

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **February 21, 2018** at 7:31 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Buscher called the meeting to order with the Pledge of Allegiance to the Flag.

Mr. Long asked Mrs. Burke to stand. Mr. Long administered the Oath of Office to Mrs. Burke.

Mr. Buscher read the Open Public Meeting Act.

Roll Call:

Present: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz, Mrs. Burke

Absent: Mr. Hassett

Also in attendance Mrs. Corson, Executive Director, Mr. Toal, Operations Manager, Mr. Chris Long, Solicitor, and Mr. Hugh Dougherty, Engineer.

Mrs. Corson stated illness is the reason for Mr. Hassett's absence.

Mr. Knott made a motion to open the floor to the public, seconded by Mr. Odenath. On voice vote, motion carried.

There was no one in the audience to address the Board.

Mr. Shultz made a motion to close the floor to the public, seconded by Mr. Knott. On voice vote, motion carried.

Minutes:

The Minutes of the meetings held on January 17, 2018 and February 5, 2018 Reorganization.

Mr. Knott made a motion to approve the minutes of both meetings, seconded by Mr. Green. There were no questions regarding the meeting minutes. All were in favor of approving the minutes.

Correspondence:

1. From AFSCME re: Notice of Union Dues Increase effective January 2018.
2. From Audubon Savings Bank re: Merger with William Penn Bank
3. From Pennoni re: Water Projects for Consideration for NJEIT
4. From Pennoni re: Watermain Rehab Certificate for Payment No.2-Final
5. From Comcast re: SJRA Amateur Radio Repeater Equipment

Additional Correspondence:

1. From Pennoni re: Branch Ave P/S Emergency Repair
2. From Pennoni re: Water Main Emergency Repair 2nd Ave & Erial Rd
3. From NJAW re: Proposed Surcharge Increase Distribution System Improvement Charge

The Board reviewed the Correspondence. There was a lengthy discussion about the Amateur Radio Equipment. Mrs. Corson explained that after contacting her and speaking with Mr. Dougherty, Camden County's technical expert Rick Connor is preparing written plans to submit to the Authority. Mr. Connor will be available to attend a future meeting to answer any questions presented by the Board. It is Mrs. Corson's understanding that an agreement will have to be put into place and a Board decision as to whether or not a fee would be required. Mr. Green stated that the Authority needs a letter from Camden County Communications Director. Mrs. Corson will follow up with contacting the County to get this resolved.

Mr. Knott made a motion to approve the Correspondence, seconded by Mr. Shultz. On voice vote, motion carried.

Engineer's Report:

I. Active Projects

1. Various Water Projects for Consideration for NJEIT Loan
 - a. Asset Management Plan
 - 1) Required with loan application.
 - b. Erial Road Waterman Rehab
 - 1) Echologics Report: no leaks.
 - 2) 2018/2019 County project: remainder of Erial Road.
 - 3) Approximately sixty (60) water service replacements.
 - 4) 4,400 LF of ACP water main suspected to be in "poor" condition.
 - 5) 2,800 LF of CIP water main suspected to be in need of rehabilitation.
 - 6) Pennoni proposal for loan application and design for lining services.
 - c. Branch Avenue Fire Flow and 3rd Ave Loop
 - 1) MUA to install watermain at 3rd Avenue.
 - 2) ROW Vacated; Need Easement.
 - 3) PRV design by Pennoni.
 - d. New Well and Well 6 & 7 Decommissioning
 - 1) NJDEP inspection.
 - 2) Abandon Wells.
 - 3) Must construct new well to maintain Firm Capacity.

- e. Generator at Turnerville Road Plant
- 2. Water Allocation Permit
 - a. Permit expires September 30, 2017.
 - b. Pennoni submitted Renewal Application.
- 3. Map Updates
 - a. 2018 updates Pennoni to prepare proposal.

