

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **September 20, 2017** at 7:30 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Hartman called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Hartman, Mr. Green, Mr. Knott, Mr. Odenath, Mrs. Burke, Mr. Shultz

Absent: Mr. Buscher

Also in attendance Mrs. Corson, Executive Director, Mr. Chris Long, Solicitor, and Mr. Hugh Dougherty, Engineer, Mr. John Toal, Operations Manager.

Mr. Knott made a motion to excuse the absence of Mr. Buscher on vacation, seconded by Mr. Shultz. On voice vote, motion carried.

Mrs. Burke was seated for Mr. Buscher.

Mr. Knott made a motion to open the floor to the public, seconded by Mrs. Burke. On voice vote, motion carried.

There was no one in the audience to address the Board.

Mr. Odenath made a motion to close the floor to the public, seconded by Mr. Shultz. On voice vote, motion carried.

Minutes:

The Minutes of the August 16, 2017 meeting and Closed Session.

There was brief discussion on quotes received for Turnerville/Estates Rd restoration and also the Cedar Brook billing for repair work.

Mr. Odenath made a motion to approve the minutes of the August meeting and Closed Session, seconded by Mr. Green. On voice vote, motion carried.

Correspondence:

1. To Mr. Odedele re: Turn On Fee waiver denied
2. From Camden Co Co-Op re: Resolution for Copy Paper & Envelopes
3. From Dave Patterson re: AB Woodcrest
4. From Pennoni re: Water Main Rehab Award
5. From Pennoni re: Change Order No.3 Madison Ave PS
6. From Pennoni re: Notice to Proceed Watermain Rehab Project
7. From NJDEP Division of Water Supply re: Notice of Application
8. From Pennoni re: Greenwood P/S Slope Armoring Recommendation
9. From Pennoni re: Madison P/S- Cert for Payment No.4
10. From Chris Winters re: Traffic Control Estimates

The Board reviewed the Correspondence.

Mrs. Burke questioned #3 re: AB Woodcrest agreement. Mrs. Corson clarified how the Pro-Rata Share to Amboy Bank will be determined.

Mr. Knott made a motion to approve the Correspondence, seconded by Mr. Green. On voice vote, motion carried.

Engineer's Report:

I. Active Projects

1. Madison Ave. PS /CCMUA Atlantic Basin Interceptor (PHMU 0910)
 - a. Awarded to Level-1 Construction; NJEIT FY2016 funding.
 - b. NTP March 15, 2017.
 - c. 90-day Time extension; New Contract end date is September 12, 2017.
 - d. Change Order approved an additional \$9,896.80 for unforeseen conditions.
 - e. Change Order request for an additional \$7,650.00 for station paving.
 - f. Estimated project cost: \$520,500.
 - g. Closing on NJEIT Loan: November 2017.
2. Cloverdale - Erial Road Watermain Rehab (PHMU 1703)
 - a. Awarded to J. Fletcher Creamer & Son, Inc. August 16, 2017.
 - b. NTP September 18, 2017.
 - c. Construction September/October.
 - d. Total project cost: \$167,825.
 - e. County project at Cloverdale; Award July; Fall Construction.
3. Various Water Projects for Consideration for NJEIT Loan
 - a. Asset Management Plan
 - 1) Required with loan application.
 - b. Erial Road Waterman Rehab
 - 1) Echologics Report: no leaks.

- 2) 2018 County project: remainder of Erial Road.
- 3) Approximately sixty (60) water service replacements.
- 4) 3,500 LF of ACP water main suspected to be in “poor” condition.
- 5) Pennoni proposal for loan application and design for lining services.
- c. Branch Avenue Fire Flow and 3rd Ave Loop
 - 1) MUA to install watermain at 3rd Avenue.
 - 2) ROW Vacated; Need Easement.
 - 3) PRV design by Pennoni.
- d. New Well and Well 6 & 7 Decommissioning
 - 1) NJDEP inspection
 - 2) Abandon Wells.
 - 3) Must construct new well to maintain Firm Capacity.
- e. Generator at Turnerville Road Plant
- 4. Water Allocation Permit
 - a. Permit expires September 30, 2017.
 - b. Pennoni submitted draft permit.
- 5. Turnerville Road Emergency Repairs
 - a. “Pipe Bursting” repair complete by AP construction and AmeriDrill.
 - b. Additional road restoration required; Award to Gerald A. Barrett, LLC.
 - c. Road Restoration September/October
 - d. County to TV storm sewer.
- 5. Greenwood Slope Armoring
 - a. Recommend award to Command Co. Inc. for \$13,770.00.
- 6. Map Updates
 - a. 2017 updates.

