

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, August 19, 2015 at 7:30 PM at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Buscher called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Buscher, Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer, Mr. Odenath

Absent: None

Also in attendance Mr. Hassett, Executive Director, Mr. Long, Solicitor and Mr. Leisse, Engineer.

Mr. Hartman made a motion to open the floor to the public, seconded by Mr. Garvey. On voice vote, motion carried.

There was no one in the audience to address the Board.

Mr. Hartman made a motion to close the floor to the public, seconded by Mr. Garvey. On voice vote, motion carried.

Minutes:

The Minutes of the July meeting.

Mr. Costantino made a motion to approve the minutes of the July meeting, seconded by Mr. Garvey. On voice vote, motion carried.

Correspondence:

1. From Pine Hill Redevelopment Associates re: Bond Release
2. FYI re: The Lakes at Pine Hill
3. From Dave Patterson re: Amboy Bank
4. From AFSCME re: Dues
5. From NJDEP re: Madison Avenue Pump Station
6. From NJDEP re: NJEIT
7. From NJEIT re: Loan Application for SFY2016
8. From Karl Towns re: Bancroft Rally
9. From Pennoni re: Construction Services Agreement
10. From Pennoni re: Greenwood Avenue Pump Station
11. From Camden County re: Mutual Aid and Assistance Agreement
12. From Pat Garvey re: Thank you
13. From Pennoni re: Atlantic Avenue Pump Station Final Payment
14. FYI re: Bid Thresholds Adjustments

The Board reviewed the correspondence.

Mr. Knott made a motion to accept the correspondence, seconded by Mr. Buscher.

On voice vote, motion carried unanimously.

Engineer's Report:

I. Active Projects

1. Mt. Clement Well Tank (PHMU 1204)
 - a. Worldwide work is complete: final payment and retainage released.
 - b. Antenna reinstallations on-going (TMobile, Sprint, and Verizon complete; Cricket decommissioning complete; temporary tower removal remains).
2. Atlantic Avenue Pump Station/Lakes at Pine Hill (PHMU 1301)
 - a. Final payment remains.
 - b. Pennoni to advise regarding Amboy share.
 - c. Clementon flow diverted to pump station on February 28, 2015.
 - d. MUA took ownership on July 7, 2015.
3. Greenwood Avenue Pump Station (PHMU 0908)
 - a. NJEIT FY2016 funding application submitted.
 - b. TWA issued May 22, 2015.
 - c. MUA requested a design Change Order for permanent generator at the site.
 - d. Advertise September 9, 2015 (pending NJDEP Authorization to Advertise).
 - e. Award October 21, 2015.

