

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, May 20, 2015 at 7:30 PM at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Hartman called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer, Mr. Odenath

Absent: Mr. Buscher

Also in attendance were Mr. Long, Solicitor and Mr. Dougherty, Engineer.

Mr. Costantino made a motion to excuse Mr. Buscher, as he is on vacation, seconded by Mr. Garvey. On voice vote, motion carried.

Mr. Costantino made a motion to seat Mr. Greer for the meeting, seconded by Mr. Garvey. On voice vote, motion carried.

On the Agenda:

Mrs. Stefanie DeSantis reviewed the 2015 Water and Sewer Budget with the Board. The new budget format includes water and sewer in one budget document.

Resolution #15-59

WHEREAS, the Annual Budget and Capital Budget for the Pine Hill Municipal Utilities Authority for the fiscal year beginning, August 1, 2015 and ending, July 31, 2016 has been presented before the governing body of the Pine Hill Water Utility Authority at its open public meeting of May 20, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,290,000.00, Total Appropriations, including any Accumulated Deficit if any, of \$2,485,128.00 and Total Unrestricted Net Position utilized of \$195,128.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$62,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$62,000.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pine Hill Municipal Utilities Authority, at an open public meeting held on May 20, 2015 that the Annual Budget, including related schedules, and the Capital Budget/Program of the Pine Hill Municipal Utilities Authority for the fiscal year beginning, August 01, 2015 and ending, July 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pine Hill Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on July 15, 2015.

Mr. Costantino made a motion to approve the 2016 Water and Sewer Budget, seconded by Mr. Greer.

Roll Call:

Ayes: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: None

Mr. Costantino made a motion to open the floor to the public, seconded by Mr. Knott. On voice vote, motion carried.

There was no one in the audience to address the Board.

Mr. Knott made a motion to close the floor to the public, seconded by Mr. Costantino. On voice vote, motion carried.

Minutes:

The Minutes of the April meeting.

Mr. Knott made a motion to accept the minutes of the April meeting, seconded by Mr. Costantino. On voice vote, motion carried

Correspondence:

1. From Dave Patterson re: Recapture Agreement
2. From Pennoni re: Bid Recommendation
3. From Pennoni re: CCMUA Connection at Madison Avenue
4. From State of New Jersey re: Madison Avenue Pump Station
5. From Pennoni re: Change Order Greenwood Avenue
6. From Pine Hill Redevelopment Associates re: Bond Release
7. FYI re: Lost Time Accident Free
8. From Pennoni re: Greenwood Avenue Treatment Works Approval
9. From Pennoni re: Bond Release
10. From the Gallagher Family re: Thank you
11. From Pennoni re: Atlantic Avenue P/S Change Order Number 5
12. From Pennoni re: Mt Clement – Release of Payment Number 2
13. FYI re: Budget Information Sheet
14. FYI re: Sewer Rate Comparison
15. FYI re: Water Rate Comparison

The Board reviewed the correspondence. The Board discussed the Manhole replacement on Cross Keys Road. Mr. Costantino and the Board wanted to congratulate our staff for the 10 Years of Accident Free Time.

Mr. Knott made a motion to accept the correspondence, seconded by Mr. Costantino. On voice vote, motion carried unanimously.

Engineer's Report:

I. Active Projects

1. Mt. Clement Well Tank (PHMU 1204)
 - a. Worldwide work is complete.
 - b. Final payment and closeout remain.
 - c. Antennas still on temporary pole.
2. Atlantic Avenue Pump Station/Lakes at Pine Hill (PHMU 1301)
 - a. Clementon flow diverted to pump station on February 28, 2015.
 - b. Punchlist work and closeout remain.
3. Greenwood Avenue Pump Station (PHMU 0908)
 - a. NJEIT FY2016 funding application submitted.
 - b. TWA approval is imminent.
 - c. Advertise September 29, 2015.
 - d. Award October 21, 2015.
 - e. Construction in 2015.
 - f. Pennoni coordinating response to NJDEP review comments (Stage 1 Cultural Resources review and tree survey).
 - g. Force main work by MUA staff, except stream crossing (which will be part of public contract); received NJDEP permit; coordinating with Pine Valley.
 - h. Revised estimated project cost: \$757,000.
4. Madison Ave. PS /CCMUA Atlantic Basin Interceptor (PHMU 0910)
 - a. NJEIT FY2016 funding application submitted.
 - b. TWA application administratively complete.
 - c. Advertise September 29, 2015.
 - d. Award October 21, 2015.
 - e. Construction in 2015.
 - f. Revised estimated project cost: \$606,000.
5. Tank Antenna Issues

