

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, July 20, 2016 at 7:30 PM at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Buscher called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Buscher, Mr. Hartman, Mr. Garvey, Mr. Knott, Mr. Odenath, Mrs. Burke

Absent: Mr. Green

Also in attendance Mr. Toal, Operations Manager, Mr. Long, Solicitor and Mr. Dougherty, Engineer. Mr. Odenath was seated for Mr. Green, who arrived at 7:32 PM.

Mr. Michael Welding, of Bowman and Company reviewed the Audit with the Board. Mr. Welding explained that there has been a change in the requirements for the Audit, which is GASB 68 and that is why the Audit is so late. The audit will continue to be late with the GASB 68 requirement. This GASB 68 is for the pension liability, which is required to be in the audit. The Board discussed the need to review the water rates. No action was taken.

Mr. Hartman made a motion to approve Mr. Welding review of the Audit, seconded by Mr. Knott. On voice vote, motion carried.

Mr. Knott made a motion to open the floor to the public, seconded by Mr. Garvey. On voice vote, motion carried.

There was no one in the audience to address the Board.

Mr. Knott made a motion to close the floor to the public, seconded by Mr. Garvey. On voice vote, motion carried.

Minutes:

The Minutes of the June meeting

Mr. Hartman made a motion to approve the minutes of the August meeting, seconded by Mr. Garvey. On voice vote, motion carried.

Correspondence:

1. From Dave Patterson re: Amboy Bank
2. From Pennoni re: Mount Clement – T-Mobile
3. From Sclar & Sclar re: Greenwood Avenue Pump Station
4. From Mayor Green re: 1005 Pine Street/159 Erial Road
5. From Mayor Green re: Greenwood Avenue Pump Station
6. From Bowman & Company re: New Partner
7. From NJDEP re: One Year TWA Extension for Third Fairway
8. From Pennoni re: The Greens at Pine Hill
9. From Pennoni re: The Lakes at Pine Hill
10. From NJDEP re: Greenwood Avenue Pump Station
11. From Howard Long re: Water Main Assessment
12. From Dave Patterson re: Amboy Bank
13. From Howard Long re: Greenwood Avenue Pump Station

The Board reviewed the correspondence.

Mr. Hartman made a motion to accept the correspondence, seconded by Mr. Garvey.

On voice vote, motion carried unanimously.

Engineer's Report:

I. Active Projects

1. Greenwood Avenue Pump Station (PHMU 0908)
  - a. Attorney recommendation to award to Centerpoint Associates for \$750,000.
  - b. Contractor to hold pricing for 60 days.
  - c. Received NJDEP for Authorization to Award.
  - d. Schedule: Award July; Construct September-March.
  - e. Force main work by MUA staff, except stream crossing (which will be part of public contract); received NJDEP permit; coordinating with Pine Valley.

- f. NJEIT FY2016 funding.
- g. Revised estimated project cost: \$914,000.
- h. Pennoni prepared legal description for ROW to be acquired.
- 2. Madison Ave. PS /CCMUA Atlantic Basin Interceptor (PHMU 0910)
  - a. NJDEP issued Authorization to Advertise.
  - b. Schedule: ready to Advertise at MUA's discretion; submit to NJDEP for Authorization to Award.
  - c. TWA issued July 22, 2015.
  - d. NJEIT FY2016 funding.
  - e. Revised estimated project cost: \$606,000.
- 3. Well 6 & 7 Discussions
  - a. NJDEP inspection.
  - b. Abandon Wells.
  - c. Must construct new well to maintain Firm Capacity.
- 4. Mt. Clement Well Issues
  - a. Schultes to visit site (check valves).
- 5. Branch Avenue Fire Flow
  - a. Mansions fire.
  - b. Proposal for Third Avenue loop.
- 6. Erial Road Reconstruction
  - a. County reconstruction project.
  - b. Approximately sixty (60) water service replacements.
  - c. P.O. issued to Echologics (\$37,303) for water main assessment; work to begin in July.
- 7. Map Updates
  - a. Pennoni proposal dated March 29, 2016 (\$5,200); awaiting approval.
  - b. Provide new overall display maps.
  - c. Update maps for recent improvements.