II. Other Projects

- 1. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
 - a. Amboy Bank looking to construct 90 Townhomes.
- 2. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612)
 - a. Pennoni issued bond release recommendation (release not recommended).
- 3. Annual Water Bond Trustee Report
 - a. 2017 report issued January 31, 2018.
- 4. Long Term Capital Projects
 - a. Lining projects, valve replacements, fire hydrant replacements.
 - b. Eliminate Dead-end loops; consider C-900 pipe.
 - c. Meter replacements: investigate programs for funding.
- 5. Identify Funding Sources
 - a. NJEITF (Loans) now accepting rolling applications.
 - b. Private financing.
- 6. Tank Antenna
 - a. ATT: New installation at Mt Clement.
 - b. ATT: New installation proposed at Turnerville.
 - c. Cellco/Verizon: New Installation at Mt. Clement (hold).
 - d. Cellco/Verizon: Turnerville.
 - e. T-Mobile/MetroPCS: T-Mobile on Mt Clement; new work.
 - f. T-Mobile/MetroPCS: Turnerville.
 - g. Sprint: Mt. Clement.
- 7. Maintenance Bonds
 - a. Greenwood Avenue expires January 17, 2019.
 - b. Madison Avenue expires October 31, 2019.
 - c. Cloverdale-Erial Road Watermain Rehab expires October 17, 2019.
- 8. Third Fairway (Trump Philadelphia)
 - a. One-year TWA permit extension request.

Mr. Dougherty reviewed the Engineer's report with the Board. NJEIT name changed to NJ iBank to emphasize it is primarily a lending institution. After an inspection with Mr. Toal and Mrs. Corson the cost estimate was updated for the lining project. The scope of lining was expanded to include lining of the cast iron pipe as well. The Water Allocation Permit Renewal was submitted so we are not in violation but there is a delay with the allocation due to the abandoned open wells. Mrs. Corson stated she was contacted by Barbara Ware from DEP about the status of the wells. Mrs. Corson told her that we are going out for funding for the capping of the wells and will keep her updated. Mr. Dougherty advises that before the commencement of any work done on our water tank towers, we will require a before and after inspection of both the interior and exterior of the tank. The pre-construction report for the Turnerville tank is now available and the applicant may now proceed with installation of the antenna. The report is very informative and will be a useful tool for the Authority.

Mr. Odenath made a motion to accept the Engineer's Report, seconded by Mr. Knott. On voice vote, motion carried.

Solicitor's Report:

Mr. Long said the Authority received an OPRA Request from Smart Procure seeking all purchase orders from the last five years totaling approximately 740 per year. Since the Authority does not have the documents readily available in the requested format, Mr. Long will send an e-mail response denying the request. In addition Mr. Long has collective bargaining to discuss in closed session.

Mr. Knott made a motion to approve the Solicitor's Report, seconded by Mr. Odenath. On voice vote, motion carried.

Operations Manager's Report:

The Board reviewed Mr. Toal's report. Mr. Buscher questioned #8 regarding the wrong sampling location given by the EPA. Mr. Toal explained that the problem is now resolved after going back and forth between both the EPA and DEP.

Mr. Shultz made a motion to approve the Licensed Operation Manager's report, seconded by Mr. Knott. On voice vote, motion carried.

Executive Director's Report:

Mrs. Corson stated there is erosion at the Greenwood site again because of all of the rain on 2/10 and 2/11/18. She and Mr. Dougherty are looking into a retaining wall as a solution. Mrs. Corson will reschedule the meeting with

John Greer to discuss ways to eliminate the flow of water in that location. Regarding correspondence #3 and the planned water projects, there was a sub-committee meeting held with Mr. Welding, Mr. Green, Mr. Buscher, Mr. Dougherty and Mrs. Corson. Some of the projects are not going to be able to be included in the iBank financing including the Asset Management Plan. Mr. Welding recommended we do the Generator for the plant out of renewal & replacement estimated to be \$165T. The Generator is needed as soon as possible so Board approval is needed so the process can be started. Also at the meeting Mr. Green suggested we get a commitment letter from the County. According to Mr. Dougherty our financing should be complete and the Erial Rd project done by October 2019. The County will be able to start their work by the Spring of 2020. We will be receiving a letter from the County in a couple of weeks to confirm.

