Bond Trustee Report
 - a. 2017 report issued January 31, 2018.
8. Long Term Capital Projects
 - a. Lining projects, valve replacements, fire hydrant replacements.
 - b. Eliminate Dead-end loops; consider C-900 pipe.
 - c. Meter replacements: investigate programs for funding.
9. Identify Funding Sources
 - a. NJEITF (Loans) now accepting rolling applications.
 - b. Private financing.
10. Tank Antenna
 - a. ATT: New installation at Mt Clement.
 - b. ATT: New installation proposed at Turnerville.
 - c. Cellco/Verizon: New Installation at Mt. Clement (hold).
 - d. Cellco/Verizon: Turnerville.
 - e. T-Mobile/MetroPCS: T-Mobile on Mt Clement; new work.
 - f. T-Mobile/MetroPCS: Turnerville (request to negotiate fee).
 - g. Sprint: Mt. Clement.

- h. Ham Radio Operator Antenna: Turnerville.
- 11. Maintenance Bonds
 - a. Greenwood Avenue expires January 17, 2019.
 - b. Madison Avenue expires October 31, 2019.
 - c. Cloverdale-Erial Road Watermain Rehab expires October 17, 2019.
- 12. Third Fairway (Trump Philadelphia)
 - a. One-year TWA permit extension request.

Mr. Dougherty reviewed the Engineer's report with the Board. Mr. Dougherty said that once the County finishes Erial Road it will ultimately look like the Cloverdale section where the diamond grind has been completed. Mr. Dougherty will meet with Mrs. Corson later in August to go thru what needs to be done for the infrastructure trust loans for the water projects. He stated we will be proceeding this year with the map updates. The current maps will be replaced with whole new sets of maps. Maps will be provided for the MUA trucks and the Fire Department. The plan is to evaluate the maps every two years to see if updating the maps is needed. There is a preconstruction meeting at the Borough Hall on Thursday for the Gary Shuhart project for 129 Berlin-CrossKeys Rd. Mrs. Corson and Mr. Hufner will attend. Mr. Dougherty said that during pre-construction meetings it would be a good idea to bring to their attention that they have to file an application with the MUA to make the connection. He explained there is a planning board process and a utility process where there is a need for an escrow account to be set up for each. Mr. Dougherty will call Mr. Shuhart regarding the escrow. The Branch Ave Self Store "Uncle Matt's" was approved by the planning board and was issued a Use Variance but still needs to get the Site Plan approval. As soon as the plans are submitted we will require an easement coming from 3rd Ave and some water improvements as well as a possible fire hydrant. Lastly, Mr. Dougherty has the plans for the Ham Radio Antenna and will review them with Mr. Toal before the work is authorized.

Mr. Odenath made a motion to accept the Engineer's Report, seconded by Mr. Shultz.
On voice vote, motion carried.

Solicitor's Report:

T-Mobile agreed to Mr. Long's recommended changes to the draft version of the lease agreement. There is a resolution tonight for the approval of that agreement. There is a correspondence from Verizon Wireless regarding contract modifications that Mr. Long will address in Executive Session.

Mr. Shultz made a motion to approve the Solicitor's Report, seconded by Mrs. Burke.
On voice vote, motion carried.

Operations Manager's Report:

The Board reviewed Mr. Toal's report. There were no questions for Mr. Toal.

Mrs. Burke made a motion to approve the Licensed Operation Manager's report, seconded by Mr. Green.
On voice vote, motion carried.

Executive Director's Report:

Mrs. Corson stated that Jim Wakeley hurt his wrist last Wednesday and after seeing the doctor he has returned to work today on Light Duty. He can't lift anything heavy or grasp anything heavy. He is able to drive but has to be cautious. Mrs. Corson explained the injury happened when he lifted up a meter box lid to turn the water off at a property in Mason Run/Tall Pines and he twisted his hand and heard something pop. The injury may be a torn cartilage in his wrist. The adjustor has not received a report from the doctor yet. As of now we do not know when Jim can return back to working full duty. Mrs. Corson said she will be on vacation 7/23-7/27 and 8/2-8/6. She will not have access to e-mail but can be reached by text message.

Mr. Odenath made a motion to accept the Executive Director's Report, seconded by Mr. Shultz. On voice vote, motion carried.

Board Members:

There were no questions or comments from the Board Members.