## II. Other Projects

- 1. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
  - a. Amboy Bank looking to construct 90 Townhomes: Sewer improvements required.
  - b. Amboy Bank recapture agreement negotiations.
  - c. Minor plan changes to go before Planning Board.
- 2. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612)
  - a. Pennoni issued bond release recommendation (release not recommended).
- 3. The Greens at Pine Hill (Pine Hill Gardens) (PHMU 1306)
  - a. Developer to award the Pump Station Improvement project to Level-1 after Housing Authority gives approval
  - b. Escrow required, performance bond not required.
  - c. Anticipate construction start August/September 2016.
- 4. Annual Water Bond Trustee Report
  - a. Pennoni issued annual report.
- 5. Long Term Capital Projects
  - a. Lining projects.
  - b. Valve replacements.
  - c. Fire hydrant replacements.
  - d. Eliminate Dead-end loops; consider PVC.
  - e. Meter replacements: investigate programs for funding.
- 6. Identify Funding Sources
  - a. NJEITF (Loans).
- 7. Tank Antenna
  - a. ATT: New installation at Mt Clement (hold).
  - b. ATT: Turnerville.
  - c. Cellco/Verizon: New Installation at Mt. Clement (hold).
  - d. Cellco/Verizon: Turnerville.
  - e. T-Mobile/MetroPCS: T-Mobile on Mt Clement; removed MetroPCS.
  - f. T-Mobile/MetroPCS: Turnerville.
  - g. Sprint: Mt. Clement.
- 8. Mt. Clement Well Tank (PHMU 1204)
  - a. Maintenance Bond expires January 2, 2017.

9. Atlantic Avenue Pump Station/Lakes at Pine Hill (PHMU 1301)
  - a. Maintenance Bond Expires February 28, 2017.
10. Third Fairway (Trump Philadelphia)
  - a. One-year TWA permit extension request.
  - b. Pennoni provided sample letter for NJDEP submission.

Mr. Dougherty reviewed his report with the Board.

Mr. Hartman made a motion to accept the Engineer's Report, seconded by Mr. Garvey.

On voice vote, motion carried.

Solicitor's Report:

Mr. Long stated there were several items that we discussed in the course of reviewing the correspondence. There are the resolutions to formally award the Greenwood Avenue Pump Station to Centerpoint Associates, Inc., and the three resolutions for office personnel to be approved.

Mr. Knott made a motion to accept the Solicitor's Report, seconded by Mr. Garvey. On voice vote, motion carried.

Operations Manager's Report:

The Board reviewed Mr. Toal's Report.

Mr. Knott made a motion to accept the Operations Manager's Report, seconded by Mr. Garvey.

On voice vote, motion carried.

Board Member's Report:

New Business:

None

Old Business:

None

Resolutions:

Resolution #16-72

Whereas, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or "Authority") advertised for public bids for Contract PHMU 0908 – Greenwood Avenue Pump Station Replacement; and

Whereas, on March 23, 2016, the PHMUA received four (4) bids for PHMU 0908 – Greenwood Avenue Pump Station Replacement as follows:

Vendor	Total Base Price
1. Sub-Level Installations Inc.	\$743,180.00
2. Centerpoint Associates, Inc.	\$750,000.00
3. RD Zeuli, Inc.	\$789,077.00
4. T & T commonwealth Construction Co	\$920,981.00 and

Whereas, following review of the bids received, it was determined that the bid submitted by the apparent low bidder, Sub-Level Installations, Inc. contained material, non-waivable defects which rendered the bid non-compliant to the Bid Specifications; and

