

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **August 16, 2017** at 7:30 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Buscher called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Knott, Mrs. Burke

Absent: Mr. Odenath, Mr. Shultz

Also in attendance Mrs. Corson, Executive Director, Mr. Chris Long, Solicitor, and Mr. Hugh Dougherty, Engineer, Mr. John Toal, Operations Manager.

Mr. Knott made a motion to open the floor to the public, seconded by Mrs. Burke. On voice vote, motion carried.

There was no one in the audience to address the Board.

Mrs. Burke made a motion to close the floor to the public, seconded by Mr. Knott. On voice vote, motion carried.

Minutes:

The Minutes of the July 19, 2017 meeting and Closed Session.

Mrs. Burke made a motion to approve the minutes of the July meeting and Closed Session, seconded by Mr. Knott. On voice vote, motion carried. Mr. Hartman Abstained.

Correspondence:

1. To Cedar Brook Apartments re: Water Service Repair
2. From NJDEP re: Extension of Time Request
3. From Pennoni re: Madison/CCMUA Change Order No. 2-5
4. From Pennoni re: T-Mobile NE-Mt Clement Review No.1
5. From Pennoni re: Turnerville/Estates Restoration Recommendation
6. From Pennoni re: Madison/CCMUA Change Order No.2
7. From Pennoni re: Cloverdale Bid Recommendation
8. To Cedar Brook Apartments re: Second Payment Request
9. From Chris Long re: Cloverdale Water Main Rehab Project

The Board reviewed the Correspondence. Mr. Buscher commented on the second payment request to Cedar Brook Apartments. Mrs. Corson stated that it will be turned over to Mr. Long if we do not receive payment by mid September.

Mr. Knott made a motion to approve the Correspondence, seconded by Mr. Hartman. On voice vote, motion carried.

Engineer's Report:

#### **I. Active Projects**

1. Madison Ave. PS /CCMUA Atlantic Basin Interceptor (PHMU 0910)
  - a. Awarded to Level-1 Construction; NJEIT FY2016 funding.
  - b. NTP March 15, 2017.
  - c. 60-day Time extension; New Contract end date is August 12, 2017.
  - d. Change Order request for an additional 30-day extension.
  - e. Change Order request for an additional \$9,896.80 for unforeseen conditions.
  - f. **Estimated project cost: \$520,500.**
  - g. Closing on NJEIT Loan: November 2017.
2. Cloverdale - Erial Road Watermain Rehab (PHMU 1703)
  - a. Advertised July 8, 2017; Opened bids August 8, 2017.
  - b. Recommend award of Base Bid to J. Fletcher Creamer & Son, Inc. for 138,125.00.
  - c. Construction September/October.
  - d. Total project cost: \$167,825.
  - e. County project at Cloverdale; Award July; Fall Construction.
3. Various Water Projects for Consideration for NJEIT Loan
  - a. Asset Management Plan
    - 1) Required with loan application.
  - b. Erial Road Waterman Rehab
    - 1) Echologics Report: no leaks.
    - 2) 2018 County project: remainder of Erial Road.
    - 3) Approximately sixty (60) water service replacements.
    - 4) 3,500 LF of ACP water main suspected to be in "poor" condition.
    - 5) Pennoni proposal for loan application and design for lining services.
  - c. Branch Avenue Fire Flow and 3rd Ave Loop

- 1) MUA to install watermain at 3rd Avenue.
- 2) ROW Vacated; Need Easement.
- 3) PRV design by Pennoni.
- d. New Well and Well 6 & 7 Decommissioning
  - 1) NJDEP inspection
  - 2) Abandon Wells.
  - 3) Must construct new well to maintain Firm Capacity.
- e. Generator at Turnerville Road Plant
4. Water Allocation Permit
  - a. Permit expires September 30, 2017.
  - b. Pennoni submitted draft permit.
5. Turnerville Road Emergency Repairs
  - a. "Pipe Bursting" repair complete by AP construction and AmeriDrill.
  - b. Additional road restoration required; Recommend award to Gerald A. Barrett, LLC.
  - c. County to TV storm sewer.
6. Map Updates
  - a. 2017 updates.