- f. Construction in 2015.
 - g. Pennoni issued response to NJDEP Planning Document review.
 - h. Pennoni issued response to NJDEP review comments (Stage 1 Cultural Resources review).
 - i. Force main work by MUA staff, except stream crossing (which will be part of public contract); received NJDEP permit; coordinating with Pine Valley.
 - j. Revised estimated project cost: \$757,000.**
 - 4. Madison Ave. PS /CCMUA Atlantic Basin Interceptor (PHMU 0910)
 - a. NJEIT FY2016 funding application submitted.
 - b. TWA issued July 22, 2015.
 - c. Advertise September 9, 2015 (pending NJDEP Authorization to Advertise).
 - d. Award October 21, 2015.
 - e. Construction in 2015.
 - f. Revised estimated project cost: \$606,000.**
 - 5. Bromley PS Generator Evaluation (PHMU 15XX)
 - a. Evaluate existing 30KW generator for use at Bromley.
 - b. Design retrofit at Bromley.
 - 6. Tank Antenna Issues
 - a. ATT: New installation at Mt Clement;
 - b. ATT: New Generator at Turnerville.
 - c. Cellco/Verizon: Verizon application for new installations at Mt. Clement.
 - d. Cellco/Verizon: New installation at Turnerville.
 - e. T-Mobile/MetroPCS: T-Mobile on Mt Clement; removed MetroPCS.
 - f. T-Mobile/MetroPCS: Remove and replace at Turnerville.
 - g. Cricket: Permanent decommissioning from Mt Clement.
 - h. Clear Wireless: Permanent decommissioning from Mt Clement.
 - i. Sprint/Nextel: Sprint on Mt. Clement; removed Nextel.
 - 7. Water Booster Station (PHMU 0911)
 - a. System timer adjustments for “weekend” peaks.
 - 8. Fieldstone/Glen Eyre Phase 1, Phase 2, Phase 3 (PHMU 0606)
 - a. Recommend Bond release for Phases 1 and 2
 - b. Phase 3 punchlist outstanding.
 - 9. Castle/Karley Homes Sewer
 - a. Bank looking to finish development.
 - 10. Annual Water Bond Trustee Report
 - a. Pennoni issued report February 17, 2015.
- II. Other Projects
- 1. “Pine Hill Partners”/Amboy Bank (Apartments/townhomes)
 - a. No recent action on Apartments.
 - b. Amboy Bank looking to construct Townhomes: Sewer improvements required.
 - c. Amboy Bank recapture agreement negotiations.
 - 2. Erial Road Reconstruction
 - a. County reconstruction project.
 - b. Approximately sixty (60) water service replacements.
 - 3. Ongoing/Long Term Capital Projects
 - a. Lining projects.
 - b. Valve replacements.
 - c. Fire hydrant replacements.
 - d. Eliminate Dead-end loops.
 - e. Meter replacements: investigate programs for funding.
 - f. Solar.
 - g. Odor Control at Branch Avenue.
 - 4. Identify Funding Sources
 - a. NJEITF (Loans).
 - b. Federal Sources (Loans).
 - c. Private Financing (other utilities).
 - d. Municipal Acquisitions, McLean, Virginia.
 - e. USDA grant program.

Mr. Leisse reviewed his report with the Board.

Mr. Costantino made a motion to accept the Engineer's Report, seconded by Mr. Hartman.

On voice vote, motion carried.

Solicitor's Report:

Mr. Long stated that he had items for discussion in executive session concerning personnel. Mr. Long also stated that he had reviewed the letter from Pennoni about the release of the performance bond for Glen Eyre Phase III and agrees with their conditions.

Mr. Knott made a motion to accept the Solicitor's Report, seconded by Mr. Garvey. On voice vote, motion carried.

Operations Manager's Report:

The Board reviewed Mr. Toal's Report.

Mr. Garvey made a motion to accept the Operations Manager's Report, seconded by Mr. Costantino. On voice vote, motion carried.

Executive Director's Report:

Mr. Hassett requested that Mr. Lisse confirm the final dollar figure that we will be receiving from Amboy Bank.

Mr. Garvey made a motion to accept the Executive Director's Report, seconded by Mr. Knott. On voice vote, motion carried.

New Business:

The Board discussed the contribution request for the Band Croft School fundraiser. After a discussion, it was decided that the Board would not send a contribution.

Old Business:

None

Resolutions:

Resolution #15-90

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2014/2015 Authority Sewer Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

| APPROPRIATION TITLE | FROM | TO |
|----------------------------|-------------------|-------------------|
| Transmittal Agreements | \$2,853.00 | |
| Executive Director | | \$685.00 |
| Administrative Clerks | | \$973.00 |
| Operations Manager | | \$692.00 |
| Maintenance Men | | \$503.00 |
| Total | \$2,853.00 | \$2,853.00 |

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Costantino made a motion to accept the resolution, seconded by Mr. Knott.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #15-91

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2014/2015 Authority Water Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

| APPROPRIATION TITLE | FROM | TO |
|----------------------------|-------------|-----------|
| Engineering | \$2,279.00 | |
| Insurance | \$2,000.00 | |

| | | |
|-----------------------|------------|------------|
| Executive Director | | \$1,028.00 |
| Administrative Clerks | | \$1,460.00 |
| Operations Manager | | \$1,037.00 |
| Maintenance | | \$754.00 |
| Total | \$4,279.00 | \$4,279.00 |

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately. Mr. Hartman made a motion to accept the resolution, seconded by Mr. Costantino.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #15-92