Whereas, the Authority's Solicitor issued written opinions dated April 8, 2016 and April 20, 2016, which are attached and made a part hereof recommending the rejection of the bid submitted by Sub-Level Installations, Inc. for PHMU 0908 – Greenwood Avenue Pump Station Replacement due to the material defects which rendered the bid non-complaint to the Bid Specifications; and

Whereas, the Authority's Executive Director concurs with said recommendation rejecting the bid submitted by Sub-Level Installations, Inc for PHMU 0908 – Greenwood Avenue Pump Station Replacement due to the material defects which rendered the bid non-complaint to the Bid Specifications; and

Whereas, the Commissioners of the PHMUA concur with the recommendation of the Authority's Solicitor and Executive Director rejecting the bid submitted by Sub-Level Installations, Inc. for PHMU 0908 – Greenwood Avenue Pump Station Replacement due to the material defects which rendered the bid non-complaint to the Bid Specifications; and

Whereas, a review of the bid submitted by the next apparent low bidder, Centerpoint Associates, Inc., revealed that the bid submitted complied with the material aspects of the Bid Specifications for PHMU – 0908 – Greenwood Avenue Pump Station Replacement; and

Whereas, the Authority's Solicitor issued a written opinion dated April 8, 2016, April 20, 2016, June 30, 2016, and July 15, 2016 which are attached and made a part hereof,

recommending the award of PHMU-0908 – Greenwood Avenue Pump Station Replacement to Centerpoint Associates, Inc., and

Whereas, the Authority's Executive Director concurs with said recommendation awarding PHMU 0908 – Greenwood Avenue Pump Station Replacement to Centerpoint Associates, Inc.; and

Whereas, the Commissioners of the PHMUA concur with the recommendation of the Authority's Solicitor and Executive Director that Centerpoint Associates, Inc. is the lowest qualified bidder on PHMU – 0908 – Greenwood Avenue Pump Station Replacement, having submitted the lowest bid complying with the statutory obligations, Bid Specifications and Advertisement; and

Whereas, during the course the Authority Solicitor's due diligence regarding the Authority's ownership of the property, it was uncovered that a small piece of land which was part of the site for this project was never vacated by the Borough of Pine Hill and therefore was still owned by the Borough of Pine Hill, not the Authority; and

Whereas, the foregoing property ownership question necessitated a delay in the award of the bid for this project; and

Whereas, the Authority and Centerpoint, as the apparent low bidder, agreed to a sixty (60) day extension of Centerpoint's bid in accordance with the bid specifications and New Jersey law, thereby extending the bid submitted by Centerpoint; and

Whereas, on June 20, 2016, the Borough of Pine Hill adopted an Ordinance deeding the property to the Authority, giving the Authority full and complete ownership to the subject property for this project; and

Whereas, via letter dated July 5, 2016, the New Jersey Department of Environmental Protection formally authorized the award of the above referenced contract to Centerpoint Associates, Inc. for the total low bid amount of \$750,000.00.

Now, Therefore Be It Resolved by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows;

1. The provisions of the Whereas clauses set forth are incorporated herein by reference and made a part hereof.
2. The bid submitted by Sub-Level Installations, Inc. for PHMU 0908 – Greenwood Avenue Pump Station Replacement is hereby rejected as non-responsive for the reasons as outlined in the Authority Solicitor's written opinions dated April 8, 2016 and April 20, 2016.
3. Should a Court of competent jurisdiction determine that the deviations set forth in the bid of Sub-Level Installations, Inc. for PHMU 0908 – Greenwood Avenue Pump Station Replacement are waivable as a matter of law; the PHMUA hereby exercises its discretion not to waive the deviations.
4. The Contract for PHMU 0908 – Greenwood Avenue Pump Station Replacement is hereby waived by the Authority.
5. Any deviations contained within Centerpoint Associates, Inc.'s bid for PHMU 0908- Greenwood Avenue Pump Station Replacement are deemed minor in nature and are hereby waived by the Authority.
6. The Authority's Executive Director or his assignee, is hereby authorized and directed to execute said Contract.