A rate increase was also discussed. According to Mr. Welding's calculation a rate increase of 50% is warranted. The sub-committee discussed implementing 25% increase this year and 25% December 2019. Board approval is needed to complete the rate study and to schedule a public hearing. We would like to have the increase in place in time for the June 2018 billing, along with a letter explaining the increase. It has been 9 years since the rates have increased. Also discussed was increasing the Turn On Fee from \$35 to \$50, and implementing a Final Reading Fee to be determined.

Mr. Shultz made a motion to accept the Executive Director's Report, seconded by Mr. Odenath. On voice vote, motion carried.

Board Members:

Mr. Buscher asked about the Senior Discount Form. He said it doesn't state that Social Security is not included in the \$10,000 income requirement. Mrs. Corson will look into that and make the correction if needed.

New Business:

None

Old Business:

None

Resolutions:

Pine Hill Borough Municipal Utilities Authority
Resolution Authorizing a Water Rate Study

Resolution #18-29

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or "Authority") has identified a potential need regarding the water rates charged by the Authority; and

WHEREAS, in order to best service its ratepayers, the Authority desires to engage in a water rate study to determine the need and/or justification for any adjustment in water rates; and

WHEREAS, the Authority desires to engage Michael Welding of Bowman & Company to perform the aforementioned water rate study.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Executive Director and/or her designee are authorized to take any and all necessary steps to allow for Michael Welding of Bowman & Company to perform a Water Rate Study on behalf of the Authority.

Mr. Knott made a motion to approve the water rate study, seconded by Mr. Green.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nayes: None

Abstain: None

Pine Hill Borough Municipal Utilities Authority
Resolution Authorizing the Planning and Design of a
New Generator for the Turnerville Road Plant – Well #4

RESOLUTION #18-30

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or "Authority") has identified the need for a new generator for the Turnerville Road Plant – Well #4 location; and

WHEREAS, under New Jersey law, the Authority must prepare detailed plans and specifications regarding the aforementioned generator; and

WHEREAS, the Authority desires to engage the Authority Engineer, Hugh Dougherty of Pennoni Associates, to prepare the plans and design for the new generator for the Turnerville Road Plant – Well #4 location.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Executive Director and/or her designee are authorized to take any and all necessary steps to allow for Hugh Dougherty of Pennoni Associates to prepare all necessary plans and designs for a new generator for the Turnerville Road Plant – Well #4 location.

Mr. Odenath made a motion to approve the planning for generator, seconded by Mr. Buscher.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nays: None

Abstain: None

Resolution of the Pine Hill Borough Municipal Utilities Authority Confirming the
Approval of the Mediation Agreement between the Pine Hill Borough Municipal Utilities Authority
and Amboy Woodcrest Fields, LLC

Resolution # 18-31

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“Authority”) previously entered in to a Project Development Agreement with Amboy Woodcrest Fields, LLC (“Amboy”) whereby various Sewer Infrastructure Improvements were required and by which the Authority and Amboy participated in the various costs relating to the Sewer Infrastructure Improvements; and

WHEREAS, as part of that Project Development Agreement, Amboy was to reimburse the Authority for a portion of the various Construction costs based on a formula set forth in said Agreement, which formula took into account deductions to be applied for certain costs already incurred or to be incurred by Amboy; and

WHEREAS, a dispute occurred between the parties as to when said payment was to be made by Amboy to the Authority, which dispute was submitted to Mediation; and