WHEREAS, the Pine Hill Borough Municipal Utilities Authority intends to file an application with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust for the Greenwood Avenue Pump Station Replacement and Madison Avenue Pump Station Improvements and Force Main Connection to CCMUA Interceptor;

NOW, THEREFORE BE IT RESOLVED, that Thomas Hassett, Executive Director be authorized to act as the Authorized Representative to represent the Pine Hill Borough Municipal Utilities Authority in all matters relating to the project undertaken pursuant to the above referenced New Jersey Environmental Infrastructure Loan to be executed with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust. The Authorized Representative may be contacted at:

907 Turnerville Road

Pine Hill, NJ 08021

Phone: 856-783-0739

I do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Pine Hill Borough Municipal Utilities Authority at a meeting duly held on the 19th day of August, 2015.

Mr. Costantino made a motion to accept the resolution, seconded by Mr. Knott.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #15-93

WHEREAS, the above-defined Issuer has previously issued one or more series of bonds, including in the past five (5) years pursuant to one or more preliminary and final official statements (collectively, the "Bonds"); and

WHEREAS, in connection with the issuance of such Bonds, the Issuer covenanted with Bondholders to provide certain secondary market disclosure information on an annual basis to the Nationally Recognized Municipal Securities Information Repositories (pre-2009) and to the Municipal Securities Rulemaking Board's Electronic Market Access Data Port (2009 to present) ("EMMA"), which secondary market disclosure information may consist of one or more of the following: audited financial statements, municipal budgets, other financial and operating data and ratings changes; and

WHEREAS, the Securities and Exchange Commission (the "SEC") has recently focused attention on what it alleges is widespread failure of local government issuers across the nation to meet their continuing disclosure obligations and misrepresentation through material misstatements in an official statement (innocently, inadvertently or otherwise) of past compliance with continuing disclosure obligations; and

WHEREAS, in an effort to remedy these perceived issues, the SEC has implemented the Municipalities Continuing Disclosure Cooperation Initiative (the "SEC Initiative"), a limited-time program scheduled to end on December 1, 2014, that encourages issuers of municipal bonds, including the Issuer, to self-report possible material misstatements or omissions, made in the past five (5) years in an official statement regarding compliance with prior continuing disclosure obligations; and

WHEREAS, should the SEC determine that an issuer has made material misstatements in an official statement regarding compliance with prior continuing disclosure obligations, issuers participating in the SEC Initiative agree to accept certain non-monetary penalties, in lieu of

unknown, and, by all accounts, more severe monetary and non-monetary penalties the SEC has threatened on issuers that do not participate in the SEC Initiative; and

WHEREAS, by participating in the SEC Initiative, issuers agree to accept the following penalties, if imposed by the SEC (i) compliance with a cease and desist order in which the issuer neither admits nor denies the findings of the SEC, (ii) implementation of policies, procedures and training regarding continuing disclosure obligations, (iii) compliance with all existing continuing disclosure undertakings, (iv) cooperation with any further SEC investigation, (v) disclosure of settlement terms in any final official statement issued within five years of the date of institution of the proceedings, and (vi) production to the SEC of a compliance certificate regarding the applicable undertakings on the one year anniversary of the proceedings; and

WHEREAS, on July 24, 2014, the Division of Local Government Services issued Local Finance Notice 2014-9 (i) alerting local governments to the SEC Initiative, (ii) strongly recommending that local governments examine their continuing disclosure contractual obligations and past official statements in order to determine if it is advisable for an issuer to participate in the SEC Initiative and (iii) cautioning local governments that fail to complete a disclosure assessment in connection with the SEC Initiative will likely have difficulty accessing capital markets, difficulty in receiving timely approvals of the Local Finance Board of Director of the Division of Local Government Services, as applicable, and decreased scores on the future “Best Practices Questionnaires”; and

WHEREAS, The Issuer desires to conduct a disclosure audit which will (i) summarize the results of the Issuer’s prior compliance with its secondary market disclosure obligations and (ii) compare those results to the statements made by the Issuer in its official statements regarding past compliance (the “Disclosure Audit”); and