Mr. Garvey made a motion to accept the resolution, seconded by Mr. Knott.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

#### Resolution #16-73

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual report of audit for the year ended July 31, 2015 has been completed and filed with the Pine Hill Municipal Utilities Authority, County of Camden pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Questioned Costs", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual report of audit, and have specifically reviewed the section entitled "Schedule of Findings and Questioned Costs", in accordance with N.J.S.A. 40A:5A-17,

NOW THEREFORE BE IT RESOLVED, the governing body of the Pine Hill Municipal Utilities Authority, County of Camden, hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended July 31, 2015 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Questioned Costs", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Mr. Garvey made a motion to accept the resolution, seconded by Mr. Knott.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #16-74

Pine Hill Municipal Sewer Utility Authority, County of Camden

Date of Audit Report: June 14, 2016

Date of Plan: July 8, 2016

Finding No. 2015-1

Condition

The computerized general ledger cash balances as of July 31, 2015 do not agree to the reconciled cash balances per the subsidiary bank reconciliations.

Analysis

The Executive Director and the Office Manager have reviewed this issue.

Corrective Action

The Executive Director and Office Manager have looked at the general ledger and cross reference of the accounts; which seem to be in order. There is a problem with the posting to the general ledger cash balances and beginning balances. This will be reviewed on a monthly basis and confirmed when posting to the general ledger.

Implementation Date

The review of the accounts has taken place and posting to the general ledger has been completed.

Mr. Hartman made a motion to accept the resolution, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #16-75

WHEREAS, the Annual Budget and Capital Budget/Program for the Pine Hill Municipal Utilities Authority for the fiscal year beginning August 1, 2016 and ending, July 31, 2017 has been presented for adoption before the governing body of the Pine Hill Municipal Utilities Authority at its open public meeting of July 20, 2016; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,315,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,533,375.00 and Total Unrestricted Net Position utilized of \$218,375.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$130,000.00 and Total Unrestricted Net Position planned to be utilized of \$130,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Pine Hill Municipal Utilities Authority, at an open public meeting held on July 20, 2016 that the Annual Budget and Capital Budget/Program of the Pine Hill Municipal Utilities Authority for the fiscal year beginning, August 1, 2016 and, ending, July 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and

title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Mr. Garvey made a motion to accept the 2016 Budget resolution, seconded by Mr. Knott.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

#### Resolution #16-76

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or "Authority") promoted to current Office Manager, Debra Corson to the position of Deputy Executive Director at its regular meeting of June 15, 2016 with an effective date of August 1, 2016, thereby leaving a void in the current position of Office Manager; and

WHEREAS, Patricia Garvey has steadfastly served the Authority in an outstanding and efficient manner in her current position of Accounts Payable/Purchasing since her initial employment with the Authority on October 21, 1996; and

WHEREAS, the members of the PHMUA along with the Executive Director, have considered Patricia Garvey's outstanding service to the Authority and tireless work effort and believes she is both highly qualified and extremely competent to serve in the position of Office Manager of the PHMUA and warrants said promotion.

NOW, THEREFORE BE IT RESOLVED by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Patricia Garvey is hereby appointed to the position of Office Manager of the PHMUA effective August 1, 2016 with a starting salary of \$34.50 per hour. The Executive Director shall take all steps necessary to effectuate this promotion as directed herein.

Mr. Hartman made a motion to accept the resolution, seconded by Mr. Knott.