- a. ATT: New installation at Mt Clement.
 - b. ATT: New Generator at Turnerville.
 - c. Cellco/Verizon: Temporary relocation for painting at Mt Clement.
 - d. Cellco/Verizon: New installation at Turnerville.
 - e. T-Mobile/MetroPCS: Remaining on Mt Clement for painting/removed MetroPCS.
 - f. T-Mobile/MetroPCS: Remove and replace at Turnerville.
 - g. Cricket: Permanent decommissioning from Mt Clement.
 - h. Clear Wireless: Permanent decommissioning from Mt Clement.
 - i. Sprint/Nextel: Temporary relocation for painting at Mt Clement and installing new equipment/removed Nextel.
- 6. Water Booster Station (PHMU 0911)
 - a. System timer adjustments for “weekend” peaks.
 - 7. Fieldstone/Glen Eyre Phase 1, Phase 2, Phase 3 (PHMU 0606)
 - a. Recommend Bond release for Phases 1 and 2.
 - b. Phase 3 approved by Planning Board.
 - c. Easement – Pennoni approved technical aspects; solicitor review.
 - 8. Castle/Karley Homes Sewer
 - a. Bank looking to finish development.
 - 9. Annual Water Bond Trustee Report
 - a. Pennoni issued report February 17, 2015.

II. Other Projects

- 1. “Pine Hill Partners”/Amboy Bank (Apartments/townhomes)
 - a. No recent action on Apartments.
 - b. Amboy Bank looking to construct Townhomes: Sewer improvements required.
 - c. Amboy Bank recapture agreement negotiations.
- 2. Erial Road Reconstruction
 - a. County reconstruction project.
 - b. Approximately sixty (60) water service replacements.
- 3. Ongoing/Long Term Capital Projects
 - a. Lining projects.
 - b. Valve replacements.
 - c. Fire hydrant replacements.
 - d. Eliminate Dead-end loops.
 - e. Meter replacements: investigate programs for funding.
 - f. Solar.
 - g. Odor Control at Branch Avenue.
- 4. Identify Funding Sources
 - a. NJEITF (Loans).
 - b. Federal Sources (Loans).
 - c. Private Financing (other utilities).
 - d. Municipal Acquisitions, McLean, Virginia.
 - e. USDA grant program.

Mr. Dougherty reviewed his report with the Board.

Mr. Costantino made a motion to accept the Engineer's Report, seconded by Mr. Garvey.

On voice vote, motion carried.

Solicitor's Report:

Mr. Long stated Correspondence #11 Change Order #5 and contract extension will need to be approved tonight. Medical Health Insurance increase for this year will be 8.2% and in order to get a lower cost we participate in a Public Employer Trust Agreement with Brown and Brown Advisors and a Resolution would need to be approved this evening. We also need to approval of a Resolution appropriate Authority Funds for the Atlantic Avenue Pump Station, in the amount of \$128,600.00. Mr. Long talked about Shared Services for Emergency Repairs with other Entities. Mr. Long suggested Share Services with Gloucester Township who is currently using Zeuli for Emergency Repairs. He will contact Gloucester Township and Zeuli for a possible Shared Service Agreement with the Authority.

Mr. Garvey made a motion to accept the Solicitor's Report, seconded by Mr. Knott. On voice vote, motion carried.

Operations Manager's Report:

The Board reviewed Mr. Toal's Report.

Mr. Costantino made a motion to accept the Operations Manager's Report, seconded by Mr. Garvey. On voice vote, motion carried.