WHEREAS, the Issuer further desires to retain the services of disclosure specialist to conduct the Disclosure Audit; and

WHEREAS, based on the results of the Disclosure Audit, and weighing heavily the known, non-monetary penalties that may come through the Issuer’s participation in the SEC Initiative versus the unknown, and, by all accounts, more severe monetary and non-monetary penalties the SEC has threatened on issuers that do not self-report, the Issuer further desires to delegate to the Executive Director, in consultation with the Issuer’s general counsel, bond counsel, auditor and other finance professionals, the power to prepare and submit all documentation required to enter the Issuer’s Bond issues into the SEC Initiative, as necessary;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ISSUER, AS FOLLOWS:

Section 1. The Issuer hereby authorizes completion of the Disclosure Audit.

Section 2. The Issuer hereby acknowledges the Executive Director has engaged the services of a disclosure specialist to complete the Disclosure Audit through an existing agreement with the Issuer’s Financial Advisor.

Section 3. In the event the Disclosure Audit reveals that the Issuer may have made a material misstatement regarding the Issuer’s compliance with prior continuing disclosure undertakings, the Issuer hereby authorizes and directs the Executive Director to prepare and submit all documentation necessary to enter the Issuer’s applicable Bond issues into the SEC Initiative.

Section 4. Any action taken by the Executive Director or any other officer of the Issuer, with respect to the Disclosure Audit, the engagement of a disclosure specialist and participation in the SEC Initiative is hereby ratified and confirmed.

Section 5. This resolution shall take effect immediately.

Mr. Hartman made a motion to accept the resolution, seconded by Mr. Costantino.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #15-94

Mr. Costantino made a motion to approve the Authority’s participation in the Camden County Mutual Aid and Assistance Agreement, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #15-95

Whereas, Thomas Hassett as the Executive Director of the Pine Hill Borough Municipal Utilities Authority also has the official designation issued by the State of New Jersey as a Qualified Purchasing Agent; and

Whereas, a Municipal entity with a Qualified Purchasing Agent has a set bid threshold limit established by the State of New Jersey; and

Whereas, said bid threshold limit has been revised to the amount of Forty Thousand (\$40,000.00) Dollars by the State of New Jersey.

Now, Therefore, Be It Resolved by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority that for the reasons set forth hereinabove, it hereby established a bid threshold limit for the Authority of Forty Thousand (\$40,000.00) Dollars.

Be It Further Resolved that this Resolution shall take effect immediately upon adoption. Mr. Costantino made a motion to accept the resolution, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #15-96

WHEREAS, Pine Hill Redevelopment Associates, submitted Performance Bond (No. 779613S) associated with the Glen Eyre Development, a/k/a Fieldstone, Phase III, in the Borough of Pine Hill, County of Camden and State of New Jersey from Developers Surety and Indemnity Company in the amount of \$49,480.00, guaranteeing that the principal would perform certain sewer construction services required by the Pine Hill Borough Municipal Utilities Authority (“Authority”); and

WHEREAS, the release of the Performance Bonds and the posting of a Maintenance Bond has been approved and authorized by the Authority’s Engineer by letter dated August 19, 2015, a copy of which is hereby incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority that Performance Bond (No. 779613S) posted by Pine Hill Redevelopment Associates, L.L.C., for Phase III, is hereby released, subject to receipt of a two-year Maintenance Bond, in a form approved by the Authority’s Solicitor, in the amount of \$6,185.00.

BE IT FURTHER RESOLVED that release of the Performance Bond is also conditioned upon the posted of an inspection escrow in the amount of \$500.00 to cover items that may arise during the Maintenance Bond period.

Mr. Costantino made a motion to accept the resolution, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #15-97

Water

BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES

AUTHORITY that the following accounts be adjusted for billing:

| | | |
|------------------|---------------------|-------------------------------------|
| 514000-0 164.30 | 21 Tyler Lane | Meter Leak – Resolution 53T Gallons |
| 2927000-0 167.40 | 226 Franklin Avenue | Reverse Double Bill |
| 3629000-0 502.20 | 33 Melrose Drive | Service Line Leak – 162 T Gallons |

Mr. Garvey made a motion to accept the billing adjustments, seconded by Mr. Greer.