Roll Call:

Ayes: Mr. Buscher, Mr. Green, Mr. Knott

Nays: None

Abstain: Mr. Hartman, Mr. Garvey

#### Resolution #16-77

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or "Authority") promoted the current Office Manager, Debra Corson to the position of Deputy Executive Director at its regular meeting of June 15, 2016 with an effective date of August 1, 2016, thereby leaving a void in the current position of Office Manager; and

WHEREAS, the PHMUA promoted the current Accounts Payable/Purchasing, Patricia Garvey to the position of Office Manager at its regular meeting of June 15, 2016 with an effective date of August 1, 2016, thereby leaving a void in the current position of Accounts Payable/Purchasing; and

WHEREAS, Deborah Warrington has steadfastly served the Authority in an outstanding and efficient manner in her current position of Accounts Payable/Purchasing since November 20, 2001 and started her initial employment with the Authority on April 30, 2001; and

WHEREAS, the members of the PHMUA along with the Executive Director, have considered Deborah Warrington's outstanding service to the Authority and tireless work effort and believes she is both highly qualified and extremely competent to serve in the position of Accounts Payable/Purchasing of the PHMUA and warrants said promotion.

NOW, THEREFORE BE IT RESOLVED by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Deborah Warrington is hereby appointed to the position of Accounts Payable/Purchasing of the PHMUA effective August 1, 2016 with a starting salary of \$24.00 per hour. The Executive Director shall take all steps necessary to effectuate this promotion as directed herein.

#### Resolution #16-78

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHMUA" and/or "Authority") promoted from her current Office Manager, Debra Corson to the position of Deputy Executive Director at its regular meeting of June 15, 2016 with an effective date of August 1, 2016, thereby leaving a void in the current position of Office Manager; and

WHEREAS, the Authority promoted Patricia Garvey from her current Accounts Payable/Purchasing to the position of Office Manager at its regular meeting of July 20, 2016 with an

effective date of August 1, 2016, thereby leaving a void in the current position of Account Payable/Purchasing; and

WHEREAS, the Authority promoted Deborah Warrington from her current Accounts Payable/Receptionist to the position of Accounts Payable/Purchasing at its regular meeting of July 20, 2016 with an effective date of August 1, 2016, thereby leaving a void in the current position of Account Receivable/Receptionist; and

WHEREAS, as a result thereof, the position of Accounts Payable/Reception is currently vacant; and

WHEREAS, the members of the PHMUA along with the Executive Director and Office Manager, have considered the need to fill the position of Accounts Receivable/Receptionist of the PHMUA.

NOW, THEREFORE BE IT RESOLVED by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Authority hereby authorizes the Executive Director and Office Manager to advertise, interview and select an individual for the position of Accounts Receivable/Receptionist of the PHMUA effective on or after August 1, 2016 and with a starting salary of \$16.75 per hour. The Executive Director and Office Manager shall take all steps necessary to effectuate this hiring as directed herein.

Mr. Hartman made a motion to accept the resolutions, seconded by Mr. Knott. On voice vote, motion carried.

#### Resolution #16-78

Whereas, Debra Corson was custodian of the Pine Hill Borough Municipal Utilities Authority Administrative Petty Cash Fund, and

Whereas, in accordance with N.J.S.A. 40:5-21, the Pine Hill Borough Municipal Utilities Authority is changing custodian to Patricia Garvey; and

Whereas, Patricia Garvey is bonded in the appropriate amount and will operate said Fund in accordance with the laws and regulations governing its operation.

Now, Therefore, Be It Resolved that the Pine Hill Borough Municipal Utilities Authority, Borough of Pine Hill, County of Camden hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

Mr. Hartman made a motion to accept the resolution, seconded by Mr. Knott.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Knott

Nays: None

Abstain: Mr. Garvey

#### Resolution #16-79

##### Water

**BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES**

**AUTHORITY that** the following accounts be adjusted for billing:

1258000-0	\$122.50	1023 Erial Rd	Meter Changed to 5/8"
2442000-0	\$344.10	Ice Cream-712 Erial Rd	Changed Multiplier
2085000-0	\$483.60	111 W Diamond Ave	Incorrect Reading
2665000-1	\$90.89	1100 Grandview Drive	Bankruptcy Discharge

Mr. Hartman made a motion to accept the water billing adjustments, seconded by Mr. Buscher.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

#### Resolution #16-80

##### Sewer

**BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES**

**AUTHORITY that** the following accounts be adjusted for billing:

2665000-1	\$ 97.55	1100 Grandview Drive	Bankruptcy Discharged
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Mr. Knott made a motion to accept the billing adjustments, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Payment of Bills:

Resolution #16-81  
Water Operating

**BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES**

**AUTHORITY**, that the following requisitions are hereby approved and authorized for payment out of the Water Operating Fund.