## II. Other Projects

1. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
  - a. Amboy Bank looking to construct 90 Townhomes.
  - b. Amboy Bank agreement negotiations; minor changes to Exhibit B.
2. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612)
  - a. Pennoni issued bond release recommendation (release not recommended).
3. The Greens at Pine Hill (Pine Hill Gardens) (PHMU 1306)
  - a. Inspection escrow has been posted; performance bond waived.
  - b. NTP July 10, 2017 (By others).
4. Annual Water Bond Trustee Report
  - a. Report submitted February 24th.
5. Long Term Capital Projects
  - a. Lining projects, valve replacements, fire hydrant replacements.
  - b. Eliminate Dead-end loops; consider C-900 pipe.
  - c. Meter replacements: investigate programs for funding.
6. Identify Funding Sources
  - a. NJEITF (Loans) now accepting rolling applications.
7. Tank Antenna
  - a. ATT: New installation at Mt Clement.
  - b. ATT: Turnerville.
  - c. Cellco/Verizon: New Installation at Mt. Clement (hold).
  - d. Cellco/Verizon: Turnerville.
  - e. T-Mobile/MetroPCS: T-Mobile on Mt Clement; new work.
  - f. T-Mobile/MetroPCS: Turnerville.
  - g. Sprint: Mt. Clement.
8. Maintenance Bonds
  - a. Greenwood Avenue expires January 17, 2019.
  - b. Greenwood erosion issues being reviewed.
9. Third Fairway (Trump Philadelphia)
  - a. One-year TWA permit extension request.

Mr. Dougherty reviewed the Engineer's report with the Board. He stated the 30 day time extension for Madison Ave is to install new brackets for the new Flyght pumps and he is working with Contractor to come back under maintenance bond to install Riprap to eliminate erosion due to heavy rainfall. Also, Mr. Dougherty anticipates we will be ahead of the County for the construction of the Cloverdale/Erial Rd pipeline project. Mr. Dougherty stated the additional work to be done for Estates/Turnerville repairs will start after 9:00 am once the school year begins. He assured the Board of Gerald A. Barrett's competency to complete the work for the quoted price. On Mrs. Corson's request, Mr. Dougherty will notify AP Construction to remove concrete "spoils" from MUA lot next to office.

Mr. Knott made a motion to accept the Engineer's Report, seconded by Mr. Hartman.  
On voice vote, motion carried.

### Solicitor's Report:

Mr. Long stated the low quote from Gerald Barrett for Turnerville/Estates restoration project checked out, the change order for Madison Ave improvements was also reviewed along with the sole bid received from J.Fletcher Creamer for the Cloverdale water main rehab project. Resolutions for all have been prepared and are ready for approval at tonight's meeting. An additional Resolution will be added tonight to award Cross Keys Rd manhole replacements to R.D. Zeuli. Mr. Long stated he will give a brief update on collective bargaining during this evening's closed session.

Mr. Hartman made a motion to accept the Solicitor's Report, seconded by Mrs. Burke. On voice vote, motion carried.

Operations Manager's Report:

The Board reviewed Mr. Toal's Report.

Mr. Hartman made a motion to accept the Operations Manager's Report as submitted, seconded by Mr. Knott. On voice vote, motion carried.

Executive Director's Report:

Mrs. Corson stated that there is a Budget Transfer Resolution in the packet tonight to cover the cost of the Manhole replacements on Cross Keys Rd.

Mr. Knott made a motion to accept the Executive Director's Report, seconded by Mrs. Burke. On voice vote, motion carried.

Board Members:

Mr. Green questioned the e-mail notice regarding the phishing scam being circulated online. Mrs. Corson vouched for the legitimacy of the e-mail from our IT company.