Roll Call:

Ayes: Mr. Buscher, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: Mr. Hartman

There were not Sewer Billing Adjustments listed.

Payment of Bills:

Resolution #15-98

Water Operating

BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES

AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Water Operating Fund.

| | | | | |
|---------|-----------|-----|-----------------------|------------------|
| MC 6000 | 12,553.42 | N/B | AmeriHealth Insurance | Health Insurance |
|---------|-----------|-----|-----------------------|------------------|

| | | | | |
|---------|-----------|------------|-------------------------------|------------------------|
| MC 6001 | 235.98 | <i>N/B</i> | Deptford BMEU Post Office | Supplies - Office |
| 5959 | 2,077.17 | | ABS Electric | R/M - System |
| 5960 | 895.00 | | AC Schultes | R/M - System |
| 5961 | 7,071.15 | | Atlantic City Electric | Utilities - Operating |
| 5962 | 97.51 | | Acme Uniforms | Supplies - Operating |
| 5962 | 18.50 | | Acme Uniforms | Supplies - Office |
| 5963 | 48.95 | | Alpha Message Center | R/M - Office |
| 5964 | 11,584.63 | <i>N/B</i> | AmeriHealth Insurance Co | Health Insurance |
| 5965 | 250.00 | | BEP Labs | Laboratory Testing |
| 5966 | 24.80 | <i>N/B</i> | Mabel Borovkoff | Health Insurance |
| 5967 | 105.47 | | Casa Payroll Service | Supplies - Office |
| 5968 | 401.50 | | C&C Computer Designs | Supplies - Office |
| 5970 | 273.80 | <i>N/B</i> | Citgo Fleet | Automotive Expense |
| 5971 | 143.76 | <i>N/B</i> | Comcast | Supplies - Office |
| 5972 | 537.35 | <i>N/B</i> | Courier Post | Supplies - Operating |
| 5973 | 160.00 | <i>N/B</i> | Coverall of Philadelphia | Supplies - Office |
| 5974 | 92.50 | | Central Security Services | R/M - Building |
| 5976 | 68.70 | | Joseph Donohue | Supplies - Operating |
| 5976 | 82.19 | | Joseph Donohue | Health Insurance |
| 5977 | 30.00 | <i>N/B</i> | Flowers and Gifts | Miscellaneous - Office |
| 5978 | 75.00 | | Michael Grogan | Supplies - Operating |
| 5979 | 100.00 | <i>N/B</i> | Thomas Hassett | Miscellaneous - Office |
| 5980 | 253.15 | <i>N/B</i> | Horizon BC/BS | Health Insurance |
| 5981 | 75.00 | <i>N/B</i> | Matthew Hufner | Supplies - Operating |
| 5982 | 12.50 | | NJ League of Municipalities | Supplies - Office |
| 5984 | 29.00 | <i>N/B</i> | Lethal Pest Solutions | R/M - Office |
| 5985 | 42.49 | | Mechanic's Auto Parts | Automotive Expense |
| 5986 | 245.50 | | MGL Printing Solutions | Supplies - Office |
| 5987 | 660.21 | | Miracle Chemical | Chemicals |
| 5988 | 32.79 | | Elmerinda Narducci | Health Insurance |
| 5989 | 73.31 | <i>N/B</i> | Nextel/Sprint | Telephone/Operating |
| 5990 | 20,475.41 | | New Jersey American Water | Water Agreements |
| 5991 | 29.79 | | One Call Concepts | R/M - System |
| 5992 | 270.00 | | Pennoni Associates | Engineer Fees |
| 5993 | 105.93 | | Pine Hill Hardware | Supplies - Operating |
| 5994 | 1,592.64 | | Joseph Pollard Co | Supplies - Operating |
| 5996 | 90.00 | | Quality Landscaping | R/M - Office |
| 5996 | 170.00 | | Quality Landscaping | R/M - Building |
| 5997 | 3,708.00 | | Rio Supply | Meters/Connections |
| 5998 | 472.50 | <i>N/B</i> | Rutgers, The State University | T/E - Administrative |
| 5999 | 126.03 | | Safeguard Business Forms | Supplies - Office |
| 6002 | 35.02 | | South Jersey Gas | Utilities - Operating |
| 6003 | 474.27 | | Tire Corral | Automotive Expense |
| 6004 | 4.25 | | United Electric Supply | Supplies - Operating |
| 6005 | 98.04 | | Verizon | R/M - System |
| 6007 | 43.57 | | Xtel Communications | Telephone - Office |
| 6008 | 2,575.57 | | Source Media | Trustee |