MC 6498	724.11	BMEU Clerk, Deptford USPS	Supplies - Office
MC 6499	371.32	NJ State PWT	State Water Tax
MC 6500	52.94	Treasurer, State of NJ	Unemploy/Compensation Ins
MC 6501	1,580.00	Treasurer, State of NJ	State Water Tax
6502	25.00	Abramson Cancer Center	Miscellaneous - Office
6503	6,934.85	Atlantic City Electric	Utilities - Operating
6503	321.86	Atlantic City Electric	Utilities - Office
6504	104.63	Acme Uniforms	Supplies - Operating
6504	18.50	Acme Uniforms	Supplies - Office
6505	9.99	Alpha Message Center	R/M - Office
6506	20.00	Authenticom Services	Supplies - Office
6507	279.12	Mabel Borovkoff	Health Insurance
6508	3,765.00	Bowman & Company	Audit and Accounting Fees
6509	119.33	Casa Payroll Service	Supplies - Office
6510	250.54	CITGO Fleet	Automotive Expense
6513	50.00	Joseph Donohue	Supplies - Operating
6513	9.41	Joseph Donohue	Health Insurance
6514	12.98	Ed's Rental	Supplies - Operating
6515	1,245.00	Eurofins QC Inc	Laboratory Testing
6516	25.00	Flexfacts	Supplies - Office
6518	60.00	Michael Grogan	Supplies - Operating
6518	67.94	Michael Grogan	Health Insurance
6520	89.50	Home Depot	Supplies - Operating
6520	24.99	Home Depot	Supplies - Office
6521	336.77	Horizon BC/BS	Health Insurance
6522	203.95	Ind Hydraulics& Rubber	Automotive Expense
6524	2,475.85	Wade,Long,Wood & Long	Legal Fees
6525	813.50	Lou & Son Used Car Sages	Automotive Expense
6527	32.14	Mechanic's Auto Parts	Automotive Expense
6528	1,097.11	Miracle Chemical	Chemicals
6529	84.61	Elmerinda Narducci	Health Insurance
6530	73.34	Nextel/Sprint	Telephone - Operating
6531	19,737.09	New Jersey American Water	Water Agreements
6532	94.62	Office Basics	Supplies - Office
6532	7.12	Office Basics	Supplies - Operating
6533	39.38	One Call Concepts	R/M - System
6534	2,656.75	Pennoni Associates	Engineer Fees
6535	365.69	Pine Hill Auto Repair	Automotive Expense
6536	61.01	Pine Hill Hardware	Supplies - Operating
6537	50.00	Pine Hill Machine	Supplies - Operating
6538	27.00	ProGas	Chemicals
6539	4,866.00	Rio Supply	Meters/Connections
6540	93.62	Sam's Club	Supplies - Office
6540	60.89	Sam's Club	Supplies - Operating
6541	65.78	George Smith	Health Insurance
6542	4,450.00	Source Media	Trustee
6543	74.00	Treasurer, New Jersey State	Supplies - Operating
6544	572.75	Stamp Fulfillment Services	Supplies - Office
6545	113.08	United Electric Supply	Supplies - Operating



6546	545.88	US Bank Operations Center	Trustee
6547	85.03	Verizon	R/M - System
6548	5.42	James Wakeley	Health Insurance

Mr. Hartman made a motion to accept the payment of all water bills to be found true and correct, seconded by Mr. Buscher.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #16-82

Sewer Operating

**BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES**

**AUTHORITY**, that the following requisitions are hereby approved and authorized for payment out of the Sewer Operating Fund.