II. Other Projects

- 1. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
 - a. Amboy Bank looking to construct 90 Townhomes.
 - b. Amboy Bank agreement negotiations; minor changes to Exhibit B.
- 2. “Pine Hill Partners” (Lakes at Pine Hill) (PHMU 0612)
 - a. Pennoni issued bond release recommendation (release not recommended).
- 3. The Greens at Pine Hill (Pine Hill Gardens) (PHMU 1306)
 - a. Inspection escrow has been posted; performance bond waived.
 - b. NTP July 10, 2017 (By others); Construction underway.
- 4. Annual Water Bond Trustee Report
 - a. Report submitted February 24th.
- 5. Long Term Capital Projects
 - a. Lining projects, valve replacements, fire hydrant replacements.
 - b. Eliminate Dead-end loops; consider C-900 pipe.
 - c. Meter replacements: investigate programs for funding.
- 6. Identify Funding Sources
 - a. NJEITF (Loans) now accepting rolling applications.
- 7. Tank Antenna
 - a. ATT: New installation at Mt Clement.
 - b. ATT: Turnerville.
 - c. Cellco/Verizon: New Installation at Mt. Clement (hold).
 - d. Cellco/Verizon: Turnerville.
 - e. T-Mobile/MetroPCS: T-Mobile on Mt Clement; new work.
 - f. T-Mobile/MetroPCS: Turnerville.
 - g. Sprint: Mt. Clement.
- 8. Maintenance Bonds
 - a. Greenwood Avenue expires January 17, 2019.
 - b. Greenwood erosion issues being reviewed.
- 9. Third Fairway (Trump Philadelphia)
 - a. One-year TWA permit extension request.

Mr. Dougherty reviewed the Engineer’s report with the Board. His recap included Madison Ave change order, Cloverdale Ave mark outs, Turnerville Rd emergency repair and Greenwood Ave armoring. Mr. Dougherty stated that Asset Management Plans are now required for all DEP loans. We will have to complete one for sewer. He said Mr. Toal has put together an Operations & Maintenance Manual which is part of the asset management, so they will use that as the basis for the Asset Management Plan along with other data collected. Mr. Dougherty stated “Indicated Sustainability” (future projects needed & finance planning) is now a condition for the loan closures. We will be completing a Sustainability Study for the sanitary sewer.

Mr. Odenath made a motion to accept the Engineer’s Report, seconded by Mr. Knott. On voice vote, motion carried.

Solicitor’s Report:

Mr. Long stated he reviewed the quote from Centerpoint and the Madison Ave change order, both look good, and he prepared both Resolutions which are on the agenda this evening for approval. Mr. Long said he has a brief update for closed session about the collective bargaining.

Mr. Knott made a motion to accept the Solicitor's Report, seconded by Mr. Green. On voice vote, motion carried.

Operations Manager's Report:

The Board reviewed Mr. Toal's Report.

Mr. Odenath made a motion to accept the Operations Manager's Report as submitted, seconded by Mrs. Burke. On voice vote, motion carried.

Executive Director's Report:

Mrs. Corson reminded the Board that the League registrations are due by October 1st and please let her know who would like to attend. Mrs. Corson stated the Escrow closing for NJEIT was on 9/15/17 and the final close is 11/21/17. She was told by Greg Gorgano there may need to be a special meeting held in November for confirming Resolutions that will need Board approval. Mrs. Corson will be on vacation 9/28 through 10/6. In her absence please contact Pat Garvey or John Toal. Mrs. Corson mentioned #10 correspondence from Chris Winter re: traffic control for the three upcoming projects. Funds were not budgeted for traffic control so she would like to meet with Mr. Green and Mr. Long to discuss a possible shared service agreement. There was a brief discussion among board.

Mr. Knott made a motion to accept the Executive Director's Report, seconded by Mr. Shultz. On voice vote, motion carried.

Board Members:

There were no questions or comments from the Board Members.

New Business:

None

Old Business:

None

Resolutions:

Pine Hill Borough
Municipal Utilities Authority
Resolution #17-99

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA") participates in the Camden County Cooperative Program for the purchase of various office supplies; and

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA") adopted Resolution #17-99 on September 20, 2017 authorizing and approving a contract with WB Mason and Papermart for the purchase of Copy, Computer Paper and Envelopes for a period beginning September 1, 2017 through February 28, 2018; and

WHEREAS, Camden County Board of Chosen Freeholders adopted a Resolution on August 17, 2017 authorizing a six month contract extension commencing September 1, 2017 through February 28, 2018 with Various Vendors for the purchase of Copy, Computer Paper and Envelopes; and

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that it hereby authorizes and approves a contract extension with the Various Vendors for Various Items for a period commencing September 1, 2017 through February 28, 2018.