New Business:

None

Old Business:

None

Resolutions:

PINE HILL MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION APPROVING CHANGE ORDER NO. 2  
MADISON AVE PS IMPROVEMENTS AND FORCE MAIN CONNECTION TO CCMUA  
RESOLUTION #17-89

WHEREAS, on August 8, 2017 the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or "Authority") received a request from Pennoni Associates, Inc. ("Pennoni") to approve Change Order No. 2, which would increase the Contract amount by \$9,896.80 to \$440,896.00 for PHMU-0910, the Madison Avenue Pump Station Improvements and Force Main Connection to CCMUA project; and

WHEREAS, Change Order No. 2 is required to address the unforeseen conditions encountered during the excavation for the meter vault and force main offset; and

WHEREAS, the Change Order request submitted by Pennoni has been reviewed by staff and the Chairman and Board Members of the PHMUA.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Change Order No. 2 for PHMU-0910, the Madison Avenue Pump Station Improvements and Force Main Connection to CCMUA project, increasing the contract amount in the amount of \$9,896.80 to \$440,896.80, is hereby approved by the Authority.
3. The Authority's Executive Director, or her assignee, is hereby authorized and directed to execute any and all documents necessary to effectuate the Change Order.

Mr. Green made a motion to approve the resolution, seconded by Mr. Hartman.

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Knott, Mrs. Burke

Nays: None

Abstain: None

PINE HILL MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION AWARDDING PHMU 1700 – TURNERVILLE/ESTATES ROAD RESTORATION  
RESOLUTION #17-90

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or "Authority") solicited price quotes from three (3) contractors for Contract PHMU 1700 – Turnerville/Estates Road Restoration; and

WHEREAS, the PHMUA received two (2) responsive quotes in response to their solicitation as follows:

	<u>Vendor</u>	<u>Total Base Price</u>
1.	Gerald A. Barrett, LLC	\$21,565.30
2.	AP Construction, Inc.	\$66,940.00

WHEREAS, the Authority's Consulting Engineer, Pennoni Associates, Inc., via letter dated August 3, 2017 recommended the award of Contract PHMU 1700 – Turnerville/Estates Road Restoration to Gerald A. Barrett, LLC in accordance with their quotation; and

WHEREAS, the Authority's Executive Director concurs with said recommendation awarding Contract PHMU 1700 – Turnerville/Estates Road Restoration to Gerald A. Barrett, LLC; and

NOW, THEREFORE BE IT RESOLVED by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Contract PHMU 1700 – Turnerville/Estates Road Restoration is hereby awarded to Gerald A. Barrett, LLC in the amount of \$21,565.30; and
3. The Authority's Executive Director, or her assignee, is hereby authorized and directed to execute the Contract and any and all other documents necessary to effectuate this award.

Mr. Knott made a motion to approve the resolution, seconded by Mrs. Burke.

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Knott, Mrs. Burke

Nays: None

Abstain: None

**PINE HILL MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION AWARDING PHMU 1703– CLOVERDALE WATERMAIN REHABILITATION  
RESOLUTION #17-91**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") advertised for public bids for Contract PHMU 1703 – Cloverdale Watermain Rehabilitation Project; and

WHEREAS, on Tuesday, August 8, 2017, the PHMUA received one (1) bids for PHMU 1703 – Cloverdale Watermain Rehabilitation Project; as follows:

<u>Vendor</u>	<u>Base Bid</u>
1. J.Fletcher Creamer & Son, Inc.	\$138,125.00; and

WHEREAS, the Authority's Solicitor issued a written opinion dated August 15, 2017, which is attached and made a part hereof opining that the bid submitted by the apparent low bidder, J. Fletcher Creamer & Son, Inc. complied with the material aspects of the Bid Specifications for PHMU 1703 – Cloverdale Watermain Rehabilitation Project and

WHEREAS, the Authority's Executive Director and Consulting Engineer, Pennoni Associates, Inc., concur with said recommendation awarding Contract PHMU 1703 – Cloverdale Watermain Rehabilitation Project in the base bid amount of \$138,125.00 and

NOW, THEREFORE BE IT RESOLVED by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The bid and contract is hereby awarded to J. Fletcher Creamer & Son., Inc. for PHMU 1703–Cloverdale Watermain Rehabilitation Project in the base bid amount of \$138,125.00; and
3. The Authority's Executive Director, or her assignee, is hereby authorized and directed to execute the Contract and any and all other documents necessary to effectuate the award of this bid.