New Business:

None

Old Business:

None

Resolutions:

**2019 ADOPTED BUDGET
RESOLUTION #18-81
Pine Hill
Municipal Utilities Authority**

FISCAL YEAR: FROM: August 1, 2018 TO: July 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Pine Hill Municipal Utilities Authority for the fiscal year beginning, August 1, 2018 and ending, July 31, 2019 has been presented for adoption before the governing body of the Pine Hill Municipal Utilities Authority at its open public meeting of July 18, 2018; and WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$2,495,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,633,700.00 and Total Unrestricted Net Position utilized of \$138,700.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$633,000.00 and Total Unrestricted Net Position planned to be utilized of \$633,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pine Hill Municipal Utilities Authority, at an open public meeting held on July 18, 2018 that the Annual Budget and Capital Budget/Program of the Pine Hill Municipal Utilities Authority for the fiscal year beginning, August 1, 2018 and ending, July 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Mr. Green made a motion to adopt the 2019 Budget, seconded by Mrs. Burke.

Ayes: Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke

Nays: None

Abstain: None

PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
COUNTY OF CAMDEN
STATE OF NEW JERSEY
RESOLUTION AWARDDING PURCHASE OF
2019 FORD F-250 EXTENDED CAB 4X4 TRUCK
W/UTILITY BODY

RESOLUTION #18-82

WHEREAS, the Pine Hill Borough Municipal Utilities Authority reviewed the State of New Jersey Contract A88726, T2100 for the purchase of a 2019 4X4 F250 Truck with Extended Cab and Utility Body; and

WHEREAS, the NJ State Contract A88726, T2100 submitted for this vehicle was by Cherry Hill Winner Ford of Cherry Hill, New Jersey, in the amount of \$35,207.00; and

WHEREAS, said bid has been reviewed for satisfying the legal requirements by the Authority Legal Counsel and was found to be compliant; and

WHEREAS, funds are available for the award of this bid as set forth on the Certification of Funds attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority that it hereby approves the awarding of the bid for the 2019 4X4 F250 Truck with Extended Cab and Utility Body to Cherry Hill Winner Ford, in the amount of \$35,207.00.

BE IT FURTHER RESOLVED that the appropriate Authority Officials are hereby authorized to execute any and all documents that may be required to complete this bid purchase.

Mrs. Burke made a motion to approve the purchase of 2019 F-250 Truck, seconded by Mr. Green.

Ayes: Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke

Nays: None

Abstain: None

Resolution #18-83

Renewal & Replacement Resolution

WHEREAS, the Pine Hill Borough Municipal Utilities Authority had determined the need to purchase a 2019 Ford F-250 Truck 4x4 Extended Cab and Utility Body; and

WHEREAS, it will be necessary to appropriate funds from the Renewal & Replacement Fund in order to make this purchase.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$17,800.00 from the Renewal & Replacement Fund, which is required to purchase this truck, is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Green made a motion to approve Appropriation of R&R Funds for Truck Purchase, seconded by Mr. Shultz.

Ayes: Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke

Nays: None

Abstain: None

Resolution #18-84

Sewer General Resolution

WHEREAS, the Pine Hill Borough Municipal Utilities Authority had determined the need to purchase a 2019 Ford F-250 Truck 4x4 Extended Cab and Utility Body; and

WHEREAS, it will be necessary to appropriate funds from the Sewer General Fund in order to make this purchase.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$17,800.00 from the Sewer General Fund, which is required to purchase this truck, is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Green made a motion to approve Appropriation of Sewer General Funds for Truck Purchase, seconded by Mr. Odenath.

Ayes: Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke

Nays: None

Abstain: None

PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING APPROVAL AND EXECUTION OF FIRST AMENDMENT TO SITE LEASE WITH OPTION BETWEEN THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY AND T-MOBILE NORTHEAST LLC FOR CERTAIN PREMISES THAT ARE A PORTION OF THE PROPERTY LOCATED AT 907 TURNERSVILLE ROAD, PINE HILL, NJ 08021

RESOLUTION # 18-85

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) and T-Mobile Northeast LLC (“T-Mobile”) entered into a Site Lease with Option dated June 26, 2008 regarding the premises located at 907 Turnersville Road, Pine Hill, NJ 08021; and

WHEREAS, the Parties desire to extend the Term of the Agreement with certain modifications to the rent payable as well as certain other Terms and Conditions; and

WHEREAS, the Parties have negotiated a First Amendment to Site Lease with Option which is attached and made a part hereof; and

WHEREAS, the First Amendment to Site Lease with Option has been reviewed by the Authority’s General Counsel and the Executive Director who recommend that the First Amendment to Site Lease with Option be approved and executed by the Authority; and

WHEREAS, the Chairman and Board Members of the Authority concur with said recommendations and desire to execute the First Amendment to Site Lease with Option.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Executive Director and/or her designee are authorized to take any and all necessary steps to execute the First Amendment to Site Lease with Option as attached.