Mr. Green made a motion to approve the resolution, seconded by Mr. Knott.

Ayes: Mr. Hartman, Mr. Green, Mr. Knott, Mr. Odenath, Mrs. Burke

Nayes: None

Abstain: None

Pine Hill Borough Municipal Utilities Authority
Resolution Awarding PHMU 1700 – Greenwood Avenue Pump Station Slope Armoring
Resolution #17-100

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") solicited price quotes from four (4) contractors for Contract PHMU 1700 – Greenwood Avenue Pump Station Slope Armoring; and

WHEREAS, the PHMUA received four (4) responsive quotes in response to their solicitation as follows:

<u>Vendor</u>	<u>Total Base Price</u>
1. Centerpoint Associates, Inc.	\$13,300.00
2. Command Co., Inc.	\$13,770.00
3. Think Pavers Hardscaping, LLC	\$21,000.00
4. R.D. Zeuli, Inc.	\$23,980.00

WHEREAS, the Authority's Consulting Engineer, Pennoni Associates, Inc., via letter dated September 18, 2017 recommended the award of Contract PHMU 1700 – Greenwood Avenue Pump Station Slope Armoring to Centerpoint Associates, Inc. in accordance with their quotation; and

WHEREAS, the Authority's Executive Director concurs with said recommendation awarding Contract PHMU 1700 – Greenwood Avenue Pump Station Slope Armoring to Centerpoint Associates, Inc.; and

NOW, THEREFORE BE IT RESOLVED by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Contract PHMU 1700 – Greenwood Avenue Pump Station Slope Armoring is hereby awarded to Centerpoint Associates, Inc. in the amount of \$13,300.00; and
3. The Authority's Executive Director, or her assignee, is hereby authorized and directed to execute the Contract and any and all other documents necessary to effectuate this award.

Mr. Odenath made a motion to approve the resolution, seconded by Mrs. Burke.

Ayes: Mr. Hartman, Mr. Green, Mr. Knott, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

Pine Hill Borough Municipal Utilities Authority
Resolution Approving Change Order No. 3 For The
Madison Avenue PS Improvements And Force Main Connection To CCMUA Project

Resolution #17-101

WHEREAS, on September 14, 2017 the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or "Authority") received a request from Pennoni Associates, Inc. ("Pennoni") to approve Change Order No. 3, which would increase the Contract amount by \$7,650.00 to \$448,546.80.00 for PHMU-0910, the Madison Avenue Pump Station Improvements and Force Main Connection to CCMUA project; and

WHEREAS, Change Order No. 3 is required to revise the paving profile on site to include 6" DGA and 3" HMA 12.5M64; and

WHEREAS, the Change Order request submitted by Pennoni has been reviewed by staff and the Chairman and Board Members of the PHMUA.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Change Order No. 3 for PHMU-0910, the Madison Avenue Pump Station Improvements and Force Main Connection to CCMUA project, increasing the contract amount in the amount of \$7,650.00 to \$448,546.80.00, is hereby approved by the Authority.

The Authority's Executive Director, or her assignee, is hereby authorized and directed to execute any and all documents necessary to effectuate the Change Order.

Mrs. Burke made a motion to approve the resolution, seconded by Mr. Odenath.

Ayes: Mr. Hartman, Mr. Green, Mr. Knott, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY

Resolution #17-102

WHEREAS, the Pine Hill Borough Municipal Utilities Authority has determined an emergency repair is needed at Greenwood Avenue Pump Station due to ground erosion from heavy rain; and

WHEREAS, it will be necessary to appropriate funds from the Sewer General Fund in order to make this repair.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the additional appropriation of \$13,300.00 from the Sewer General Fund, which is required to fund the repair is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Knott made a motion to approve the resolution, seconded by Mr. Odenath.

Ayes: Mr. Hartman, Mr. Green, Mr. Knott, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY

Resolution #17-103

WHEREAS, the Pine Hill Borough Municipal Utilities Authority must repair Turnerville Road as required by the Camden County Public Works due to an emergency sewer repair that the Authority completed in December during a County moratorium on Turnerville Road; and

WHEREAS, it will be necessary to appropriate funds from the Sewer General Fund in order to make this repair.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the additional appropriation of \$21,565.30 from the Sewer General Fund, which is required to fund the repair is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mrs. Burke made a motion to approve the resolution, seconded by Mr. Hartman.