Executive Director's Report:

Mrs. Corson stated we have purchased the iPad Air for the Board Members and Professionals. They are strictly for Authority use. They are being setup to be used with the iCloud, because of being linked to the iCloud anything that one Board Member downloads; all Board Members will be able to see. They will be available at the June meeting for review with our IT, Craig Dettrey; we will start use at our July meeting. Mr. Greer questioned whether it will come with any word processing or Microsoft Office. Mrs. Corson will research to see what is available. A discussion followed about the different word processing that may be available.

New Business:

Mr. Garvey recommended water rain barrels for the residents. The residents would use the rain barrel to collect water for outside watering and conserve potable water. A discussion followed.

Mr. Greer mentioned that the Borough has recently purchased a 2 ton hot box for asphalt which has the ability of recycling asphalt and thought the Borough and Authority should have a shared services agreement for the Authority to use the hot box. Mr. Greer mentioned that he has previously discussed with the Board about advertising on the water towers. The Board discussed the advertising on the tower. The Board would like Mr. Hassett to research the advertising on the tower; contact the Mayor and Council for their consensus.

Old Business:

None

Resolutions:

Resolution #15-60

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2014/2015 Authority Sewer Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Miscellaneous - Office	\$600.00	
Insurance – Office	\$460.00	
Small Equipment - Office		\$160.00
Telephone –Office		\$400.00
Training/Education – Office		\$500.00
Total	\$1,060.00	\$1,060.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Costantino made a motion to accept the resolution, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: None

Resolution #15-61

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2014/2015 Authority Water Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Miscellaneous - Office	\$1,000.00	
Small Equipment - Office		\$240.00

Telephone –Office		\$310.00
Training/Education – Office		\$450.00
Total	\$1,000.00	\$1,000.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Costantino made a motion to accept the resolution, seconded by Mr. Greer.

Roll Call:

Ayes: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: None

Resolution #15-62

WHEREAS, the Pine Hill Borough Municipal Utilities Authority has determined the three manholes on Cross Keys Road are an emergency repair and must be repaired; and

WHEREAS, it will be necessary to appropriate funds from the Sewer General Fund in order to repair the manholes.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the additional appropriation of \$20,000.00 from the Sewer General Fund, which is required to fund the extension is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Knott made a motion to accept the resolution, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: None

Resolution #15-63

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) maintains and operates a sewer utility system within the Borough of Pine Hill and is the owner of certain sewer mains located on Cross Keys Road;

WHEREAS, said sewer system was in need of certain emergency repairs, due to three man holes sinking; and

WHEREAS, failure to take immediate and emergent action would have resulted in a health and safety hazard; and

WHEREAS, the Hugh J. Dougherty, PE, CME, Authority Engineer, has issued correspondence dated May 20, 2015 outlining the nature of the emergency, the need for immediate action and has rendered an opinion that the public health safety and welfare of the residents of Pine Hill would be affected if not repaired immediately; and

WHEREAS, the Executive Director has concurred that an emergency existed which could only be corrected by swift and immediate action through an emergency repair; and

WHEREAS, this emergency was not reasonably foreseeable by the Authority; and

WHEREAS, the authorization to complete the required repair work was limited to meet immediate needs; and

WHEREAS, the amount expended for the emergency repair service was for an amount not to exceed \$20,000.00, and funds are available and have been certified by the Authority; and

WHEREAS, the Solicitor to the Authority has rendered an opinion that the Award of this Contract is permitted by law as an exception to the Local Public Contracts Law in accordance with N.J.S.A. 40A:11-6; and

WHEREAS, the Authority is satisfied that an emergency existed; and

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof;
2. The expenditure of funds is authorized without competitive bidding in accordance with N.J.S.A. 40A:11-6 which permits emergency repair services for the reasons expressly set forth in the preamble of this Resolution;
3. The expenditure authorized herein shall not exceed \$20,000.00; and
4. Authority's staff is directed to process any Purchase Orders, Vouchers, or other appropriate documentation to effectuate the expenditure authorized herein.