Mr. Green made a motion to approve the T-Mobile Lease Agreement, seconded by Mr. Shultz.

Ayes: Mr. Knott, Mr. Green, Mr. Shultz, Mrs. Burke

Nays: None

Abstain: Mr. Odenath

WATER
RESOLUTION #18-86

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

1870000-0	912 Erial Road	\$ 37.10	Lost Payment
1304000-0	69 E Buttonwood Ave	\$275.90	89T incorrect mtr rdg (old rate)
1424000-0	107 E Clearview Ave	\$ 21.70	7T Leaky Base Mtr (old rate)
713000-0	729 W Branch Ave	\$ 35.53	Turn On Fee & Int.
2326000-0	65 Lakeview Ave	\$ 12.40	4T Gaskets on Meter (old rate)
2881000-0	7 Ramblewood Dr	\$210.80	68T service line leak (old rate)
27700-0	2004 Tall Pines	\$ 35.00	Turn On Fee
201000-0	3701 Tall Pines	\$ 15.13	Billing of Incorrect Qtr
1775000-0	64 E 7 th Avenue	\$ 11.67	Incorrect Qtr

Mrs. Burke made a motion to accept the Water Billing Adjustments, seconded by Mr. Shultz.

Ayes: Mr. Knott, Mr. Odenath, Mr. Shultz, Mrs. Burke

Nays: None

Abstain: Mr. Green

Water Operating
Revenue Resolution #18-87

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC 7718	736.46	BMEU Clerk, Deptford USPS	Supplies - Office
MC 7719	434.94	NJ State PWT	State Water Tax
MC 7720	95.50	Treasurer, New Jersey State	Supplies - Operating
MC 7721	52.62	Treasurer, New Jersey State	Unemployment Comp Ins

7722	5,042.26	Atlantic City Electric	Utilities - Operating
7722	249.71	Atlantic City Electric	Utilities - Office
7723	84.20	Acme Uniforms	Supplies - Operating
7723	18.50	Acme Uniforms	Supplies - Office
7724	53.00	Allbrand Supply	Supplies - Operating
7725	550.00	Atlantic Switch & Generator	R/M - System
7727	129.00	Mabel Borovkoff	Health Insurance
7728	148.48	Casa Payroll Service	Supplies - Office
7731	64.00	Core & Main LP	Meters/Connection
7733	113.34	Courier Post	Supplies - Office
7735	414.60	Enviroscapes	Miscellaneous - Office
7736	1,747.50	Eurofins QC	Laboratory Testing
7737	25.00	FlexFacts	Supplies - Office
7738	13.68	Patricia Garvey	T/E - Admin
7738	24.00	Patricia Garvey	Health Insurance
7739	65.00	Michael Grogan	Supplies - Operating
7740	2.87	Thomas Hassett	Health Insurance
7741	350.26	Horizon BC/BS	Health Insurance
7742	9.00	Matthew Hufner	Health Insurance
7742	24.98	Matthew Hufner	Supplies - Operating
7743	55.96	Live Message America Acqu	R/M - Office
7744	2,109.50	Wade, Long, Wood & Long	Legal Fees
7746	33.61	Mechanics Auto	Automotive Expense
7747	1,427.20	Miracle Chemical	Chemicals
7748	43.87	Elmerinda Narducci	Health Insurance
7749	190.20	National Paving	Supplies - Operating
7750	67.97	Nextel Sprint	Telephone - Operating
7751	19,935.73	New Jersey American Water	Water Agreements
7752	232.20	Office Basics	Supplies - Office
7753	51.87	One Call Concepts	R/M - System
7754	190.42	Pine Hill Hardware	Supplies - Operating
7755	27.00	Progas	Chemicals
7756	36.11	South Jersey Gas	Utilities - Operating
7757	28.77	George Smith	Health Insurance
7758	1,580.00	Treasurer, New Jersey State	State Water Tax
7760	127.50	US Bank Operations Center	Trustee
7761	103.10	Verizon	R/M - System
7762	101.14	Xerox	Supplies - Office
7763	388.50	Xtel Communications	Telephone - Office
7763	188.87	Xtel Communications	Telephone - Operating

Water Renewal & Replacement

Revenue Resolution #18

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

7726	422.50	Borough of Pine Hill	Emergency Water Main - Constr
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Mr. Green made a motion to approve payment of the Water bills, seconded by Mr. Odenath.