WHEREAS, as a result of that Mediation an agreement was reached between the parties as to the date when the payment would be made by Amboy to the Authority, all of which is set forth in the Mediation Agreement attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority that for the reasons set forth hereinabove it hereby confirms the approval of the Mediation Agreement attached to this Resolution and authorizes the appropriate Authority Officials to execute same.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

Mr. Green made a motion to approve the mediation agreement, seconded by Mr. Odenath.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nays: None

Abstain: None

Resolution of the Pine Hill Borough Municipal Utilities Authority Confirming
Approval of an Amended Recapture Agreement with Amboy Woodcrest Fields, LLC

Resolution #18-32

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“Authority”) and Amboy Woodcrest Fields, LLC (“Amboy”) entered into a Project Development Agreement whereby various Sewer Infrastructure Improvements are required, which Agreement is attached hereto and incorporated by reference herein; and

WHEREAS, pursuant to the terms and conditions of said Project Development Agreement, the Authority and Amboy participated in the costs relating to the Sewer Infrastructure Improvements; and

WHEREAS, in that other properties and/or Development Project will have the ability to utilize certain of the Sewer Improvements paid for in part by Amboy; and

WHEREAS, the Authority and Amboy have negotiated the manner by which these costs can be reimbursed to Amboy by future users of the Sewer Improvements; and

WHEREAS, as a result of further negotiation between the parties it has been determined necessary to amend said Recapture Agreement, said Amended Recapture Agreement attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority that for the reasons set forth hereinabove it hereby confirms approval of the Amended Recapture Agreement attached to this Resolution and authorizes the appropriate Authority Officials to execute said Amended Recapture Agreement.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

Mr. Shultz made a motion to approve the amended recapture agreement, seconded by Mr. Buscher.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nays: None

Abstain: None

PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY

Resolution #18-33

WHEREAS, the Pine Hill Borough Municipal Utilities Authority had a pump fail at the Branch Avenue Pump Station; and

WHEREAS, it will be necessary to appropriate funds from the Sewer General Fund in order to repair the pump.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$12,436.00 from the Sewer General Fund, which is required to fund the pump repair is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Odenath made a motion to approve the Sewer General Fund Appropriation for Pump Repair, seconded by Mr. Green.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nays: None

Abstain: None

Pine Hill Borough Municipal Utilities Authority
County of Camden
State of New Jersey

RESOLUTION DECLARING EMERGENCY

Resolution #18-34

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“Authority”) learned that a pump had failed at the Branch Avenue Pump Station; and

WHEREAS, upon an evaluation of the situation it was determined that an emergency had to be declared to perform immediate repairs to the pump; and

WHEREAS, a copy of the letter from the Authority Consulting Engineer declaring an emergency is attached hereto and incorporated by reference herein; and

WHEREAS, Willier Electric, Inc. was contacted to immediately evaluate the pump and make the emergency repairs; and

WHEREAS, funds will be made available from the Sewer General Account for the payment for this repair work based on a detailed invoice to be submitted by Willier Electric, Inc., and which invoice shall become part of this Resolution as an additional Exhibit.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority for the reason set forth hereinabove, and the attached Exhibits to this Resolution, that it hereby confirms that an emergency was declared to repair the pump.

BE IT FURTHER RESOLVED that Willier Electric, Inc. was approved and authorized to repair said sewer pump and that payment should be made to Willier Electric, Inc., for the work performed on a detailed invoice attached to this Resolution in the amount of \$ 12,436.00.