Mr. Costantino made a motion to accept the resolution, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: None

Resolution #15-64

WHEREAS, the Pine Hill Municipal Borough Utilities Authority (“Authority”) authorized a Request for Proposals for the providing of a Stage I (A & B) cultural resource survey of the proposed project areas for the Greenwood Avenue pump station and force main construction; and WHEREAS, upon a review of Proposals submitted, it has been determined that the award of this contract should be made to JMA Cultural Heritage Services, in the amount of \$4,914.00; and WHEREAS, funds are available for the award of this Proposal as set forth on the Certification of Funds attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority that it hereby authorizes and approves a contract with JMA Cultural Heritage Services in the amount of \$4,914.00 in accordance with the Proposal attached hereto and incorporated by reference herein.

BE IF FURTHER RESOLVED that the appropriate Authority Officials are hereby authorized to execute said contract with JMA Cultural Heritage Services for the work to be provided.

Mr. Costantino made a motion to accept the resolution, seconded by Mr. Knott.

Roll Call:

Ayes: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: None

Resolution #15-65

Water

BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES

AUTHORITY that the following accounts be adjusted for billing:

3589000-0 \$ 1,302.00 25 MacKnight Drive 420T gals – service line leak

Mr. Costantino made a motion to accept the billing adjustments, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: None

Payment of Bills:

Resolution #15-66

Water Operating

BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES

AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Water Operating Fund.

5809	7,040.56	Atlantic City Electric	Utilities - Operating
5809	275.36	Atlantic City Electric	Utilities - Office
5810	104.63	Acme Uniforms	Supplies - Operating
5810	27.75	Acme Uniforms	Supplies - Office
5811	54.52	Alpha Message Center	R/M - Office
5812	11,677.67	AmeriHealth Insurance Co	Health Insurance
5813	3,836.40	Apple Inc	Small Equipment - Office
5814	240.00	BEP Labs	Laboratory Testing
5815	177.00	Computers Made Easy	Supplies - Office
5816	117.74	Casa Payroll Service	Supplies - Office
5817	1,024.84	C & C Computer Designs	Supplies - Office
5819	125.00	Crohn's & Colitis Foundation	Miscellaneous - Office
5820	254.50	Citgo Fleet	Automotive Expense
5822	95.32	Debbie Corson	T/E - Administrative
5823	47.07	Debbie Corson (Petty Cash)	Supplies - Office
5824	64.82	Deluxe Corporation	Supplies - Office
5825	110.00	Deptford BMEU Postmaster	Supplies - Office
5826	12.74	Ed's Rental	Supplies - Operating
5828	48.68	W.W. Grainger	Supplies - Operating
5829	98.89	Thomas Hassett – Admin	T/E - Administrative
5830	27.00	Thomas Hassett	Health Insurance

5831	12.95	Home Depot	Supplies - Operating
5832	355.08	Horizon BC/BS	Health Insurance
5833	27.50	Kathy's Flowers	Miscellaneous - Office
5834	81.75	Kennedy Marketing Co	Supplies - Operating
5836	570.69	Miracle Chemical Co	Chemicals
5837	172.77	Elmerinda Narducci	Health Insurance
5838	69.71	Nextel/Sprint	Telephone - Operating
5839	19,359.39	NJ American Water	Water Agreements
5840	37.84	One Call Concepts	R/M - System
5841	842.00	Pennoni Associates	Engineer Fees
5842	80.82	Pine Hill Hardware	Supplies - Operating
5843	370.96	Joseph G Pollard Co	Chemicals
5844	27.00	ProGas Inc	Chemicals
5845	45.00	Quality Landscaping	R/M - Office
5845	85.00	Quality Landscaping	R/M - Building
5846	59.00	Rutgers, State University	T/E - Administrative
5847	19.98	Sam's Club	Supplies - Office
5848	87.66	South Jersey Gas Co	Utilities - Office
5848	208.85	South Jersey Gas Co	Utilities - Operating
5849	183.00	Terminix	R/M - Building
5850	96.46	Verizon	R/M - System
5851	33.00	Deborah Warrington	Health Insurance
5852	42.72	Xerox Corp	Supplies - Office

Resolution #15-67

Water Renewal & Replacement

BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES

AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Renewal and Replacement Fund.