Mr. Knott made a motion to accept the payment of all water bills to be found true and correct, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Buscher, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: Mr. Hartman

Resolution #15-99

Sewer Operating

BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES

AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Sewer Operating Fund.

| | | | | |
|---------|----------|------------|---------------------------|-------------------|
| MC 6000 | 8,368.94 | <i>N/B</i> | AmeriHealth Insurance | Health Insurance |
| MC 6001 | 235.97 | <i>N/B</i> | Deptford BMEU Post Office | Supplies - Office |

| | | | | |
|------|----------|------------|-------------------------------|------------------------|
| 5961 | 3,485.56 | | Atlantic City Electric | Utilities - Operating |
| 5961 | 336.89 | | Atlantic City Electric | Utilities - Office |
| 5962 | 97.50 | | Acme Uniforms | Supplies - Operating |
| 5962 | 18.50 | | Acme Uniforms | Supplies - Office |
| 5963 | 48.95 | | Alpha Message Center | R/M - Office |
| 5964 | 7,723.08 | <i>N/B</i> | AmeriHealth Insurance Co NJ | Health Insurance |
| 5966 | 16.53 | <i>N/B</i> | Mabel Borovkoff | Health Insurance |
| 5967 | 105.47 | | Casa Payroll Service | Supplies - Office |
| 5968 | 401.50 | | C&C Computer Designs | Supplies - Office |
| 5969 | 88.00 | <i>N/B</i> | Camden County MUA | Supplies - Office |
| 5969 | 88.00 | <i>N/B</i> | Camden County MUA | Supplies - Operating |
| 5970 | 273.80 | <i>N/B</i> | Citgo Fleet | Automotive Expense |
| 5972 | 537.34 | <i>N/B</i> | Courier Post | Supplies - Operating |
| 5973 | 40.00 | | Coverall Of Philadelphia | Supplies - Office |
| 5974 | 92.50 | | Central Security Services | R/M - Building |
| 5975 | 1,276.00 | | Deltronics | R/M - System |
| 5976 | 68.70 | | Joseph Donohue | Supplies - Operating |
| 5976 | 54.79 | | Joseph Donohue | Health Insurance |
| 5977 | 30.00 | <i>N/B</i> | Flowers and Gifts | Miscellaneous - Office |
| 5978 | 75.00 | | Michael Grogan | Supplies - Operating |
| 5980 | 168.76 | <i>N/B</i> | Horizon BC/BS | Health Insurance |
| 5981 | 75.00 | <i>N/B</i> | Matthew Hufner | Supplies - Operating |
| 5982 | 12.50 | | NJ League of Municipalities | Supplies - Office |
| 5985 | 42.49 | | Mechanic's Auto Parts | Automotive Expense |
| 5986 | 245.50 | | MGL Printing Solutions | Supplies - Office |
| 5988 | 21.86 | | Elmerinda Narducci | Health Insurance |
| 5989 | 73.30 | <i>N/B</i> | Nextel/Sprint | Telephone/Operating |
| 5991 | 29.79 | | One Call Concepts | R/M - System |
| 5992 | 270.00 | | Pennoni Associates | Engineer Fees |
| 5993 | 105.92 | | Pine Hill Hardware | Supplies - Operating |
| 5994 | 462.94 | | Joseph Pollard Co | Supplies - Operating |
| 5995 | 27.00 | | ProGas | Chemicals |
| 5996 | 90.00 | | Quality Landscaping | R/M - Office |
| 5996 | 160.00 | | Quality Landscaping | R/M - Building |
| 5998 | 472.50 | <i>N/B</i> | Rutgers, The State University | T/E - Administrative |
| 5999 | 126.03 | | Safeguard Business Forms | Supplies - Office |
| 6002 | 33.56 | | South Jersey Gas | Utilities - Office |
| 6002 | 256.52 | | South Jersey Gas | Utilities - Operating |
| 6003 | 474.27 | | Tire Corral | Automotive Expense |
| 6004 | 4.25 | | United Electric Supply | Supplies - Operating |
| 6005 | 197.64 | | Verizon | R/M - System |
| 6006 | 46.99 | | Xerox Corp | Supplies - Office |
| 6007 | 544.68 | | Xtel Communications | Telephone - Office |