Ayes: Mr. Hartman, Mr. Green, Mr. Knott, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY

Resolution #17-104

WHEREAS, the Pine Hill Borough Municipal Utilities Authority has determined it necessary install structural liner in the water main on Erial Road between Woodburn Avenue and Cloverdale Avenue due to the County Highway Department repairing the storm drains and diamond grinding Erial Road; and

WHEREAS, it will be necessary to appropriate funds from the Renewal and Replacement General Fund in order to cover this project..

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$138,125.00 from the Renewal and Replacement General Fund, which is required to fund the project is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Odenath made a motion to approve the resolution, seconded by Mr. Knott.

Ayes: Mr. Hartman, Mr. Green, Mr. Knott, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

WATER

Resolution #17-105

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

629000-0	\$35.00	39 Wilson Rd	Billing Error
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Mr. Green made a motion to approve the resolution, seconded by Mrs. Burke.

Ayes: Mr. Hartman, Mr. Green, Mr. Knott, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

Water Operating

Resolution#17-106

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC 7200	220.16	Deptford BMEU Clerk, USPS	Supplies - Office
MC 7201	821.57	Amerihealth Ins Co of NJ	Health Insurance
7202	6,822.54	Atlantic City Electric	Utilities - Operating
7202	296.78	Atlantic City Electric	Utilities - Office
7203	104.63	Acme Uniforms	Supplies - Operating
7203	27.75	Acme Uniforms	Supplies - Office
7204	106.30	All Industrial Safety Prod Inc	Supplies - Operating
7205	51.57	Alpha Message Center	Repair/Maintenance - Office
7206	13,905.94	Amerihealth Ins Co of NJ	Health Insurance
7207	215.00	American Water Works Assoc	Training/Educ - Operating
7208	3,220.00	The Bank of NY	Trustee
7209	3,155.00	Bowman & Company LLP	Audit & Accounting Fees
7210	150.36	Casa Payroll Services LLC	Supplies - Office

7211	1,189.18	C & C Design LLC	Supplies - Office
7212	275.79	Citgo Fleet Inc	Automotive Expense
7216	55.62	Central Security Services Inc	Repair/Maintenance - Office
7216	61.80	Central Security Services Inc	Repair/Maintenance - Building
7217	627.50	Eurofins QC, Inc	Laboratory Testing
7219	9.00	Patricia Garvey	Health Insurance
7220	57.24	Harbor Freight Tools Inc	Supplies - Operating
7221	32.74	Thomas Hassett	Health Insurance
7222	361.60	Horizon BC/BS Inc	Health Insurance
7223	75.00	Matthew Hufner	Health Insurance
7224	224.00	Kennedy Marketing Co Inc	Supplies - Operating
7227	1,004.50	Wade, Long, Wood & Long	Legal Fees
7229	759.15	Miracle Chemical Co Inc	Chemicals
7230	101.75	National Paving Company Inc	Supplies - Operating
7231	67.81	Nextel/Sprint Inc	Telephone- Operating
7232	19,918.81	New Jersey American Water	Water Agreements
7233	61.12	Office Basics Inc	Supplies - Office
7234	60.63	One Call Concepts Inc	Repair/Maintenance - System
7235	45.89	Pat Garvey (Petty Cash)	Supplies - Office
7236	105.15	Pine Hill Hardware Inc	Supplies - Operating
7237	1,299.50	Philadelphia Business Forms	Supplies- Office
7238	27.00	ProGas Inc	Chemicals
7239	140.00	Rio Supply Inc	Supplies- Operating
7240	1,049.00	Rowan College Gloucester Co.	Training/Educ - Operating
7241	8.38	Sams Club	Supplies- Office
7241	22.44	Sams Club	Supplies - Operating
7242	29.12	South Jersey Gas Co Inc	Utilities - Operating
7243	63.15	George Smith	Health Insurance
7244	100.00	Treasurer, NJ State	Training/Educ - Operating
7245	115.00	John Toal	Supplies - Operating
7246	107.40	Verizon Inc	Repair/Maintenance - System
7247	61.74	Xerox Corp	Supplies - Office
7248	354.60	Xtel Communication Inc	Telephone - Office
7248	179.34	Xtel Communication Inc	Telephone - Operating

Mr. Green made a motion to accept payment of the water bills, seconded by Mr. Knott.