5841	1,246.35	Pennoni Associates	Mt Clement Paint/Rehab Engineer
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Mr. Costantino made a motion to accept the payment of all water bills to be found true and correct, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: Mr. Hartman

Resolution #15-68

Sewer Operating

BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES

AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Sewer Operating Fund.

5809	3,998.57	Atlantic City Electric	Utilities - Operating
5810	104.62	Acme Uniforms	Supplies - Operating
5810	27.75	Acme Uniforms	Supplies - Office
5811	54.51	Alpha Message Center	R/M - Office
5812	7,785.10	AmeriHealth Insurance Co	Health Insurance
5813	2,557.60	Apple Inc	Small Equipment - Office
5815	177.00	Computers Made Easy	Supplies - Office
5816	117.74	Casa Payroll Service	Supplies - Office
5817	1,024.84	C & C Computer Designs	Supplies - Office
5818	88.00	Camden County MUA	Supplies - Office
5818	88.00	Camden County MUA	Supplies - Operating
5819	125.00	Crohn's & Colitis Foundation	Miscellaneous - Office
5820	254.49	Citgo Fleet	Automotive Expense
5821	149.74	Comcast	Supplies - Office
5822	95.32	Debbie Corson	T/E - Administrative
5823	47.07	Debbie Corson (Petty Cash)	Supplies - Office
5824	64.82	Deluxe Corporation	Supplies - Office
5825	110.00	Deptford BMEU Postmaster	Supplies - Office

5826	12.73	Ed's Rental	Supplies - Operating
5827	46.17	Patricia Garvey	T/E - Administrative
5828	48.67	W.W. Grainger	Supplies - Operating
5829	98.88	Thomas Hassett – Admin	T/E - Administrative
5830	18.00	Thomas Hassett	Health Insurance
5830	100.00	Thomas Hassett	Miscellaneous - Office
5831	12.95	Home Depot	Supplies - Operating
5832	236.72	Horizon BC/BS	Health Insurance
5833	27.50	Kathy's Flowers	Miscellaneous - Office
5834	62.97	Kennedy Marketing Co	Supplies - Operating
5835	29.00	Lethal Pest Solutions	R/M - Office
5837	115.18	Elmerinda Narducci	Health Insurance
5838	69.70	Nextel/Sprint	Telephone - Operating
5840	37.84	One Call Concepts	R/M - System
5841	270.00	Pennoni Associates	Engineer Fees
5842	80.82	Pine Hill Hardware	Supplies - Operating
5845	45.00	Quality Landscaping	R/M - Office
5845	120.00	Quality Landscaping	R/M - Building
5846	59.00	Rutgers, The State University	T/E - Administrative
5847	19.98	Sam's Club	Supplies - Office
5848	29.16	South Jersey Gas Co	Utilities - Operating
5849	183.00	Terminix	R/M - Building
5850	349.47	Verizon	R/M - System
5851	22.00	Deborah Warrington	Health Insurance
5853	456.69	Xtel Communications	Telephone - Office
5853	93.54	Xtel Communications	Telephone - Operating

Resolution #15-69

Sewer General

BE IT RESOLVED, BY THE PINE HILL BOROUGH MUNICIPAL UTILITIES

AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Sewer General Fund.

5841	7,316.25	Pennoni Associates	Greenwood Ave P/S Engineering
5841	1,777.50	Pennoni Associates	CCMUA/Madison P/S-Engineer
5841	8,555.00	Pennoni Associates	Atlantic Ave P/S Engineering

Mr. Costantino made a motion to accept the payment of all sewer bills to be found true and correct, seconded by Mr. Knott.