Mr. Hartman made a motion to approve the resolution, seconded by Mr. Green.

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Knott, Mrs. Burke

Nays: None

Abstain: None

**PINE HILL BOROUGH  
MUNICIPAL UTILITIES AUTHORITY  
Sewer  
RESOLUTION #17-92**

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2016/2017 Authority Sewer Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Chemicals	2,500.00	
Laterals/Vent Covers	1,000.00	
Health Insurance	5,000.00	
Insurance	2,000.00	
Supplies Operating	8,000.00	
Transmittal Agreements	6,000.00	
Training/Education	500.00	
Repair/Maintenance System		25,000.00
<b>Total</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Hartman made a motion to approve the resolution, seconded by Mrs. Burke.

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Knott, Mrs. Burke

Nays: None

Abstain: None

PINE HILL MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION AWARDING THE CONTRACT FOR CROSS KEYS ROAD SANITARY MANHOLES  
PROJECT

**RESOLUTION #17-93**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/ or "Authority") solicited price quotes from three (3) contractors to remove and replace five (5) cast iron frames and covers on Sanitary Manholes on Cross Keys Road; and

WHEREAS, the PHMUA received one (1) responsive quote in response to their solicitation as follows:

<u>Vendor</u>	<u>Total Base Price</u>
1. R.D. Zeuli, Inc.	\$22,443.00

WHEREAS, the Authority's Consulting Engineer, Pennoni Associates, Inc., recommended the award of the above referenced contract to R.D. Zeuli, Inc. in accordance with their quotation; and

WHEREAS, the Authority's Executive Director concurs with said recommendation awarding said contract to R.D. Zeuli, Inc.; and

NOW, THEREFORE BE IT RESOLVED by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
  
2. The Contract for the removal and replacement of five (5) cast iron frames and covers on Sanitary Manholes on Cross Keys Road is hereby awarded to R.D. Zeuli, Inc. in the amount of \$22,443.00; and
  
3. The Authority's Executive Director, or her assignee, is hereby authorized and directed to execute the Contract and any and all other documents necessary to effectuate this award.

Mr. Hartman made a motion to approve the resolution, seconded by Mrs. Burke.

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Knott, Mrs. Burke

Nays: None

Abstain: None

**Water Operating  
Resolution #17-94**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC 7143	12,098.84	Amerihealth Ins. Co. of NJ	Health Insurance
MC 7144	821.57	Amerihealth Ins. Co. of NJ	Health Insurance
MC 7145	821.57	Amerihealth Ins. Co. of NJ	Health Insurance
7154	7,642.29	Atlantic City Electric	Utilities - Operating
7155	86.20	Acme Uniforms	Supplies- Operating
7155	18.50	Acme Uniforms	Supplies - Office
7156	49.84	Alpha Message Center	Repair/Maintenance - Office
7157	12,235.04	Amerihealth Ins. Co. of NJ	Health Insurance
7158	562.50	Atlantic Switch & Generator	Repair/Maintenance - System
7159	25.97	Mabel Borovkoff	Health Insurance
7160	117.28	Casa Payroll Service LLC	Supplies - Office
7161	185.34	C&C Computer Design LLC	Supplies - Office
7162	300.64	Citgo Fleet Inc.	Automotive Expense
7163	145.88	Comcast Inc.	Supplies- Office
7164	100.00	Debra Corson	Miscellaneous - Office
7164	27.02	Debra Corson	Training/Educ - Admin.
7165	160.00	Coverall of Philadelphia Inc.	Supplies - Office
7166	125.00	Joseph Donohue	Supplies- Operating
7166	333.60	Joseph Donohue	Health Insurance
7167	385.00	Eurofins QC Inc.	Laboratory Testing
7168	57.50	Flowers & Gifts	Supplies- Office
7169	70.00	Michael Grogan	Supplies- Operating
7170	19.13	Tom Hassett	Health Insurance
7171	710.00	HD Supply Inc	Meters/Connection
7172	102.13	Home Depot Inc.	Supplies - Operating
7173	361.60	Horizon BC/BS Inc	Health Insurance