Mr. Knott made a motion to approve the Emergency Declaration for Branch Ave Pump Repair, seconded by Mr. Shultz.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nays: None

Abstain: None

Pine Hill Borough
Municipal Utilities Authority

Resolution #18-35

WHEREAS, the Pine Hill Borough Municipal Utilities Authority has declared an emergency repair for a main water leak at Erial Road and Second Avenue; and

WHEREAS, it will be necessary to appropriate the funds from the Water Renewal and Replacement Fund in order to fund this repair.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$12,028.00 from the Water Renewal and Replacement Fund, which is required to make the repair, and is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Odenath made a motion to approve the Renewal & Replacement Funds Appropriation for Water Main Leak Repair, seconded by Mr. Green.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nays: None

Abstain: None

Pine Hill Borough Municipal Utilities Authority
Authorizing the Expenditure of Funds without Competitive Bidding in Accordance with N.J.S.A. 40A:11-6 to
Permit Emergency Repair Services

Resolution #18-36

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) maintains and operates a water utility system within the Borough of Pine Hill and is the owner of the Water Mains on Erial Road;

WHEREAS, said water system was in need of certain emergency repairs, due to a water leak at Erial Road and Second Avenue on January 6, 2018; and

WHEREAS, failure to take immediate and emergent action would have resulted in a health and safety hazard; and

WHEREAS, the Hugh J. Dougherty, PE, CME, Authority Engineer, has issued correspondence outlining the nature of the emergency, the need for immediate action and has rendered an opinion that the public health safety and welfare of the residents of Pine Hill would be affected if not repaired immediately; and

WHEREAS, the Executive Director has concurred that an emergency existed which could only be corrected by swift and immediate action through an emergency repair; and

WHEREAS, this emergency was not reasonably foreseeable by the Authority; and
WHEREAS, the authorization to complete the required repair work was limited to meet immediate needs;
and

WHEREAS, the amount expended for the emergency repair service was for an amount not to exceed \$12,028.00, and funds are available and have been certified by the Authority; and

WHEREAS, the Authority is satisfied that an emergency existed; and

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof;
2. The expenditure of funds is authorized without competitive bidding in accordance with N.J.S.A. 40A:11-6 which permits emergency repair services for the reasons expressly set forth in the preamble of this Resolution;
3. The expenditure authorized herein shall not exceed \$12,028.00; and
4. Authority's staff is directed to process any Purchase Orders, Vouchers, or other appropriate documentation to effectuate the expenditure authorized herein.

Mr. Odenath made a motion to authorize the Expenditure of Funds without Competitive Bidding for Emergency Repair, seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nays: None

Abstain: None

PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY

Resolution #18-37

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA") participates in the Camden County Cooperative Program for the purchase of various office supplies; and

WHEREAS, Camden County Board of Chosen Freeholders adopted Resolutions on February 16, 2018 authorizing a six month contract extension commencing March 1, 2018 through August 31, 2018 with various vendors for Copy, Computer Paper and Envelopes and a two year contract commencing March 1, 2018 through February 29, 2020 with Office Basics for the purchase of office supplies as identified in said Resolutions, said Resolutions attached hereto and incorporated by reference herein; and

WHEREAS, the Commissioners for the Pine Hill Borough Municipal Utilities Authority desire to take advantage of these contracts; and

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that it hereby authorizes and approves a contract extension with the various vendors for Copy, Computer Paper and Envelopes for a six month period commencing March 1, 2018 through August 31, 2018 and approves a contract with Office Basics for office supplies for a two year period commencing March 1, 2018 through February 29, 2020.

Mr. Odenath made a motion to approve participation in the County Co-op for purchase of office supplies and copy paper, seconded by Mr. Shultz.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nays: None

Abstain: None

WATER

Resolution #18-38

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

4641000-1	\$125.42	2A Tomlinson Ave	Bankruptcy Discharged
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Mr. Green made a motion to approve water billing adjustments, seconded by Mr. Odenath.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nays: None

Abstain: None

SEWER

Resolution #18-39

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

1190000-0	\$2.05	47 W Woodburn Ave	Penalty Adjusted
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Mr. Odenath made a motion to approve sewer billing adjustments, seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz

Nays: None

Abstain: None

Water Operating

Revenue Resolution #18-40

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the

following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

EC7452	33.33	State Treasurer, NJ State	Supplies-Operating
MC7453	821.57	Amerihealth Insurance of NJ	Health Insurance
MC7454	227.40	BMEU Clerk, Deptford USPS	Supplies - Office
7455	8,838.95	Atlantic City Electric	Utilities - Operating
7456	104.63	Acme Uniforms	Supplies - Operating
7456	27.75	Acme Uniforms	Supplies - Office
7457	1,600.00	Asso Environmental Authority	Miscellaneous - Office
7458	53.00	Allbrand Supply	Supplies - Operating
7459	12,584.66	Amerihealth Insurance of NJ	Health Insurance
7460	254.37	Casa Payroll Services	Supplies - Office
7461	128.06	C&C Computer Design	Supplies - Office
7462	356.23	Citgo Fleet	Automotive Expense
7463	145.84	Comcast	Supplies - Office
7464	653.00	Core & Main LP	Meter/Connections
7465	100.00	Debra Corson	Miscellaneous - Office
7465	45.47	Debra Corson	Supplies - Operating
7466	47.60	Courier Post	Supplies - Office
7467	160.00	Coverall of Philadelphia	Supplies - Office
7469	957.50	Eurofins QC	Laboratory Testing
7470	12.50	FlexFacts	Supplies - Office
7471	27.05	Michael Grogan	Health Insurance
7472	64.97	Thomas Hassett	Health Insurance
7473	361.61	Horizon BC/BS	Health Insurance
7474	45.00	Matthew Hufner	Health Insurance
7475	8.33	InterCounty Newspaper	Supplies - Office
7477	58.06	Live Message America	Repair/Maintenance - Office
7478	1,055.00	Wade, Long, Wood & Long	Legal Fees
7479	30.00	Lethal Pest Solutions	Repair/Maintenance - Office
7480	1,359.97	Miracle Chemical	Chemicals
7481	160.25	Nat Alexander	Supplies - Operating
7482	86.61	Nextel/Sprint	Telephone - Operating
7483	19,926.58	NJ American Water	Water Agreements
7484	430.00	NJ Water Association	Supplies - Operating
7485	309.21	Office Basics	Supplies - Office
7486	183.13	One Call Concepts	Repair/Maintenance - System
7487	2,886.00	Pennoni Associates	Engineer Fees
7488	29.89	Pat Garvey Petty Cash	Supplies - Office
7489	85.00	Pine Hill Printing	Supplies - Office
7490	144.13	Pine Hill Hardware	Supplies - Operating
7493	2,760.00	Rio Supply	Meter/Connections
7494	41.06	Sams Club	Supplies - Operating
7494	8.74	Sams Club	Supplies - Office
7495	214.21	South Jersey Gas	Utilities - Office
7495	804.56	South Jersey Gas	Utilities - Operating
7496	7235.00	St Treasurer, New Jersey St	State Water Tax
7497	58.50	Tire Corral Clementon	Automotive Expense
7498	18.00	John Toal	Health Insurance
7499	108.61	Verizon	Repair/Maintenance - System
7500	8.87	James Wakeley	Health Insurance
7502	611.02	Water Works Supply	Supplies - Operating

Water Renewal & Replacement

Revenue Resolution#18-41

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

7476	2837.50	J Fletcher Creamer &Son	Cloverdale-Erial-Water Main Con
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7487	7,204.49	Pennoni Associates	Cloverdale-Erial-Water Main Eng
7491	12,028.00	Pioneer Pipe Contractors	Emergency - Water Main Repair

Mr. Odenath made a motion to approve payment of the water bills, seconded by Mr. Green.
Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz
Nays: None
Abstain: None