MC 6498	724.10	BMEU Clerk, Deptford USPS	Supplies - Office
MC 6500	52.94	Treasurer, State of NJ	Unemploy/Compensation Ins
6502	25.00	Abramson Cancer Center	Miscellaneous - Office
6503	3,553.90	Atlantic City Electric	Utilities - Operating
6504	104.62	Acme Uniforms	Supplies - Operating
6504	18.50	Acme Uniforms	Supplies - Office
6505	9.99	Alpha Message Center	R/M - Office
6506	20.00	Authenticom Services	Supplies - Office
6507	186.08	Mabel Borovkoff	Health Insurance
6508	3,765.00	Bowman & Company	Audit and Accounting Fees
6509	119.33	Casa Payroll Service	Supplies - Office
6510	250.54	CITGO Fleet	Automotive Expense
6511	145.90	Comcast	Supplies - Office
6512	160.00	Coverall Of Philadelphia	Supplies - Office
6513	50.00	Joseph Donohue	Supplies - Operating
6514	12.97	Ed's Rental	Supplies - Operating
6516	25.00	Flexfacts	Supplies - Office
6517	25.00	Patricia Garvey	Health Insurance
6518	59.99	Michael Grogan	Supplies - Operating
6518	45.28	Michael Grogan	Health Insurance
6519	100.00	Thomas Hassett	Miscellaneous - Office
6520	89.50	Home Depot	Supplies - Operating
6520	24.98	Home Depot	Supplies - Office
6521	224.50	Horizon BC/BS	Health Insurance
6522	203.95	Ind Hydraulics & Rubber	Automotive Expense
6523	65.62	Kennedy Marketing	Supplies - Operating
6524	7,899.40	Wade,Long,Wood & Long	Legal Fees
6525	813.50	Lou & Son Used Car Sages	Automotive Expense
6526	29.00	Lethal Pest Solutions	R/M - Office
6527	32.14	Mechanic's Auto Parts	Automotive Expense
6529	56.40	Elmerinda Narducci	Health Insurance
6530	73.33	Nextel/Sprint	Telephone - Operating
6532	94.61	Office Basics	Supplies - Office
6532	7.12	Office Basics	Supplies - Operating
6533	39.37	One Call Concepts	R/M - System
6534	270.00	Pennoni Associates	Engineer Fees
6535	365.69	Pine Hill Auto Repair	Automotive Expense
6536	61.00	Pine Hill Hardware	Supplies - Operating
6537	50.00	Pine Hill Machine	Supplies - Operating
6540	93.62	Sam's Club	Supplies - Office
6540	60.89	Sam's Club	Supplies - Operating
6541	43.85	George Smith	Health Insurance

6543	74.00	Treasurer, New Jersey State	Supplies - Operating
6544	572.75	Stamp Fulfillment Services	Supplies - Office
6546	2,948.25	US Bank Operations Center	Trustee
6547	173.03	Verizon	R/M - System
6548	3.61	James Wakeley	Health Insurance
6549	508.74	Xtel Communications	Telephone - Office
6549	44.23	Xtel Communications	Telephone - Operating

Resolution #16-83

Sewer Operating

**BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES**

**AUTHORITY**, that the following requisitions are hereby approved and authorized for payment out of the Sewer Operating Fund.

6534	741.50	Pennoni Associates	Greenwood Ave P/S Engineer
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Mr. Knott made a motion to accept the payment of all sewer bills to be found true and correct, seconded by Mr. Hartman.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Green, Mr. Knott

Nays: None

Abstain: Mr. Garvey

Mr. Knott made a motion to adjourn the meeting, seconded by Mr. Hartman.

On voice vote, motion carried unanimously. Meeting adjourned at 8:28 PM.

Respectfully submitted,

Debra Corson  
Recording Secretary