7174	75.00	Matthew Hufner	Supplies - Operating
7174	25.00	Matthew Hufner	Health Insurance
7175	12.50	NJ League of Municipalities	Supplies - Office
7176	1,541.50	Wade, Long, Wood & Long Inc	Legal Fees
7177	30.00	Lethal Pest Solutions	Repair/Maintenance - Office
7178	1,340.45	Miracle Chemical Co Inc	Chemicals
7179	67.81	Nextel/Sprint Inc.	Telephone - Operating
7180	19,918.81	NJ American Water Inc.	Water Agreements
7181	213.47	Office Basics Inc.	Supplies - Office
7182	98.75	One Call Concepts Inc.	Repair/Maintenance -System
7183	9,514.40	Pennoni Associations	Engineer Fees
7184	181.10	Pine Hill Auto Repair	Automotive Expense
7185	121.03	Pine Hill Hardware Inc.	Supplies - Operating
7187	2,926.00	Rio Supply Inc.	Meters/Connection
7189	57.35	Safeguard Business Forms	Supplies - Office
7190	29.12	South Jersey Gas Co. Inc.	Utilities - Office
7190	29.12	South Jersey Gas Co. Inc.	Utilities - Operating
7191	4,450.00	Source Media Inc.	Trustee
7192	54.41	Treasurer, NJ State	Unemployment Compensation
7193	18.00	John Toal	Health Insurance
7194	96.07	Tri-State Technical Sales	Supplies- Operating
7195	102.69	Verizon Inc.	Repair/Maintenance - System
7196	50.00	James Wakeley	Supplies- Operating
7197	379.60	Westco Land Title Ins. Co.	Supplies - Office
7198	99.07	Xerox Corp	Supplies – Office

Mr. Green made a motion to accept payment of the water bills, seconded by Mr. Hartman.

Ayes: Mr. Buscher, Mr. Green, Mr. Knott, Mrs. Burke

Nayes: None

Abstain: Mr. Hartman

**Sewer Operating  
Resolution #17-95**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC 7142	88.00	Camden County MUA	Supplies - Office
MC 7142	88.00	Camden County MUA	Supplies - Operating
MC 7143	8,065.88	Amerihealth Ins. Co. of NJ	Health Insurance
MC 7144	547.71	Amerihealth Ins. Co. of NJ	Health Insurance
MC 7145	547.71	Amerihealth Ins. Co. of NJ	Health Insurance
7154	3,259.19	Atlantic City Electric	Utilities- Operating
7154	310.15	Atlantic City Electric	Utilities - Office
7155	86.20	Acme Uniforms	Supplies- Operating
7155	18.50	Acme Uniforms	Supplies- Office
7156	49.83	Alpha Message Center Inc.	Repair/Maintenance - System
7157	8,156.69	Amerihealth Ins. Co. of NJ	Health Insurance
7158	1,312.50	Atlantic Switch & Generator	Repair/Maintenance - System
7159	17.32	Mabel Borovkoff	Health Insurance
7160	117.28	Casa Payroll Services LLC	Supplies - Office
7161	185.33	C&C Computer Design LLC	Supplies- Office
7162	300.63	Citgo Fleet Inc.	Automotive Expense
7164	27.02	Debra Corson	Training/Educ - Admin.
7166	124.99	Joseph Donohue	Supplies- Operating
7166	222.40	Joseph Donohue	Health Insurance
7168	57.50	Flower & Gifts	Supplies - Office
7169	70.00	Michael Grogan	Supplies - Operating
7170	12.75	Tom Hassett	Health Insurance
7172	102.13	Home Depot Inc.	Supplies - Operating
7173	241.07	Horizon BC/BS Inc.	Health Insurance