Ayes: Mr. Green, Mr. Knott, Mr. Odenath, Mrs. Burke

Nayes: None

Abstain: Mr. Hartman

Sewer Operating

Resolution #17-107

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC 7200	220.16	Deptford BMEU Clerk, USPS	Supplies - Office
MC 7201	547.71	Amerihealth Ins Co of NJ	Health Insurance
7202	3,361.83	Atlantic City Electric	Utilities - Operating
7203	104.62	Acme Uniforms	Supplies - Operating
7203	27.75	Acme Uniforms	Supplies - Office
7204	106.30	All Industrial Safety Prod Inc	Supplies - Operating
7205	51.56	Alpha Message Center	Repair/Maintenance - Office
7206	9,270.61	Amerihealth Ins Co of NJ	Health Insurance
7209	3,155.00	Bowman & Company LLP	Audit & Accounting Fees
7210	150.35	Casa Payroll Services LLC	Supplies - Office
7211	1,189.17	C & C Computer Design LLC	Supplies - Office
7212	275.79	Citgo Fleet Inc	Automotive Expense
7213	145.88	Comcast Inc	Supplies - Office
7214	100.00	Debbie Corson	Miscellaneous - Office

7215	160.00	Coverall of Philadelphia Inc	Supplies - Office
7216	55.62	Central Security Services Inc	Repair/Maintenance - Office
7216	61.80	Central Security Services Inc	Repair/Maintenance -Building
7218	25.00	FlexFacts	Supplies - Office
7219	6.00	Patricia Garvey	Health Insurance
7220	57.23	Harbor Freight Tools Inc	Supplies - Operating
7221	21.82	Thomas Hassett	Health Insurance
7222	241.07	Blue Cross/Blue Shield Inc	Health Insurance
7226	11,421.15	Lindenwold Sewer Authority	Transmittal Agreements
7227	932.50	Wade, Long Wood, & Long	Legal Fees
7228	30.00	Lethal Pest Solutions Inc	Repair/Maintenance - Office
7231	67.81	Nextel/Sprint Inc.	Telephone - Operating
7233	61.12	Office Basics Inc.	Supplies - Office
7234	60.62	One Call Concepts Inc.	Repair/Maintenance - System
7235	45.88	Patricia Garvey - Petty Cash	Supplies - Office
7236	105.14	Pine Hill Hardware Inc	Supplies - Operating
7237	1,299.50	Philadelphia Business Forms	Supplies - Office
7241	8.38	Sams Club	Supplies - Office
7241	22.44	Sams Club	Supplies - Operating
7242	29.12	South Jersey Gas Co	Utilities - Office
7242	31.07	South Jersey Gas Co	Utilities- Operating
7243	42.10	George Smith	Health Insurance
7244	100.00	Treasurer, NJ State	Training/Educ - Operating
7245	114.99	John Toal	Supplies - Operating
7246	189.41	Verizon Inc	Repair/Maintenance - System
7247	10.05	Xerox Corp	Supplies - Office

Sewer General
Resolution #17-108

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

7225	\$69,022.32	Level 1 Construction	Madison Ave P/S - CCMUA tie in
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Mr. Green made a motion to accept payment of the sewer bills, seconded by Mrs. Burke.
Ayes: Mr. Green, Mr. Knott, Mr. Odenath, Mrs. Burke
Nays: None
Abstain: Mr. Hartman

Resolution #17-109

AUTHORIZING THE PINE HILL BOROUGH MUNICIPAL UTILILTIES AUTHORITY TO GO INTO CLOSED SESSION

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHBMUA") is subject to the Open Public Meetings Act, N.J.S.A.A. 10:4-1 et seq. ("Act") which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Authority to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Authority hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

_____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

_____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

_____ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual's personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

 X Discuss Collective Bargaining Agreements;

_____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

_____ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

_____ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Authority is or may become a party and/or any matters falling within the attorney-client privilege; and/or

_____ Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Authority;

Related to: *[Must Fill in Specifics]* _____;

WHEREAS, the Authority believes that the matters discussed in closed session will be disclosed to the general public if and when the Board of Commissioners of the Authority will need to adopt a further resolution taking action on such matters as may be required under the County Improvement Authority Act, N.J.S.A. 40:37A-1 et seq.;

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Mr. Odenath made a motion to go into Executive Session, seconded by Mr. Knott.
On voice vote, motion carried. Closed Session began 7:58 pm.

Mr. Knott made a motion to adjourn the meeting, seconded by Mrs. Burke.
On voice vote, motion carried. Meeting adjourned at 8:08 pm.

Respectfully submitted,

Patricia Garvey
Recording Secretary