Sewer Operating

Revenue Resolution#18-42

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

EC7452	166.67	St Treasurer, New Jersey State	Supplies - Operating
MC7453	547.71	Amerihealth Ins Co of NJ	Health Insurance
MC7454	227.40	BMEU Clerk, Deptford USPS	Supplies - Office
7455	3,834.56	Atlantic City Electric	Utilities - Operating
7455	225.41	Atlantic City Electric	Utilities - Office
7456	104.62	Acme Uniforms	Supplies - Operating
7456	27.75	Acme Uniforms	Supplies - Office
7457	1,600.00	Asso Environmental Authority	Miscellaneous - Office
7458	53.00	Allbrand Supply	Supplies - Operating
7459	8,389.77	Amerihealth Ins Co of NJ	Health Insurance
7460	254.37	Casa Payroll Services	Supplies - Office
7461	128.05	C&C Computer Design	Supplies - Office
7462	356.22	Citgo Fleet	Automotive Expense
7465	45.47	Debra Corson	Supplies - Office
7466	47.60	Courier Post	Supplies - Office
7468	842.92	Deltronics	Repair/Maintenance - System
7470	12.50	FlexFacts	Supplies - Office
7471	18.02	Michael Grogan	Health Insurance
7472	43.30	Thomas Hassett	Health Insurance
7473	241.06	Horizon BC/BS	Health Insurance
7474	30.00	Matthew Hufner	Health Insurance
7475	8.32	InterCounty Newspaper	Supplies - Office
7477	58.05	Live Message America	Repair/Maintenance - Office
7478	1,493.75	Wade, Long, Wood & Long	Legal Fees
7481	160.25	Nat Alexander	Supplies - Operating
7482	\$86.60	Nextel/Sprint	Telephone - Operating
7485	309.20	Office Basics	Supplies - Office
7486	183.12	One Call Concepts	Repair/Maintenance - Office
7487	208.50	Pennoni Associates	Engineer Fees
7488	29.88	Pat Garvey - Petty Cash	Supplies - Office
7489	85.00	Pine Hill Printing	Supplies - Office
7490	144.13	Pine Hill Hardware	Supplies - Operating
7492	27.00	ProGas	Chemicals
7494	41.06	Sams Club	Supplies - Operating
7494	8.74	Sams Club	Supplies - Office
7495	37.25	South Jersey Gas	Utilities - Operating
7497	58.50	Tire Corral Clementon	Automotive Expense
7498	12.00	John Toal	Health Insurance
7499	190.53	Verizon	Repair/Maintenance -System
7500	5.91	James Wakeley	Health Insurance
7503	51.68	Xerox Corp	Supplies - Office
7504	337.25	Xtel Communications	Telephone - Office
7504	170.26	Xtel Communications	Telephone - Operating

Sewer General

Revenue Resolution#18-43

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

7487	\$893.25	Pennoni Associates	CCMUA Tie In
7501	\$12,436.00	Willier Electric	Branch Ave P/S Construction

Mr. Odenath made a motion to approve payment of the sewer bills, seconded by Mr. Knott.
 Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mr. Shultz
 Nays: None
 Abstain: None

Resolution #18-44

**AUTHORIZING THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
 TO GO INTO CLOSED SESSION**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHBMUA”) is subject to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq. (“Act”) which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Authority to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Authority hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

_____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

_____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

_____ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual’s personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

 X Discuss Collective Bargaining Agreements;

_____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

_____ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

_____ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Authority is or may become a party and/or any matters falling within the attorney-client privilege; and/or

_____ Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Authority;

Related to: [*Must Fill in Specifics*] _____;

WHEREAS, the Authority believes that the matters discussed in closed session will be disclosed to the general public if an when the Board of Commissioners of the Authority will need to adopt a further resolution taking action on such matters as may be required under the County Improvement Authority Act, N.J.S.A. 40:37A-1 et seq.;

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Mr. Knott made a motion to go into Executive Session, seconded by Mr. Green.
 On voice vote, motion carried. Closed Session began 8:20 pm.

Mr. Knott made a motion to adjourn the meeting, seconded by Mr. Odenath.
 On voice vote, motion carried. Meeting adjourned at 8:35 pm.

Respectfully submitted,

Patricia Garvey
 Recording Secretary