7174	\$75.00	Matthew Hufner	Supplies - Operating
7175	12.50	NJ League of Municipalities	Supplies - Office
7176	1,541.50	Wade, Long, Wood & Long	Legal Fees
7179	67.81	Nextel/Sprint Inc.	Telephone - Operating
7181	213.46	Office Basics Inc.	Supplies - Office
7182	98.75	One Call Concepts Inc.	Repair/Maintenance - Office
7183	1,243.25	Pennoni Associates	Engineer Fees
7184	181.09	Pine Hill Auto Repair	Automotive Expense
7185	121.03	Pine Hill Hardware Inc.	Supplies- Operating
7186	27.00	Progas Inc.	Chemicals
7188	3,555.00	Root 24 Hrs. Inc.	Repair/Maintenance - System
7189	57.35	Safeguard Business Forms	Supplies - Office
7190	28.15	South Jersey Gas Co.	Utilities - Operating
7192	54.41	Treasurer, NJ State	Unemployment Compensation
7193	12.00	John Toal	Health Insurance
7195	184.09	Verizon Inc.	Repair/Maintenance - System
7196	49.99	James Wakeley	Supplies- Operating
7197	253.06	Westcor Land Title Ins. Co.	Supplies- Office
7198	99.05	Xerox Corp	Supplies- Office
7199	359.72	Xtel Communications Inc.	Telephone - Office
7199	179.85	Xtel Communications Inc.	Telephone - Operating

**Sewer General**

**Resolution #17-96**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

7183	3904.24	Pennoni Associates	CCMUA Tie In
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Mr. Knott made a motion to accept payment of the sewer bills, seconded by Mr. Hartman.

Ayes: Mr. Buscher, Mr. Green, Mr. Knott, Mrs. Burke

Nayes: None

Abstain: Mr. Hartman

**Resolution #17-97**

Denied Waiver – 717 Erial Rd

Mr. Hartman made a motion to approve denying the waiver for the turn on fee requested by Mr. Odedele, director of Mountain of Fire and Miracles Ministries of 717 Erial Rd, seconded by Mr. Green.

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Knott, Mrs. Burke

Nayes: None

Abstain: None

**Resolution #17-98**

AUTHORIZING THE PINE HILL BOROUGH MUNICIPAL UTILILTIES AUTHORITY TO GO INTO CLOSED SESSION

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHBMUA”) is subject to the Open Public Meetings Act, N.J.S.A.A. 10:4-1 et seq. (“Act”) which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Authority to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Authority hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

\_\_\_\_\_ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

\_\_\_\_\_ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

\_\_\_\_\_ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual’s personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

  X   Discuss Collective Bargaining Agreements;

\_\_\_\_\_ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

\_\_\_\_\_ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

\_\_\_\_\_ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Authority is or may become a party and/or any matters falling within the attorney-client privilege; and/or

\_\_\_\_\_ Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Authority;

Related to: *[Must Fill in Specifics]* \_\_\_\_\_;

WHEREAS, the Authority believes that the matters discussed in closed session will be disclosed to the general public if and when the Board of Commissioners of the Authority will need to adopt a further resolution taking action on such matters as may be required under the County Improvement Authority Act, N.J.S.A. 40:37A-1 et seq.;

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Mrs. Burke made a motion to go into Executive Session, seconded by Mr. Knott.  
On voice vote, motion carried. Closed Session began 7:57 p.m.

Mr. Hartman made a motion to adjourn the meeting, seconded by Mr. Green.  
On voice vote, motion carried unanimously. Meeting adjourned at 8:15 pm.

Respectfully submitted,

Patricia Garvey  
Recording Secretary