Resolution #15-100

Sewer General

BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES

AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Sewer General Fund.

| | | | | |
|------|-----------|--|----------------------|------------------------------------|
| 5983 | 34,249.00 | | Level 1 Construction | Atlantic Ave P/S NJEIT - Construct |
| 5992 | 1,378.75 | | Pennoni Associates | CCMUA/Madison Av P/S-Engineer |

Mr. Costantino made a motion to accept the payment of all sewer bills to be found true and correct, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Buscher, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: Mr. Hartman

Mr. Long reviewed his letter with the recommendation changes to John Toal's contract with the Board.

Resolution #15-101

WHEREAS, there exists a need for the services of a Licensed Operations Manager for the Pine Hill Borough Municipal Utilities Authority ("PHMUA and/or Authority"); and

WHEREAS, the Commissioners for the Authority have determined that John Toal, III possesses the necessary qualifications and licenses and should be appointed to the position of Licensed Operations Manager and fulfill the duties of that position; and

WHEREAS, funds have been certified as available for said services.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. John Toal, III is hereby appointed to the position of Licensed Operations Manager of the Authority for a term of three (3) years commencing September 1, 2015 through August 31, 2018.
3. The Chairman is authorized to execute a Contract similar to that attached hereto and made a part hereof which shall be executed by and between John Toal, III and the Pine Hill Borough Municipal Utilities Authority upon final approval by the Authority Chairman in a form approved by the Authority Solicitor.

Mr. Costantino made a motion to accept the contract with the changes, seconded by Mr. Buscher.
Roll Call:

Ayes: Mr. Buscher, Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott

Nays: None

Abstain: None

Resolution #15-102

**AUTHORIZING THE PINE HILL BOROUGH MUNICIPAL UTILILTIES
AUTHORITY TO GO INTO CLOSED SESSION**

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHBMUA") is subject to the Open Public Meetings Act, N.J.S.A.A. 10:4-1 et seq. ("Act") which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Authority to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Authority hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

_____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

_____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

_____ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual's personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

_____ Discuss Collective Bargaining Agreements;

_____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

_____ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

_____ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Authority is or may become a party and/or any matters falling within the attorney-client privilege; and/or

 X Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Authority;

Related to: [*Must Fill in Specifics*] _____;

WHEREAS, the Authority believes that the matters discussed in closed session will be disclosed to the general public if an when the Board of Commissioners of the Authority will need

to adopt a further resolution taking action on such matters as may be required under the County Improvement Authority Act, N.J.S.A. 40:37A-1 et seq.;

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Mr. Long reviewed the resolution and estimated the time the Board would be in closed session to be approximately 10-15 minutes. Mr. Hassett stated that the Authority is considering hiring personnel for the Maintenance Man II position.

Mr. Hartman made a motion to go into executive session, seconded by Mr. Costantino. On voice vote motion carried.

Mr. Costantino made a motion to come out of executive session, seconded by Mr. Hartman. On voice vote, motion carried.

Mr. Long stated that the Board is now back in regular session and that no formal decisions were made in executive session.

Mr. Costantino made a motion to adjourn the meeting, seconded by Mr. Buscher. On voice vote, motion carried unanimously. Meeting adjourned at 8:55 PM.

Respectfully submitted,

Debra Corson
Recording Secretary