Roll Call:

Ayes: Mr. Costantino, Mr. Knott, Mr. Greer

Nays: None

Abstain: Mr. Hartman, Mr. Garvey

Resolution #15-70

WHEREAS, on May 14, 2015 the Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) received a request from Pennoni Associates, Inc. (“Pennoni”) to approve Change Order No. 5 in the amount of \$6,176.42 for the Atlantic Avenue Pump Station Project; and **WHEREAS**, Change Order No. 5 is required for extra work associated with the installation of 30-lineal foot of force main and the repair of a second air release valve relating to services on the sanitary force main and gravity sewer lines associated with the project; and

WHEREAS, Change Order No. 5 also required a contract time extension of 123 calendar days to complete the final punch list work items and closeout the project due to unexpected delays and cold weather conditions for paving; and

WHEREAS, the Change Order request submitted by Pennoni has been reviewed by staff and the Chairman and Board Members of the PHMUA.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.

2. Change Order No. 5 in the amount of \$6,176.42 is hereby approved by the Authority and a contract extension of 123 days is hereby granted making the contract completion date of June 30, 2015.

Mr. Garvey made a motion to accept the resolution, seconded by Mr. Costantino.

Roll Call:

Ayes: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: None

Resolution #15-71

WHEREAS, The Pine Hill Borough Municipal Utilities Authority (“PHMUA”, “Authority” and/or “Participant”) is currently a participant in the Public Employer Trust (herein after known as "Trust"), for the policy period beginning July 1, 2015, through June 30, 2016; and

WHEREAS, the Authority has agreed that monthly premium statements mailed to the participant, by the insurance company, should be submitted with the billed premiums within the thirty-day grace period; and **WHEREAS**, the insurance company is responsible to provide the participant with an ample supply of descriptive material for distribution to its eligible employees; and

WHEREAS, the insurance company will provide a direct claim system, which will process claims between the employee's home address and the insurance company claim office; and

WHEREAS, any future rate adjustments will be based upon the claim experience of the Trust and as such, no separate experience records will be available or obtainable on any one participant; and

WHEREAS, the Participant may discontinue its involvement in the Trust at the end of the policy period, providing 60 days advanced written notice to the Administrator (B&B Benefit Advisors) so long as all premiums are paid in full prior to the cancellation date; and

WHEREAS, the PHMUA group will automatically renew for the new policy period unless written termination is received as specified in The Public Employer Trust Agreement attached hereto and made a part hereof; and

WHEREAS, benefit programs adopted by the Authority include both prescription drug and medical coverage; and

WHEREAS, all policies currently provided through the Trust are considered a package; and

WHEREAS, the Authority recognizes that as Administrator, Brown & Brown Benefit Advisors reserves the right to make changes in insurance carriers for the Trust policies so long as the insurance carriers guarantee benefits are equal to or greater than current benefits.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Authority hereby authorized The Public Employer Trust Agreement for the term July 1, 2015 through June 30, 2016 and the Executive Director, Thomas Hassett is hereby directed and empowered to sign said Agreement on behalf of the PHMUA.

Mr. Costantino made a motion to accept the resolution, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: None

Resolution #15-72

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) received funding for the Atlantic Avenue Pump Station Project from the New Jersey Environmental Infrastructure Trust Program (“NJEIT”) in the amount of \$666,666.00; and

WHEREAS, the Authority was required to appropriate additional funds from its Sewer General Fund in the amount of \$128,600.00 for cost not covered by the NJEIT to cover cost associated with the completion of the Atlantic Avenue Pump Station Project; and

WHEREAS, the Authority, upon the advice of its Auditor, Bowman & Company, L.L.P. desires to appropriate the funds as aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.

2. The Authority hereby appropriates the sum of \$128,600.00 to cover the additional cost for the Atlantic Avenue Pump Station Project not covered by proceeds borrowed from the NJEIT Program.

Mr. Costantino made a motion to accept the resolution, seconded by Mr. Garvey.

Roll Call:

Ayes: Mr. Hartman, Mr. Costantino, Mr. Garvey, Mr. Knott, Mr. Greer

Nays: None

Abstain: None

Mr. Greer made a motion to adjourn the meeting, seconded by Mr. Garvey.

On voice vote, motion carried unanimously. Meeting adjourned at 8:40 PM.

Respectfully submitted,

Debra Corson
Recording Secretary