Ayes: Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke

Nays: None

Abstain: None

Sewer Operating

Revenue Resolution #18-88

MC7718	\$736.46	BMEU Clerk, Deptford USPS	Supplies - Office
MC7720	95.50	Treasurer, New Jersey State	Supplies - Operating
MC7721	52.63	Treasurer, New Jersey State	Unemployment Comp Ins
7722	2,541.87	Atlantic City Electric	Utilities - Operating
7723	84.20	Acme Uniforms	Supplies - Operating
7723	18.50	Acme Uniforms	Supplies - Office
7724	53.00	Allbrand Supply	Supplies - Operating

7725	1,525.00	Atlantic Switch & Generator	R/M - System
7727	86.02	Mabel Borovkoff	Health Insurance
7728	148.49	Casa Payroll Service	Supplies - Office
7729	88.00	Camden County MUA	Supplies - Office
7729	88.00	Camden County MUA	Supplies - Operating
7730	145.84	Comcast	Supplies - Office
7732	100.00	Debra Corson	Miscellaneous - Office
7733	113.34	Courier Post	Supplies - Office
7734	160.00	Coverall of Philadelphia	Supplies - Office
7737	25.00	FlexFacts	Supplies - Office
7738	13.68	Patricia Garvey	T/E - Admin
7738	16.00	Patricia Garvey	Health Insurance
7739	65.00	Michael Grogan	Supplies - Operating
7740	1.92	Thomas Hassett	Health Insurance
7741	233.52	Horizon BC/BS	Health Insurance
7742	6.00	Matthew Hufner	Health Insurance
7742	24.99	Matthew Hufner	Supplies - Operating
7743	55.96	Live Message America Acqu	R/M - Office
7744	678.50	Wade, Long, Wood, & Long	Legal Fees
7745	31.00	Lethal Pest Solutions	R/M - Office
7746	115.24	Mechanics Auto Parts	Supplies - Operating
7746	33.62	Mechanics Auto Parts	Automotive Expense
7748	29.25	Elmerinda Narducci	Health Insurance
7750	67.98	Nextel/Sprint	Telephone - Operating
7752	232.20	Office Basics	Supplies - Office
7753	51.88	One Call Concepts	R/M - System
7754	190.43	Pine Hill Hardware	Supplies - Operating
7756	37.23	South Jersey Gas	Utilities - Office
7756	32.72	South Jersey Gas	Utilities - Operating
7757	19.19	George Smith	Health Insurance
7759	22.60	United Electric Supply	Supplies - Operating
7760	2,737.50	US Bank Operations Center	Trustee
7761	161.50	Verizon	R/M - System
7762	49.46	Xerox	Supplies - Office

Mr. Green made a motion to approve payment of the Sewer bills, seconded by Mrs. Burke.

Ayes: Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke

Nays: None

Abstain: None

PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
COUNTY OF CAMDEN
STATE OF NEW JERSEY

RESOLUTION #18-89

AUTHORIZING THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY TO GO INTO
CLOSED SESSION

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHBMUA”) is subject to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq. (“Act”) which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Authority to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Authority hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

_____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

_____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

_____ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual’s personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

_____ Discuss Collective Bargaining Agreements;

_____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

_____ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

_____ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Authority is or may become a party and/or any matters falling within the attorney-client privilege; and/or

 X Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Authority;

Related to: [Must Fill in Specifics] _____;

WHEREAS, the Authority believes that the matters discussed in closed session will be disclosed to the general public if an when the Board of Commissioners of the Authority will need to adopt a further resolution taking action on such matters as may be required under the County Improvement Authority Act, N.J.S.A. 40:37A-1 et seq.;

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Mr. Odenath made a motion to go into closed session, seconded by Mr. Shultz.
On voice vote motion carried. Closed session began 8:23 pm.

Mr. Odenath made a motion to go out of closed session, seconded by Mr. Green.
On voice vote motion carried. Closed session ended 8:56 pm.

Mr. Green made a motion to adjourn the meeting, seconded by Mr. Shultz.
All were in favor. Meeting adjourned 8:57 pm.

Respectfully submitted,

Patricia Garvey
Recording Secretary